

UNITED STATES DEPARTMENT OF THE INTERIOR
Bureau of Land Management
Oregon State Office
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Portland, OR 97208

In Reply Refer to:
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November 14, 2002

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Information Bulletin No. OR-2003-028

To: DSDs, Staff and Branch Chiefs

From: Chief, Branch of Human Resources

Subject: Federal Employees Health Benefits Open Season - Nov. 11, 2002 to Dec. 9, 2002

The Federal Employees Health Benefits Open Season began on November 11, 2002 and continues through December 9, 2002. Open season changes will be effective January 12, 2003. Employees are being encouraged to make changes using Employee Express.

Two Information Bulletin's have been issued to all employees regarding the open season. Brochures are being distributed upon request only. All guides and brochures are available on OPM's website at <http://www.opm.gov/insure>.

It is important that all employees on extended leave-without-pay be provided with open season information. Please ensure that any employee on your staff who is on an extended leave of absence receive the open season information.

If your staff assistant is in need of brochures or plan guides to provide to employees, they may obtain them from this Branch. Questions should be directed to Marcia Butenschoen at extension 6239.

Districts with Unions are reminded to notify their unions of this IB and satisfy any bargaining obligations before implementation. Your servicing Human Resources Office or Labor Relations Specialist can provide you assistance in this matter.

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Signed by
Thomas M. O'Donnell
Chief, Branch of Human Resources

Authenticated by
Mary O'Leary
Management Assistant

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