

# United State Department Interior

BUREAU OF LAND MANAGEMENT

Oregon State Office

P.O. Box 2965

Portland, Oregon 97208



**In Reply Refer to:**

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Information Bulletin No. OR-2004-098

To: DMs, DSDs, Staff and Branch Chiefs

From: State Director, Oregon/Washington

Subject: Joint Committee on Printing (JCP) Report No. 2

DD: 05/03/2004

Government Printing Office (GPO) Printing and Binding regulations (U.S. code title 44) require that these semi-annual reports be forwarded to the Committee no later than 60 days after the close of the reporting periods (April-September and October-March).

JCP Report No. 2 covers any procurement of printing and related services that were made directly from commercial sources from October 1, 2003 through March 31, 2004. This would include promotional products, silkscreen items, and large duplication and/or printing regardless of the intent, purpose or audience. Any Bureau of Land Management office that made an independent printing procurement from a commercial source must report this activity to the JCP Report No. 2. All transactions concerning printing that are procured directly from commercial sources must be reported regardless of cost. (There is no \$1,000.00 exemption to this reporting requirement.)

You are asked to provide negative reports for tracking purposes. Please send your report to the Communications Office (OR-912), Attention: Cliff McClelland, Printing Specialist, by May 3, 2004, for consolidation and submission to the Bureau and Department. Questions regarding the JCP Report may be addressed to Cliff at (503) 808-6212.

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**Districts with Unions** are reminded to notify their unions of this Information Bulletin and satisfy any bargaining obligations before implementation. Your servicing Human Resources Office or Labor Relations Specialist can provide you assistance in this matter.

Signed by  
A. Barron Bail  
Acting Associate State Director

Authenticated by  
Mary O'Leary  
Management Assistant

1 Attachment(s)

1 - [JCP Printing Report](#) (1pp)

Distribution

WO-610

