

**UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
Oregon State Office
P.O. Box 2965
Portland, Oregon 97208**

In Reply Refer to:
1201/1631 (OR-910) P

April 02, 2003

EMS TRANSMISSION 04/15/2003
Instruction Memorandum No. OR-2003-061
Expires: 09/30/2004

To: DMs, DSDs, Staff and Branch Chiefs
From: Associate State Director
Subject: FY 2003 Oregon/Washington State Leadership Team Member Responsibilities and Committee Assignments

Program Area: Multiple.

Purpose: To communicate changes and clarifications made regarding:

1. Oregon/Washington Leadership Team Member Assignments
 - \$ Program Areas and Standing Committees
 - \$ Government Boards and Committees
 - \$ Non-Government Boards and Committees
2. Management Roles
3. Oregon State Office Leads

Policy/Action: The highest priority program areas for District Manager responsibility assignment were affirmed and reassigned along with standing committee membership as listed in the following tables. Sage Grouse was added as a program area, along with States of Oregon and Washington. The following program areas were removed from District Manager assignment, but remain as important components of our work and partnerships as a whole: Botany, Ecosystem Management, Hazardous Materials, Research, and Resource Advisory Councils. A number of assigned program areas were combined based on common elements: NLCS and Recreation, Threatened and Endangered Species for Fish and Wildlife, Range Management and Riparian, Native Americans and Cultural Resources, and Energy and Minerals. Safety, Law Enforcement and the State Human Resource Management Committees will have representation from Eastside and Westside District Managers, while the Budget Committee and Information Technology Investment Board will each have representation from one District Manager.

Assigned manager roles include keeping current on issues related to assigned program areas and attending appropriate annual statewide/national program meetings.

Timeframe: Assignments to be reviewed on an annual basis.

2

Background: This memorandum updates Instruction Memorandum No. OR-2001-077 dated August 24, 2001.

Manual/Handbook Sections Affected: State Leadership Team Reference Guide.

Coordination: Responsible managers are to coordinate as appropriate with Oregon State Office leads.

Contact: Any questions concerning these designations, please contact Chuck Wassinger at (503) 808-6025.

Government Boards and Committees

<i>Government Boards, Committees, etc.</i>	<i>Responsible Backup to State Director</i>
Northwest Forest Plan Intergovernmental Advisory Committee and Regional Interagency Executive Committee	Judy Nelson, Division of Resources
Interior Columbia Basin Ecosystem Management Project Executive Steering Committee	State Director, Idaho (Chair)
Columbia River Basin Salmon Regional Executive Caucus and the Federal Caucus	Paula Burgess, Division of Resources

Non-Government Boards and Committees

<i>Non-Government Boards, Committees, etc.</i>	<i>Responsible Backup to State Director</i>
Oregon State University, Forest Research Lab Advisory Committee	Deputy State Director, Division of Resources *Nancy Diaz identified to represent SD while there is an Acting DSD
Keep Oregon Green, Board of Directors for Finance	Salem District Manager

Program Areas and Standing Committees

<i>Responsible Manager</i>	<i>Program Areas</i>	<i>State Office Leads</i>
Burns District Manager	Wild Horse and Burros Recreation and NLCS Budget*	Judy Nelson Harold Belisle Darwin Priebe
Spokane District Manager	Energy and Minerals Lands State of Washington	Nancy Diaz Bob DeViney Cathy Harris
Lakeview District Manager	Fire and Fuels/Emergency Fire Rehab Sage Grouse Law Enforcement* Bureau Budget Strategy Team	Leo Sidebotham/Nancy Diaz Judy Nelson Craig Magill
Prineville District Manager	Range Management/Riparian Eastside Forest Health Safety*	Judy Nelson Harold Belisle Jim Chandler
Eugene District Manager	NEPA and Land Use Planning Safety*	Harold Belisle Jim Chandler
Roseburg District Manager	T&E: Fisheries and Wildlife Law Enforcement*	Judy Nelson Craig Magill

Coos Bay District Manager	Native Americans and Cultural Resources State Human Resource Management Committee*	Harold Belisle Chuck Wassinger
Vale District Manager	Noxious Weeds FERC Relicensing State Human Resource Management Committee*	Judy Nelson Nancy Diaz Chuck Wassinger
Medford District Manager	Forestry and Engineering Information Technology Investment Board*	Judy Nelson and Paul Fredericks Chuck Wassinger/Wayne Elven
Salem District Manager	Clean Water State of Oregon	Nancy Diaz Cathy Harris
All District Managers should attend meetings in their districts.	State Human Resource Development Committee*	Chuck Wassinger and Tom O'Donnell

*Standing Committees

Districts with Unions are reminded to notify their unions of this IM and satisfy any bargaining obligations before implementation. Your servicing Human Resources Office or Labor Relations Specialist can provide you assistance in this matter.

Signed by
Charles E. Wassinger

Authenticated by
Mary O'Leary
Management Assistant

Distribution

WO-101 (MIB-5660) – 1