

**UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
Oregon State Office
P.O. Box 2965
Portland, OR 97208**

In Reply Refer to:

1112/1400-430 (OR-950) P

December 19, 2003

EMS TRANSMISSION 12/22/2003
Information Bulletin No. OR-2004-052

To: District Managers, Deputy State Directors, Staff and Branch Chiefs
From: Deputy State Director, Management Services
Subject: Manager and Supervisor Employee Performance Plan and Results Reports DD: 01/30/2004
(EPPRR)

In accordance with the Bureau of Land Management (BLM) Directors Annual BLM Safety and Health Policy, Washington Office IB No. 2004-031, dated November 19, 2003, all management personnel in charge of facilities and all supervisors will have a safety element included in their EPPRR.

The following performance element will be included in EPPRRs for management personnel in charge of facilities and all supervisors:

Using sound safety principles and the application of risk management techniques, ensures actions are promptly taken to provide a safe and healthy workplace free from recognized hazards, prevent injuries to our employees, protect BLM property from damage, and provide for the safety of the public when visiting or using public lands.

Questions regarding this requirement should be directed to Jim Chandler, State Safety Manager, at (503) 808-6249.

Districts with Unions are reminded to notify their unions of this Information Bulletin and satisfy any bargaining obligations before implementation. Your servicing Human Resources Office or Labor Relations Specialist can provide you assistance in this matter.

Signed by
John Keith
Acting

Authenticated by
Mary O'Leary
Management Assistant

Distribution
WO 740 (MIB, Rm. 2044)