

United State Department Interior

BUREAU OF LAND MANAGEMENT

Oregon State Office

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Information Bulletin No. OR-2004-100

To: District Managers: Burns, Lakeview, Prineville, Spokane, and Vale

From: Deputy State Director for Resource Planning, Use and Protection

Subject: Aquatic Restoration Reporting – 2003 Accomplishment Data

DD: 05/17/2004

Purpose: The purpose of this Information Bulletin is to request the reporting of aquatic restoration data for calendar year 2003 using the Interagency Restoration Database (IRDA). Reporting this specific information will assist in responding to multiple requests including Congressional inquiries, Oregon Watershed Enhancement Board requests, and the annual Columbia Basin “All H” report. Please respond to this Information Bulletin by May 17, 2004, so that we can aggregate and disseminate the information in a timely manner.

Policy/Action: Each district should submit their IRDA data using the instructions posted on the website below. The inputting of data does not have to be completed by a biologist or hydrologist but can be accomplished by anyone that has compiled information from the appropriate field personnel. If you find the instructions difficult to follow, or would like to talk with the data coordinator from a district that has been using IRDA for several years, do not hesitate to call the contacts provided below for assistance. When compiling the IRDA report, please pay particular attention to completing the culvert improvements (fish passage restoration) information.

Background: We appreciate the agreement of the eastside District Managers to provide data through IRDA for the next two years. During that time, the State Office will be developing a web-based tracking system for restoration data that will link to existing sources of data to the extent possible. Ideally, the database will allow both inputting and accessing of data through the internet, enabling users of restoration data to be referred directly to the internet site rather than requiring districts to compile data for each request. We understand that restoration data is currently provided to many sources, including the Rangeland Improvement Project System and

budget reports. It is the goal of the Oregon State Office over the next two years to streamline this reporting of restoration data.

IRDA has been refined and simplified over the last few years in order to make the system easier to use. This year the Forest Service, Information Resource Management unit of Region 6, has taken over the production of database reports from the Regional Ecosystem Office. They have updated IRDA, version 2.0.2, with new program/project contacts and made a few improvements to increase efficiency. Information on the revisions is included in the attached instructions. The IRDA application and documentation can be found at the following website:

www.reo.gov/restoration. If you input data last year, you do not need to download the application again.

Contacts: Please direct programmatic questions to Paula Burgess (OR-930) at 503-808-6525 or Al Doelker (OR-931) at 503-808-6067. If you want to talk with data coordinators who have experience with IRDA, contact Laurie Lindell of the Medford District at 541-618-2254 or Scott Snedaker of the Lakeview District at 541-885-4135. Direct any technical or database management questions to Geographic Information System Analyst Jeanne Keyes at 503-808-6511. Jeanne may be in touch with you if she has questions about your data.

Districts with Unions are reminded to notify their unions of this Information Bulletin and satisfy any bargaining obligations before implementation. Your servicing Human Resources Office or Labor Relations Specialist can provide you assistance in this matter.

Signed by
Judy Ellen Nelson
(Acting)

Authenticated by
Mary O'Leary
Management Assistant

1 Attachment(s)

1 – [2003 Aquatic Restoration Data Request Technical Instructions](#) (1p)

Distribution

OR-010 (Scott Snedaker)
OR-110 (Laurie Lindell)
OR-930 (Paula Burgess)
OR-931 (Al Doelker, Joe Moreau)
OR-933 (Duane Dippon)
Titan Corporation (Jeanne Keyes)
Forest Service R-6 (Debra R. Kroeger)

2003 Aquatic Restoration Data Request Technical Instructions

The Interagency Restoration Database (IRDA) application and the Core Regional Data System Requirements/Documentation should be placed in a local working directory. Create your local working directory for IRDA (example c:\irda), retrieve the 2004 application zip file from <http://www.reo.gov/restoration>, under **The Application** section, click on the **IRDA Application and Documentation** link, save to disk, and open the **irda202.ZIP** file in the working directory you created above. Follow instructions in Section III Installation and Quick Start, to set up the application and complete data input.

Reporting is required for all applicable fields on the main form (first page) in IRDA. This includes recording all miles/acres of improvements and funding amounts/types; there may be multiple accomplishments and/or funds involved on a single project. When applicable, additional more detailed information is also mandatory for culvert fish passage work. All other detailed activity information, found under drop-down menus, is considered optional.

IRDA 2.0.2 data entry form and data elements are in an MS Access database to facilitate data entry, management, and analysis. Pull-down menus with the proper information for that administrative unit or activity make data entry faster and easier for the user. The data goes directly into the database tables instead of into multiple .dbf tables in the old version of IRDA (1.23), allowing users to manage and analyze the data. Geographic Information System (GIS)

locations will still be entered in using ESRI ArcView as before.

Each District should submit their IRDA data using the instructions posted on the website above. The files need to be zipped up using WinZip or some other zipping software. Zip the whole IRDA directory, including the .apr, the .mdb (IRDA database), the .dbf, .shp, and .shx files associated with GIS shapefiles. If there is more than one 2003 IRDA directory, include these directories in the zip file as well.

Attachment 1