

United State Department Interior

BUREAU OF LAND MANAGEMENT

Oregon State Office

P.O. Box 2965

Portland, Oregon 97208



In Reply Refer to:

1784 (OR-912) P

April 13, 2004

EMS TRANSMISSION 04/13/2004

Instruction Memorandum No. OR-2004-064

Expires: 9/30/2005

To: Deputy State Directors and District Managers, Burns, Lakeview, Prineville, Spokane and Vale

From: State Director, Oregon/Washington

Subject: Attendance of Oregon State Office Leadership at Advisory Council Meetings

Program Area:

This instruction addresses Resource Advisory Council (RAC) and other meetings for Eastern Oregon and Washington. Multiple program areas, primarily natural resource in nature, are discussed at RAC meetings.

Purpose:

There is a dual purpose for Oregon/Washington Bureau of Land Management (OR/WA BLM) Oregon State Office (OSO) leadership attendance at RAC meetings: 1) to familiarize the RACs with OSO leadership and 2) to expose OSO leadership to RAC issues and discussion.

Policy/Action:

The following expectations have been articulated by the State Director (SD):

- The SD or Associate State Director (ASD) will attend each of three major Eastside RAC meetings once per year (Eastern Washington, Southeast Oregon, John Day-Snake).
- The Deputy State Directors (DSDs) for OR-912 Communications, OR-930 Resources, and OR-950 Management Services will attend one meeting each per year from among the five total Eastside RACs (Eastern Washington, Southeast Oregon, John Day-Snake, Steens Mountain {SMAC}, and National Historic Oregon Trail Interpretive Center Advisory Board {NHOTICAB}). Attendance should be coordinated with the Designated Federal Officials (DFOs) based on agenda topics and the RAC annual work plans.

- Staff attendance from the OSO at Eastside RAC meetings is at the discretion of the DSDs in consultation with their Branch Chiefs, as appropriate given agenda items.
- Attendance at County Payments RAC meetings is not expected from OSO leadership.

Timeframe:

Effective upon receipt.

Budget Impact:

Travel costs for attendance will have a minimal impact on individual OSO Divisions.

Background:

This release reiterates the SD direction to increase involvement and coordination between OR/WA management team and our citizen advisory groups.

Manual/Handbook Sections Affected:

None

Coordination:

Pam Robbins, State Advisory Council Liaison, and Anita Bilbao, Natural Resource Advisor.

Contact:

Pam Robbins at (503) 808-6306.

Districts with Unions are reminded to notify their unions of this Instruction Memorandum and satisfy any bargaining obligations before implementation. Your servicing Human Resources Office or Labor Relations Specialist can provide you assistance in this matter.

Signed by
Judy Ellen Nelson
Acting Associate State Director

Authenticated by
Mary O'Leary
Management Assistant

1 Attachment

1 – [RAC Meeting Schedule](#) (1p)

Distribution

WO-600 (Room 406, LS)

Remaining 2004 RAC Meeting Schedule

4/22	John Day-Snake RAC – Pendleton
5/10-11	Steens Mountain Advisory Council – Bend
5/24-25	Southeast Oregon RAC – Lakeview DO
5/27	Eastern Washington RAC – Spokane DO

<p>6/3 6/14-15 6/22-23</p>	<p>NHOTIC Advisory Board – Baker City Steens Mountain Advisory Council – Burns DO John Day-Snake – Baker City</p>
<p>7/22</p>	<p>Eastern Washington RAC – Spokane DO</p>
<p>8/9-10 8/23-24</p>	<p>Steens Mountain Advisory Council -- Burns DO Southeast Oregon RAC – Bend</p>
<p>9/2 9/13-14 9/14-15</p>	<p>NHOTIC Advisory Board – Baker City Steens Mountain Advisory Council – French Glen John Day-Snake RAC – John Day</p>
<p>10/7</p>	<p>Eastern Washington RAC – Spokane DO</p>
<p>11/15-16 11/18-19</p>	<p>Steens Mountain Advisory Council – Burns DO Southeast Oregon RAC – Ontario</p>
<p>12/2</p>	<p>John Day-Snake RAC – Pendleton</p>