

**United States
Department of
Agriculture
Forest Service**

**United States
Department of
Interior
Bureau of
Land Management**

**United States
Department of
Interior
National Park Service**

Reply Refer To: 1310-1786-1381 (FS)/ 1400-300 (BLM) (OR-950) P /(NPS)

Date: September 8, 2003

FS/NPS-Memorandum

**EMS TRANSMISSION 09/09/2003
BLM-Instruction Memorandum No. OR-2003-112
Expires: 09/30/2004**

To: Leadership Teams of the Forest Service, Region 6: Bureau of Land Management, Oregon/Washington; National Park Service, Pacific West Region

Subject: Service First Leadership Meeting – October 16, 2003, Portland, Oregon

It is a great pleasure to invite you to join us at a **Service First Leadership Team** meeting for the National Park Service (NPS), Bureau of Land Management (BLM) and Forest Service (FS) this October. As executives, we share a common vision for how our agencies work together to deliver seamless customer service in our stewardship of public lands. This meeting is a “first” in bringing the leadership from all three agencies in the Pacific Northwest together to build relationships that foster Service First innovations.

Our meeting theme is “Service First - delivering and developing a collaborative resource program in a business-like manner”. We look forward to exploring this theme with you to bring new meaning to these words and the ways that we approach our work. We truly see this as an opportunity to move beyond traditional definitions and approaches, paving the way for future change.

We worked with an interagency planning team to create an educational and interactive agenda for the day (Attachment 1). We want you first to hear from others – what the future holds for public service and how we’ve been a part of on-the-ground successes throughout the region. We then want you to get to know each other and plan how we move together into the future by responding to challenges in new and different ways. Through this dialog we hope to build a common leadership understanding of the Service First opportunities available to us and empower you to move them forward.

We hope you can join us at an evening social from 5:30-7:30 p.m. on Wednesday, October 15, 2003 to meet your counterparts and begin the dialogue. Both the Wednesday social and Thursday meeting will be held at the following location (Attachment 2):

The Doubletree Hotel Columbia River
1401 N. Hayden Island Drive
Portland, Oregon
503.283.2111 or 360.696.2565
800.643.7611, Fax 503.283.4718

As a member of the Leadership Team, your participation at this meeting is vital. If you have any questions, please contact Stephanie Sprague (503-326-4327 or e-mail ssprague@or.blm.gov) or Patty Burel (503-808-2221 or e-mail at

pburel@fs.fed.us). We look forward to seeing you there and working more closely together toward a shared future.

ELAINE M. BRONG
State Director, OR/WA
USDI Bureau of Land Management

/s/ LINDA GOODMAN
Regional Forester, Region 6
USDA Forest Service

/s/ JON JARVIS
Regional Director
Pacific West Region
USDI National Park Service

Authenticated by
Mary O'Leary
Management Assistant

2 Attachments

- 1 - [Draft Agenda](#) (1p)
- 2 - [Logistical Information](#) (1p)

DRAFT AGENDA

Service First Leadership Team Meeting – National Park Service, Forest Service and Bureau of Land Management

Date: October 16, 2003

Location: Doubletree Hotel Columbia River – Portland, OR

Audience: Leadership of Forest Service - Region 6, National Park Service - Pacific West Region, and Bureau of Land Management - Oregon/Washington

Wednesday, October 15th

Evening Social: 5:30-7:00 pm at the Doubletree Hotel Columbia River

Thursday, October 16th (full day)

Theme: Service First - delivering and developing a collaborative resource program in a business-like manner

Welcome

Introduction / Logistics

Futurist speakers – What does the future hold for us as public servants and government agencies?

Presentation: Service First successes and barriers, and highlights from new Service First proposals

Executive panel – How can Service First, partnerships, and innovative collaboration help us improve service and promote efficiency in this new future?

- Linda Goodman - Regional Forester, Forest Service, Pacific Northwest Region
- Jon Jarvis - Regional Director, National Park Service, Pacific West Region
- Elaine Marquis-Brong - State Director, Bureau of Land Management, Oregon/Washington

Lunch

Shared education and dialogue: How can we work together to be a part of the future? What do we need to be doing jointly and independently to bring our organizations together in Service First?

- Russ Linden, PhD – Federal Executive Institute

Sustaining our momentum: where do we go from here?

Wrap-up & Adjourn

Service First Leadership Meeting

National Park Service, Bureau of Land Management, Forest Service



Meeting Date and Time:

October 16, 2003 (8:00 a.m. - close of business)

Evening Social:

We are planning an evening social on October 15 (the night before the meeting) at the Doubletree Hotel from 5:30 – 7pm. Details on the social will be forthcoming.

Meeting Location:

Doubletree Hotel Columbia River

1401 N. Hayden Island Drive

Portland, OR 97217

503.283.2111 or 360.696.2565

800.643.7611, Fax 503.283.4718

The hotel is located off I-5 on the banks of the beautiful Columbia River. Also provided is complimentary parking and complimentary shuttle transportation to Portland International Airport. Additional amenities include Brickstones Restaurant and Sports Bar, both overlooking the Columbia River and the Coffee Garden.

Driving Directions:

From Airport Directions: 12.0 Miles W. Take Airport Way East to I-205 North toward Seattle. Take 1-205 North. Take Highway 14 west to Vancouver. Take I-5 South going over the bridge into Oregon. Take the first exit #308 (Jantzen Beach exit). The hotel is located on the West side of the freeway with red trim.

Transportation serving: Portland International Complimentary Airport Pick-Up: Courtesy Phone in baggage claim Advance Shuttle Reservations: (503) 283-2111 Daily Schedule: 6:00AM to 11:00PM

From I-5 North or South Bound: Take exit #308 (Jantzen Beach exit). The hotel is located on the westside of the freeway with red trim.

Map

A map and information about the facility can be viewed via the following website:

<http://www.doubletree.com/en/dt/hotels/index.jhtml;jsessionid=YZDYXHH1A2WDECSGBIX222QKIYFCXUUC?ctyhocn=R>
[LCR-DT](#)

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