

**UNITED STATES DEPARTMENT OF THE INTERIOR**  
**Bureau of Land Management**  
**Oregon State Office**  
**P.O. Box 2965**  
**Portland, OR 97208**

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February 20, 2003

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To: Deputy State Director for Management Services (OR-950)  
Chief, Public Affairs Staff (OR-912)

From: Chief, Branch of Social Sciences and Resources Data Management

Subject: Anticipated Land Use and Activity Planning Publication Project Support

The December 20, 2002, version of the State Director's approved Ten-Year Resource Management Planning (RMP) Schedule provides a useful perspective on land use planning projects that are underway as well as those anticipated for the next ten years. While this schedule is subject to uncertain Congressional funding and reprioritization, it reflects a general commitment to fully revise RMPs every 15-20 years. Each RMP requires 4-5 fiscal years (FY) to complete, including any advance preplanning, staff building and training and needed resource inventories and resource assessments. In addition, we expect to initiate 2-3 RMP amendments or landscape level plans or projects each FY. We also expect to annually support 5-6 ongoing project level plans or projects for rights-of-way where Bureau of Land Management (BLM) data will be needed to support the analysis of alternatives. Actual publication support by OR-912 and 957 staff will be dependent on project specific arrangements with our cooperating agencies, funding split and other factors. Finally, we expect to develop and publish sub-regional, state or regional assessments reflecting updated inventories for various resources or programs. Ongoing assessment examples include regional utility corridors and energy minerals for western Washington.

During the FY 2004 Budget Planning System (BPS) submission process, we developed estimates of cartographic support required for typical RMP revisions. While each plan will be unique in its resource issues and associated cartographic product needs, the historical trend is towards more complex data files, more detailed geographic information system (GIS)-based maps of the affected environment, greater numbers of alternatives and more detailed maps of special areas or values. Each RMP revision also requires publication of detailed materials in support of plan scoping, a published summary of the analysis of the management situation analysis (AMS), a draft environmental impact statement (EIS), a final EIS and a Record of Decision/Approved Plan (ROD). Each of these requires support from your staffs. Our intent is to provide you with an estimate of this workload to assist you in anticipating trends and opportunities.

The reported experience of recent projects suggests that most RMP cartographic products are subject to at least 1-3 revisions based on staff reviews and public comments. Maps displaying alternatives may also be revised based on State Office staff reviews and management team preferences.

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Although document text, tables and appendices are generally well prepared by field staff, changes in original material are inevitable along with requests for additional supporting data and appendices. In summary, document length and complexity is more likely to increase than decrease, resulting in more support needs for each project as well as more projects requiring both OR-912 and OR-957 staff support.

For workload forecasting purposes, we have used the available information on production support for full RMP revisions as a base. In contrast, RMP amendment/EISs are generally less complex and assumed to require about 50-80% of full RMP revision support time for cartography and text and table preparation. Project or activity level EISs may be even less complex and only require 30-60% of the cartographic support text and table preparation support. Non-BLM led EISs may have publication entirely prepared by contractors or the lead agency, but we still have some role in product quality review and may still coordinate actual document publication through OR-912. Although the actual support for non-BLM led projects is highly variable, we have used 20-30% of RMP revision support as an estimate for the average, acknowledging substantial uncertainty.

The following table provides the RMP revision support needs used in the 2004 Budget planning system. These were based on cost estimated from OR-912 and 957 staff using Southeastern Oregon, Lakeview and Upper Deschutes RMPs as case studies.

**TYPICAL RESOURCE MANAGEMENT PLAN DOCUMENT SUPPORT NEEDS**

<b>Project Year</b>	<b>Planning Process Document and product key for second table</b>	<b>Cartographic Support estimate</b>	<b>Products</b>	<b>Publication preparation estimate</b>	<b>Typical Publication Products</b>
1	Resource assessments (RA)	1 wm	Sheet maps	0.5 wm	Sheet mailers
1	Project preplan (PP)	Minor	General location map	Minor	Internal document
2	Formal scoping (S)	1 wm	Base sheet map	0.5 wm	Sheet mailer
2	Scoping feedback report (SF)	Minor	General location map with issues	0.5 wm	Sheet mailer
3	Analysis of management situation summary report (AMS)	3 wm	5-30 multi-tone, variable scales	1.0	Booklet, 50-80 pg.
3	Draft RMP/EIS (DEIS)	3 wm	AMS revisions & new maps	1.0	2 volumes, 50-800 pg
4	Proposed RMP/Final EIS (FEIS)	1 wm	DEIS revisions & new maps	1.0	3 volumes, 800-1200 pg.
5	ROD/ Approved RMP (ROD)	1 wm	FEIS revisions	0.5	1 volume, 150-300 pg.
<b>Totals</b>		10 Wm		5 wm	

The following table provides the linkage between the RMP revision schedules and other types of planning documents requiring OR-912 and 957 staff support. The nine RMPs will require 100% of the process-segmented costs shown in the preceding table. Ongoing and anticipated RMP amendments are calculated to require pro-rata staff support of 70% for OR-912 and 60% for OR-957 levels of RMPs. BLM-led activity or project plans are calculated to require staff support of 50% for OR-912 and 40% for OR-957. Non-BLM led activity or project plans are calculated to require staff support of 30% of the OR-912 and 20% for OR-957.

While this is not a precise process and formula for anticipating every project or every map or document, the Summary totals at the bottom of this table clearly indicate a higher level of support will be needed on a sustained basis. It is also critical to note that the ten-year schedule and this analysis do not include any forecast of initiation of western Oregon RMP revisions. The six current western Oregon RMPs were approved in 1995 and nominally could be valid for 15 or 20 years, or until 2015. On the other hand, the last revisions took nine years to complete, suggesting initiation in 2006. If the western Oregon RMP revisions were accelerated for new decisions by the 15<sup>th</sup> year (2010), the OR-912 and OR-957 support roles would begin in FY 2005.

It is also critical to note that this schedule and composite support need estimates does not include recreation maps or other products for required reports, analyses or studies, which often require substantial support. Those products are often prepared by the same staff that support RMP and other plans, but are more flexible in their schedules, providing an opportunity to balance workloads through the year. Finally, we assume that even when contacting is appropriate, we will still need Oregon

State Office (OSO) support staff to assure that applicable quality standards are met.

**FIVE YEAR WORKLOAD/PRODUCT ESTIMATES FOR RMPS & AMENDMENTS**

<b><i>RMP Revision Level Projects</i></b>	<b>FY 2003</b>	<b>FY 2004</b>	<b>FY 2005</b>	<b>FY 2005</b>	<b>FY 2006</b>
Lakeview RMP	ROD				
Andrews Steens RMP	DEIS	FEIS, ROD			
Baker RMP	PP	RA, S, SF	AMS	DEIS	FEIS
Upper Deschutes RMP	DEIS	FEIS, ROD			
John Day Basin RMP	PP	RA, S, SF	AMS	DEIS	FEIS
Lower Deschutes RMP					PP, RA
Western Washington RMP	PP	S, SF, AMS	DEIS	FEIS, ROD	
Eastern Washington RMP					PP, RA
Cascade Siskiyou National Monument RMP	FEIS	ROD			
<b>Total estimated cartographic &amp; publication preparation support in work months for RMP revisions</b>	8 -OR-957 4 -OR-912	12-OR-957 8 -OR-912	9- OR-957 3- OR-912	9 - OR-957 4 - OR-912	4 - OR-957 4 - OR-912
<b><i>RMP Amendment Level Projects</i></b>					
Klamath Falls RMPA, Klamath W&S	DEIS	FEIS, ROD			
Klamath Basin RMPA		S, SF, AMS	DEIS, FEIS	ROD	
Three Rivers RMPA, land tenure	EA	FONSI/DR			
Baker RMPA, Lookout Mt.	DEIS, FEIS	ROD			
Southeastern Oregon RMPA, Owyhee W&S River	PP, RA	S, SF	AMS, DEIS	FEIS	ROD

Salem RMPA, Sandy W&S	PP	S, SF, AMS	DEIS	FEIS, ROD	
Umpqua Land Exchange	RA	DEIS	FEIS, ROD		
Medford RMPA, Kelsey Whisky	FEIS, ROD				
NFP, Aquatic Conservation	DEIS	FEIS, ROD			
NFP, Survey & Manage	DEIS	FEIS, ROD			
NFP, Port Orford Cedar	DEIS	FEIS, ROD			
Unscheduled, but probable initiation of 2-3 RMP amendments each FY, beginning in FY 2004		2PP, 2S	2PP, 2S, 2SF, 2DEIS	2PP, 2S, 2SF, 2DEIS, 2FEIS, 2ROD	2PP, 2S, 2SF, 2DEIS, 2FEIS, 2ROD
<b>Total estimated cartographic &amp; publication preparation support in work months for RMP amendments</b>	12 -OR-957 6-OR-912	18-OR-957 10-OR-912	16- OR-957 9- OR-912	10 - OR-957 7- OR-912	8 - OR-957 6 - OR-912
<b><i>Non-RMP/BLM Led Projects</i></b>					
Hellgate W&S, three seed orchards, Upper Siuslaw, Johns Peak, NOALE, New Carissa Salvage R/W, Timbered Rock Salvage, Coos County Pipeline, Spokane Reservation Plan, Ft. Lewis/Yakima DOD Plan, etc.	2 S 3 SF 4 DEIS 2 FEIS 3 ROD	3 S 3 SF 3 DEIS 5 FEIS 5 ROD	3 S 3 SF 3 DEIS 3 FEIS 3 ROD	3 S 3 SF 3 DEIS 3 FEIS 3 ROD	3 S 3 SF 3 DEIS 3 FEIS 3 ROD
<b>Total estimated cartographic &amp; publication preparation support in work months for BLM led projects</b>	8 -OR-957 5 -OR-912	8-OR-957 6 -OR-912	7- OR-957 5- OR-912	7 - OR-957 5 - OR-912	7 - OR-957 5 - OR-912
<b><i>Non-RMP, BLM Led Projects</i></b>					

Non-BLM Led Projects – Upper Illinois, Gerber Reservoir Feasibility Study, several BPA transmission R/W	1 S 1 SF 2 DEIS 3 FEIS 3 ROD	3 S 3 SF 3 DEIS 3 FEIS 3 ROD			
<b>Total estimated cartographic &amp; publication preparation support in work months for non-BLM led projects</b>	3 -OR-957 3 -OR-912				
<i>Total estimated cartographic &amp; publication preparation support in work months for all projects</i>	31-OR-957 18-OR-912	41-OR-957 27-OR-912	35-OR-957 20-OR-912	29-OR-957 19-OR-912	22-OR-957 18-OR-912

If you have any questions on the RMP or other schedules, please contact Eric Stone at 503-808-6087, or any of the applicable program leaders, OR-930 Branch Chiefs or me.

**Districts with Unions** are reminded to notify their unions of this IB and satisfy any bargaining obligations before implementation. Your servicing Human Resources Office or Labor Relations Specialist can provide you assistance in this matter.

Signed by  
Harold J. Belisle

Authenticated by  
Mary O'Leary  
Management Assistant

Distribution

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