



# United States Department of the Interior

BUREAU OF LAND MANAGEMENT

Oregon State Office

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Portland, Oregon 97208



**In Reply Refer to:**  
8100 (OR-932) P

August 25, 2008

EMS TRANSMISSION 08/27/2008

Instruction Memorandum No. OR-2008-083

Expires: 9/30/2009

To: DMs, DSDs, Staff and Branch Chiefs

From: State Director, Oregon/Washington

Subject: Statewide Database for Cultural Resource Management Program DD: 09/30/2008

**Program Area:** Cultural Resources

**Purpose:** Establish Statewide Database and Data Stewardship for Cultural Resource Data

**Policy/Action:** The Oregon Heritage Information Management System (OHIMS) is recognized as the Oregon/Washington region-wide data repository for cultural resource data. Henry Scott Goodman is the State Data Steward for this data. A Business Plan (outline attached) that fully describes OHIMS and evaluates unmet needs is to be completed by September 30, 2008. This business plan will guide any modifications in structure or management of the OHIMS (including related spatial data). The business plan will also describe the roles and responsibilities of cultural specialists and others managing cultural data. Specific roles and responsibilities of the State Data Steward and the State Cultural Resource Program Lead will be outlined.

**Timeframe:** Effective immediately with the Business Plan due September 30, 2008. Future timeframes for modifications will be part of the Business Plan.

**Budget Impact:** The impact is minimal/moderate at the district level and commensurate with the amount of legacy data needing conversion. No major development costs will ensue. Several District Offices are already using the OHIMS as their cultural resource data repository.

**Background:** The need for a statewide data system for Cultural Resource data has been recognized for a long time. Efforts were made to jointly develop a system with the Oregon State Historic Preservation Office (SHPO). The SHPO database requirements do not meet Bureau of Land Management (BLM) business needs and a cross-agency shared system is not practical or viable at this time. However, the BLM's OHIMS provides a base model for the state, and the

Prineville District and their partners have continued to develop the OHIMS. Recent efforts (that were at least partially funded by the BLM Washington Office) have included conversion of the database from MS-Access to SQL-Server, centralization to a state office server, and development of an ArcIMS (internet mapping service) interface. Taken together, these developments have made OHIMS the most cost effective and best business model to move forward with automation and utilization of the cultural resource data.

**Manual/Handbook Sections Affected:** None

**Coordination:** This policy has been coordinated between the OR/WA Branch of Rangeland Resources, Recreation and Wilderness, the OR/WA Branch of Information Resources Management, and the Prineville District.

**Contacts:** Richard Hanes, Cultural Resource Program Leader, at (514) 683-6669 and Henry Scott Goodman, OHIMS Data Steward and Oregon Data Representative for the WO, Cultural Resources Data Sharing Partnership (CRDSP), at (541) 416-6760.

**Districts with Unions** are reminded to notify their unions of this Instruction Memorandum and satisfy any bargaining obligations before implementation. Your servicing Human Resources Office or Labor Relations Specialist can provide you assistance in this matter.

Signed by  
James G. Kenna  
Associate State Director

Authenticated by  
Paj Shua Cha  
Records Section

1 Attachment

1 - [Business Plan Outline](#) (1p)

Distribution

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