

UNITED STATES DEPARTMENT OF THE INTERIOR
Bureau of Land Management
Oregon State Office
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June 30, 2003

EMS TRANSMISSION 07/02/2003
Instruction Memorandum No. OR-2003-088
Expires: 9/30/2004

To: District Managers: Burns, Prineville, Spokane, and Vale
From: State Director
Subject: Interagency Implementation Team (IIT) Implementation Monitoring for FY 2003 DD: 12/31/03

Program Area: 1150 Threatened and Endangered Species, 1120 Fisheries

Purpose: Training announcement and direction for implementing FY 2003 IIT monitoring.

Policy/Action: The IIT Monitoring Task Team has completed refinements to the FY 2003 Implementation Monitoring Module (Module) in response to comments from Field Units in 2002; data entry is now available in ACCESS format. The Implementation Monitoring Manual (Manual) has also been revised and is available in Adobe Acrobat format (.pdf). The Manual and database will be available in July for access and download from the internet at the following URL - <http://www.fs.fed.us/rm/boise/index.htm>.

FY 2003 sample scheme - Bureau of Land Management (BLM)/US Forest Service (FS) Field Units will apply the Module to all federally authorized activities that have already been started on-the-ground or that have been completed during the current year and fall within the following sample set:

1. All activities within the sixth field Hydrologic Unit Codes (HUC) selected for monitoring by the Effectiveness Monitoring (EM) Team. The EM Team's sixth field HUC can be found at the above website.
2. All prior years' non-compliance activities.
3. Grazing activities - Do at least 20 percent of Module Category I pasture use areas per year based on Field Unit priorities with input from the Level 1 Team (may overlap with numbers one and two).

This sample scheme allows Districts to choose where to focus the monitoring; however, every Module Category I pasture use area is to be sampled at least once within the life of a ten-year grazing permit. This is not an actual sample requirement for 2003, but provides the Districts an estimated future outlook based on the original objective of sampling every Category I pasture at least once within its permit cycle. Districts should use the Module as a reporting template for any monitoring requirements resulting from local Endangered Species Act (ESA) consultations. The database is capable of supporting local consultation monitoring requirements.

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Implementation monitoring using the above sampling scheme is required for the monitoring activities associated with ESA listed salmonids in the Burns, Prineville, Spokane, and Vale Districts. The database can accommodate requirements other than PACFISH or INFISH standards.

Oregon/Washington (OR/WA) BLM contacts for the Module are as follows:

CONTACTS FOR OR/WA BLM IIT IMPLEMENTATION MONITORING				
IIT Rep	Paula Burgess	Paula_Burgess@or.blm.gov	503-808-6525	Workload
Monitoring Core Team	Al Doelker	Al_Doelker@or.blm.gov	503-808-6067	Monitoring program
Rangeland	Ron Wiley	Ronald_Wiley@or.blm.gov	541-416-6703	Activity-specific
Forested Lands	Al Doelker	Al_Doelker@or.blm.gov	503-808-6067	Activity-specific
Minerals	John Kalvels	John_Kavels@or.blm.gov	503-808-6040	Activity-specific
Recreation	Margaret Wolf	Margaret_Wolf@or.blm.gov	503-808-6061	Activity-specific
Lands	Al Doelker	Al_Doelker@or.blm.gov	503-808-6067	Activity-specific
Noxious Weeds	Miles Brown	Miles_Brown@or.blm.gov	503-808-6357	Activity-specific
Fuels/Fire	Al Doelker	Al_Doelker@or.blm.gov	503-808-6067	Activity-specific
Roads	Al Doelker	Al_Doelker@or.blm.gov	503-808-6067	Activity-specific
Restoration	Al Doelker	Al_Doelker@or.blm.gov	503-808-6067	Activity-specific

Questions concerning the IIT Implementation Monitoring Module or IIT monitoring program in general should be directed to Al Doelker, OR/WA BLM IIT Monitoring Core Team representative. Activity-specific questions should be directed to the appropriate resource point persons listed above. Questions or comments concerning workload under the required sample scheme should be directed to Paula Burgess, OR/WA BLM IIT representative.

Each District will also have an identified Field Unit Coordinator who will be the point of contact for those aspects of the monitoring program that are not activity-specific, including training. In addition, the Field Unit Coordinator will be involved in the Quality Assurance and Quality Control (QA/QC) and ensure that monitoring information is provided to the Field and District Managers and activity specialists. Fishery biologists normally act as Field Unit Coordinators for purposes of the IIT monitoring program. The proposed 2003 list of Field Unit Coordinators is presented below. Please notify Al Doelker if the Field Unit Coordinators or their phone numbers are different than those presented in the following table.

Field Office	Field Unit Coordinator	PHONE
Burns	Cynthia Weston	541-573-4418
Prineville	Jimmy Eisner	541-416-6753
Spokane (Wenatchee Field Office)	Joe Kelly	509-665-2118
Vale (Baker Field Office)	Jackie Dougan	541-523-1436
Vale (Malheur Field Office)	Cynthia Tait	541-473-6246

Training - Please be aware that a training program is being set up for the field.

Data entry, QA/QC, and Reporting/Feedback – Two tier training

- Train-the-Trainer Sessions: Train-the-trainer sessions will be conducted by the Monitoring Core Team to train Field Unit Coordinators, Monitoring Core Team Members, Fish and Wildlife Service and National Oceanic and Atmospheric Administration-Fisheries Point Persons. These sessions will take place in: *Missoula (July 10)*, *Boise (July 15)*, and *Prineville (July 17)*. Field Unit Coordinators **must** attend at least one of the sessions.
- Train-the-Users Sessions - Train-the-user sessions (at the Districts) will be set up and conducted by the Field Unit Coordinator, with assistance from Al Doelker if needed, to train Field Office specialists who will be involved. Line

officers and Level 1 team members are also encouraged to attend.

Detailed information on the train-the-users sessions will be provided when locations and dates are established.

Timeframe: Implementation monitoring data will be collected this field season using the Module. Data should be entered into the system and submitted to the State Office (931 – Al Doelker) by the end of the calendar year 2003.

Background: The IIT Monitoring Task Team has completed refinements to the FY 2003 Module. This Module is designed to accommodate implementation monitoring of any federally authorized action that may affect ESA listed salmonids.

Manual/Handbook Sections Affected: None.

Coordination: This Instruction Memorandum (IM) has been coordinated with members of the IIT Monitoring Task Team.

Contact: If you have questions about the Module and its implementation in 2003, please contact Al Doelker at (503) 808-6067.

Districts with Unions are reminded to notify their unions of this IM and satisfy any bargaining obligations before implementation. Your servicing Human Resources Office or Labor Relations Specialist can provide you assistance in this matter.

Signed by
Cathy L. Harris
Acting Associate State Director

Authenticated by
Mary O'Leary
Management Assistant

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