



# United States Department of the Interior

BUREAU OF LAND MANAGEMENT

Oregon State Office

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Portland, Oregon 97208



**In Reply Refer to:**

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Information Bulletin No. OR-2008-077

To: All Oregon/Washington Employees

From: Associate State Director

Subject: Recruitment of Facilitator

DD:08/15/2008

The Oregon/Washington (OR/WA) Human Resource Development Committee (HRDC) is seeking an experienced facilitator to work at its scheduled meetings during Fiscal Year 2009. Meetings are scheduled in October 2008 and February and May 2009. Most meetings are three full days midweek, with Mondays and Fridays reserved as travel days. The meetings rotate through each of the districts and the OR/WA State Office. The HRDC will provide per diem for all travel expense incurred for the meetings. The schedule for the 2009 fiscal year is as follows:

Roseburg, OR, October 21-23, 2008

Coos Bay, OR, February 3-5, 2009

Burns, OR, May 12-14, 2009

The statewide HRDC is an advisory committee to the State Director and the State Leadership Team (SLT) and is comprised of representatives from each district, the OR/WA State Office, and adjunct staff from the SLT. Each member serves as a liaison to his/her home office. The facilitator will assist the HRDC in providing a forum for employees to communicate concerns to management regarding job satisfaction, the work environment, employee well being and morale, and opportunities for personal development.

All interested and qualified employees are encouraged to apply. Applications should be submitted to the OR/WA HRDC Chair per the attached Interest Announcement by August 15, 2008.

**Districts with Unions** are reminded to notify their unions of this Information Bulletin and satisfy any bargaining obligations before implementation. Your servicing Human Resources Office or Labor Relations Specialist can provide you assistance in this matter.

Signed by  
James G. Kenna  
Associate State Director

Authenticated by  
Paj Shua Cha  
Records Section

2 Attachments

- 1 – [Notice of Facilitator Opening](#) (1 p)
- 2 – [Charter](#) (7 pp)

Distribution

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