

**UNITED STATES DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT  
Oregon State Office  
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February 4, 2004

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Information Bulletin No. OR-2004-070

To: District Managers – Coos Bay, Salem, Eugene, Roseburg, Medford, Lakeview, Vale  
From: Deputy State Director for Resource Planning, Use & Protection  
Subject: Aquatic Restoration Reporting - 2003 Accomplishment Data DD: 02/20/04

A Forest Service (FS)/Bureau of Land Management (BLM) interagency document (BLM Information Bulletin No. OR-99-105), dated January 19, 1999, delineated intergovernmental agreements to collect and track consistent core data for aquatic restoration project reporting. The purpose of this Information Bulletin is to notify field units that the annual reporting of aquatic restoration data for calendar year 2003 is due by **February 20, 2004**. In addition, any district that has not fully reported their accomplishments for calendar years 1998-2002 needs to report or revise them at this time.

We are sensitive to the time required to meet this reporting requirement and want to make the system easier to use. The FS, Region 6, Regional Information Resource Management (IRM) unit has taken over management and production of database reports from the Regional Ecosystem Office. They have updated the Interagency Restoration Database (IRDA), version 2.0.2, with new program/project contacts and a few improvements to increase efficiency when responding to other agency and BLM Washington Office data requests, Government Accounting Office audits, Congressional inquiries, etc. The activities and accomplishments reporting elements are unchanged from last year. Last year, a few data elements were added and the reporting format was revised. Information on the revisions is included in the attached instructions. The updated IRDA application with documentation can be found at the following website: [www.reo.gov/restoration](http://www.reo.gov/restoration).

Each District should submit their IRDA data using the instructions posted on the website above. When compiling the IRDA report, please pay particular attention to completing the culvert improvements (fish passage restoration) information. Reporting this specific information will assist in responding to multiple requests including Congressional inquiries, Oregon Watershed Enhancement Board requests, and the annual Columbia Basin "All H" report. Please respond to

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this Information Bulletin by February 20, 2004, so that we can aggregate and disseminate the information in a timely manner.

Thank you once again for the support your district has provided for this important database. Please direct programmatic questions to Paula Burgess (OR-930) at (503) 808-6525 or Al Doelker (OR-931) at (503) 808-6067. Please direct reporting or database management questions to Debra Kroeger, FS IRM, at (541) 471-6616, and technical questions to Jim Edmonds, FS IRM, at (503) 808-2872.

**Districts with Unions** are reminded to notify their unions of this Information Bulletin and satisfy any bargaining obligations before implementation. Your servicing Human Resources Office or Labor Relations Specialist can provide you assistance in this matter.

Signed by  
/s/ Judy Ellen Nelson

Authenticated by  
Heather Gisch  
Computer Specialist

1 Attachment(s)

1 - [2003 Aquatic Restoration Data Request Technical Instructions](#) (1p)

Distribution

OR-930 (Paula Burgess)

OR-931 (Joe Moreau, Al Doelker)

FS R-6 (Debra R. Kroeger, Jim R Edmonds)

## 2003 Aquatic Restoration Data Request Technical Instructions

The Interagency Restoration Database (IRDA) application and the Core Regional Data System Requirements/Documentation should be placed in a local working directory. Create your local working directory for IRDA (example c:\irda), retrieve the 2004 application zip file from <http://www.reo.gov/restoration>, under [The Application](#) section, click on the [IRDA Application and Documentation](#) link, save to disk and open the [irda202.ZIP](#) file in the working directory you created above. Follow instructions in Section III Installation and Quick Start, to setup the application and complete data input.

**Reporting is required for all applicable fields on the main form** (first page) in IRDA. This includes recording all miles/acres of improvements and funding amounts/types; there may be multiple accomplishments and/or funds involved on a single project. When applicable, additional more detailed information is also mandatory for culvert fish passage work. All other detailed activity information, found under drop-down menus, is considered optional.

IRDA 2.0.2 data entry form and data elements are in an MS Access database, to facilitate data entry, management and analysis. Pull-down menus with the proper information for that administrative unit or activity make data entry faster and easier for the user. The data goes directly into the database tables instead of into multiple .dbf tables in the old version of IRDA (1.23), allowing users to manage and analyze the data. GIS locations will still be entered in using ESRI ArcView as before.

Each District should submit their IRDA data using the instructions posted on the website above. The files need to be zipped up using WinZip or some other zipping software. Zip the whole IRDA directory, including the .apr, the .mdb (IRDA database), the .dbf, .shp and .shx files associated with GIS shapefiles. If there is more than one 2003 IRDA directory, include these directories in the zip file as well.