

UNITED STATES DEPARTMENT OF THE INTERIOR
Bureau of Land Management
Oregon State Office
P.O. Box 2965
Portland, OR 97208

In Reply Refer to:
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March 7, 2003

EMS TRANSMISSION 03/11/2003
Information Bulletin No. OR-2003-103

To: District Managers: Medford, Roseburg, and Lakeview
From: Deputy State Director for Resource Planning, Use and Protection
Subject: Cost Code and Related Details for Natural Resources Institute Participants, Academic
Year 2002-2003

This informational bulletin (IB) is intended to provide updated information (originally provided in IB No. OR-2002-266) on funding and travel for the following four Oregon State Office (OSO) sponsored participants in the upcoming program:

- John Dinwiddie, Fuels Management Specialist, Medford District
- Alisa Spafford, Forester, Roseburg District
- Liz Berger, Wildlife Biologist, Lakeview District
- Trixy Moser, Forester, Roseburg District

All tuition and related costs (i.e. books) for the remaining Modules 3 (April) and 4 (June), roughly \$2,000 per Module, will be paid by OSO funds. OSO will also assist with travel costs up to \$400 for travel to and from Module sessions.

We ask that each office complete the required training forms and payment requirements with the universities for each Module session. Charge codes are as follows:

- Dinwiddie - (Module 4, tuition and travel) OR-931-6310-PG.
- Spafford - (Modules 3 and 4, tuition and travel) OR-931-6310-PG.
- Berger - (Modules 3 and 4, tuition) OR-931-6334-PG; (travel) OR-931-6310-PG.
- Moser - (Modules 3 and 4, tuition and travel charge up to \$2,100) OR-931-6334-PG (and up to \$2,000) OR-931-6320-PG

Should you have questions, please contact Jeannette Griese, Forest Development Forester, at (503) 808-6182.

Districts with Unions are reminded to notify their unions of this IB and satisfy any bargaining obligations before implementation. Your servicing Human Resources Office or Labor Relations Specialist can provide you assistance in

this matter.

Signed by
/s/ Cary Osterhaus (Acting)

Authenticated by
Mary O'Leary
Management Assistant

Distribution:

OR-115 (John Dinwiddie) - 1

OR-105 (Trixy Moser) - 1

OR-105 (Alisa Spafford) - 1

OR-010 (Liz Berger) - 1

OR-931 (Larry Larsen, George Buckner, Lyndon Werner) - 3

OR-932 (Rosy Mazaika) - 1