

**UNITED STATES DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT  
Oregon State Office  
P.O. Box 2965  
Portland, OR 97208**

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June 5, 2003

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To: District Managers  
From: Deputy State Director for Resource Planning, Use and Protection  
Subject: Entry of Road Construction Costs in Timber Sale Information System

Section 3 (b) of the Lump-Sum Timber Sale Contract (Form 5450-3) contains specifications for how timber purchasers pay for the federal timber covered under each contract. Road construction costs are credited toward payment as specified in Section 3 (b).

To reduce the potential for overpayment by the Purchaser, it is important to ensure that the total value of road construction is entered into the Timber Sale Information System (TSIS). This Information Bulletin (IB) is intended to clarify what constitutes "road construction" for the proper entry of these costs into TSIS.

The TSIS Users guide, Section 6: Prospectus, Pages 6-1 through 6-3, shows the data entry form which requests the stations of permanent surfaced road construction, permanent unsurfaced road construction, and temporary spur construction. Temporary spurs should include those spurs that are surfaced as well as unsurfaced. In addition, the temporary spur cost should include only the cost of construction and should exclude the cost of obliteration.

The road construction costs that are entered into TSIS should include any capital input to a road, as described above, including: new construction, reconstruction, and renovation. This would also include such capital input as minor culvert replacement.

Routine road maintenance costs should not be included as a construction cost.

This IB was prepared with the consultation of Dick Bergen, Bureau of Land Management Oregon State Office Road Specialist.

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For further information contact Al Wood, Forester; TSIS Coordinator, Oregon State Office.

**Districts with Unions** are reminded to notify their unions of this IB and satisfy any bargaining obligations before implementation. Your servicing Human Resources Office or Labor Relations Specialist can provide you assistance in this matter.

Signed by

Authenticated by

/s/ Judy Ellen Nelson

Cindy Fredrickson

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