

UNITED STATES DEPARTMENT OF THE INTERIOR
Bureau of Land Management
Oregon State Office
P.O. Box 2965
Portland, OR 97208

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Information Bulletin No. OR-2003-046

To: DMs, DSDs, Staff and Branch Chiefs
From: Deputy State Director for Management Services
Subject: OSO Safety Training Week

DD: 1/10/2003

Safety training sessions for FY 2003 are scheduled for the last week of January 2003 in the Robert Duncan Plaza Building conference center on the 3rd floor, rooms 3A & 3B. Sessions begin the afternoon of Monday, January 27 and continue through Friday morning, January 31.

In an effort to assist employees in completing work related safety/health training requirements, the Oregon State Office Safety/Health Steering Committee has scheduled several sessions which would fulfill these training requirements.

Please review the attached schedule and plan to attend the training you need. Some training is mandatory each year for certain employees. Other sessions are arranged for voluntary attendance. All employees are welcome to attend any of the sessions.

Please confirm your attendance by January 10, 2003. To sign up for classes, or, if you have questions, contact Peggy Tribble at (503) 808-6202.

Districts with Unions are reminded to notify their unions of this IB and satisfy any bargaining obligations before implementation. Your servicing Human Resources Office or Labor Relations Specialist can provide you assistance in this matter.

Signed by
John Keith
Associate Deputy State Director
for Management Services

Authenticated by
Mary O'Leary
Management Assistant

1 Attachment(s)
1 - Safety Training Week Schedule (1p)

Distribution
OSO Safety Steering Committee



OREGON STATE OFFICE
Bureau of Land Management
ANNUAL SAFETY TRAINING
Robert Duncan Plaza Building
3rd Floor Conference Center A & B

MONDAY January 27	TUESDAY January 28	WEDNESDAY January 29	THURSDAY January 30	FRIDAY January 31
AM - Travel	0800 – 1200 Defensive Driver Training Instructor: Jon Friton TRANS 360, Inc.	0830 - 1600 1 st Aid/CPR/AED Full Session Instructors: American Red Cross Staff	0800 – 1000 Hazardous Materials First Responder Session 1030 – 1630 HAZWOPER Training Instructor: Dr. Karl Ford BLM Toxicologist (NARSC)	0830 – 1030 Blood Borne Pathogens – Protection and Exposure Control Session Instructor: Julie Lueker Multnomah County Health Department
1200 – 1600 CPR/AED Recertification Instructors: American Red Cross Staff	1300 - 1530 BLM 4X4 Safe Driving Program	Session Continued	Session Continued	PM - Travel