

**UNITED STATES DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT  
Oregon State Office  
P.O. Box 2965  
Portland, OR 97208**

**In Reply Refer to:**  
5610 (OR-933) P

September 3, 2003

EMS TRANSMISSION 09/05/2003  
Instruction Memorandum No. OR-2003-111  
Expires: 9/30/2004

To: All District Managers

From: State Director

Subject: Request for Submission of Forest Ecosystem Health and Recovery Fund (5900) DD: 09/19/2003  
Preliminary Project Proposals 10/31/2003

**Purpose:** This Instruction Memorandum (IM) solicits preliminary project proposals for Fiscal Year 2004 funding from the Forest Ecosystem Health and Recovery Fund (FEHRF, subactivity 5900).

**Policy/Action:** Districts are requested to submit project proposals for 5900 funding to the Oregon State Office (OSO) using the attached FEHRF Project Proposal Form (Attachment 1) and summarized in a spreadsheet format as shown in Attachment 2. This second attachment contains tables for two types of submissions: 1) project proposals whose total funding need falls within the District preliminary target allocation as shown in Table 1. below and; 2) additional projects requiring funding beyond the preliminary target allocation. Your submissions will be reviewed in the OSO and prioritized. After this statewide prioritization, you will be given instructions for entering projects into the Budget Planning System (BPS). Final project approvals and District cost targets will be made in the FY 2004 Annual Work Plan.

Table 1. FY 2004 Subactivity 5900 Preliminary Target Allocation

District	FY 2003 5900 Allocation	FY 2004 5900 PTA Prelim. Cost Target
Lakeview	\$717,000	\$710,000
Burns	\$ 74,000	\$ 70,000
Vale	\$117,000	\$110,000
Prineville	\$ 85,000	\$ 80,000

Salem	\$ 129,000	\$ 1 20,000
Eugene	\$ 108,000	\$ 100,000
Roseburg	\$ 50,000	\$ 50,000

Medford	\$1,468,000	\$1,460,000
Coos Bay	\$ 252,000	\$ 250,000
Spokane	\$ 0	\$ 50,000
Total	\$3,000,000	\$3,000,000

**Timeframe:** District submissions should be sent electronically to Dave Harmon (OR-933), no later than close of business September 19, 2003. Entry of projects into the BPS must be completed by October 31, 2003.

**Background:** Funding from the FEHRF may be used to conduct timber salvage operations and subsequent reforestation, and to conduct forest health treatments, including those designed to reduce forest fuels, increase forest resiliency following disturbance, or that modify forest composition and structure for the purpose of improving wildlife habitat.

Field offices are reminded that project code numbers are required for all FEHRF projects, and that all charges to subactivity 5900 must include an assigned project code number. These numbers should be assigned from the pool allocated under subactivity 2823, Hazardous Fuels Operations. New projects should be assigned a project code number after they are approved for funding by the Washington Office.

Administrative appeals and litigation costs associated with FEHRF projects should be covered by MLR or O&C funding whenever possible. Also, it is Bureau policy that no indirect overhead or support costs are to be charged to subactivity 5900, which is a permanent operating fund designed to fund on-the-ground project work.

The FEHRF project proposals must include planned workload measure targets for each project as shown on the FEHRF Project Proposal Form. The cumulative total of the planned workload measure targets for all approved projects within a State will become the FEHRF portion of the State's overall workload measure target for each of the following program elements/performance measures:

- BT - Forest and Woodland Vegetation Inventory (ac.)
- JE - Restore Forests and Woodlands Through Sales (ac.)
- JN - Restore Forests and Woodlands Through Development (ac.)
- MB - Forest and Woodland Treatments Evaluated (ac.)
- Timber Volume Offered for Sale (mbf/ccf)

**Manual/Handbook Sections Affected:** None

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**Coordination:** This request has been coordinated within the Division of Resource Planning, Use, and Protection, and with the Management and Budget Staff.

**Contact:** Questions concerning the Forest Ecosystem Health and Recovery Fund or information contained in this Instruction Memorandum should be directed to Dave Harmon at 503-808-6062.

**Districts with Unions** are reminded to notify their unions of this Instruction Memorandum and satisfy any bargaining obligations before implementation. Your servicing Human Resources Office or Labor Relations Specialist can provide you assistance in this matter.

Signed by  
Charles E. Wassinger  
Associate State Director

Authenticated by  
Mary O'Leary  
Management Assistant

2 Attachment(s)

- 1 - [FEHRF Project Proposal Form](#) (6pp)
- 2 - [FEHRF Project Summary Tables](#) Excel File (2pp)

Distribution

OR-915

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