

United State Department Interior

BUREAU OF LAND MANAGEMENT

Oregon State Office

P.O. Box 2965

Portland, Oregon 97208



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May 3, 2004

EMS TRANSMISSION 05/03/04
Information Bulletin No. OR-2004-120

To: District Managers: Salem, Eugene, Roseburg, Coos Bay, Medford and Lakeview

From: Chief, Branch of Realty and Records Services (OR-958)

Subject: O&C Right-of-Way Training

DD: 5/21/04

Staff specialists at the district and State Office levels are currently working on the development of a two or three day training session in the administration of the Oregon and California Railroad Grant Lands (O&C) logging road right-of-way program and its implementing regulations. Our tentative plan is to offer the session in Salem, Eugene, Roseburg, Coos Bay and Medford sometime after the end of this field season or early next calendar year. The training would also be open to our O&C reciprocal right-of-way agreement permittees.

We would like your input on the following items to further refine the agenda and training locations:

1. A draft agenda is attached for your office review and comment. We would like each district to identify their priority interest areas and include any recommendations for other related topics.
2. We would like your estimate of the number of federal participants (and non-federal if possible) that would likely attend this training if provided at your location. Klamath Falls Resource Area participants should plan on attending the training in Medford.
3. Could facilities be made available at your district office for the training session? If not, please make recommendations for an off-site location.

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4. Assess the level of interest on your district for a day of hands-on training which would cover: 1) processing of assignments and amendments; 2) amortization fee calculations; and 3) preparation/review of construction plats.

We would like to make this training session responsive to the needs of the western Oregon Bureau of Land Management field offices. Your feedback and timely response by the May 21, 2004 due date would be appreciated.

If you have any questions, please call John Styduhar, Senior Realty Specialist, at (503) 808-6454.

Districts with Unions are reminded to notify their unions of this Information Bulletin and satisfy any bargaining obligations before implementation. Your servicing Human Resources Office or Labor Relations Specialist can provide you assistance in this matter.

Signed by
Robert D. DeViney, Jr.

Authenticated by
Mary O'Leary
Management Assistant

1 Attachment(s)

1 - [Agenda for BLM Western Oregon Training on O&C Rights-of-Way](#) (3pp)

Distribution

WO-350 (1000LS)

Agenda
BLM Western Oregon Training on
O&C Rights-of-Way

Session/Topic	Duration	Instructor(s)
Session 1 - Tools for Obtaining/Granting Access <ul style="list-style-type: none"> • Types of authorizations: • When to use specific authorizations? • Pros & cons of different authorization types 		John Styduhar
Session 2 - O&C Right-of-Way Program Overview <ul style="list-style-type: none"> • Overview of policies • History of O & C R-O-W Program • Applicable Authorities & guidance pertaining to O&C Rights-of-Way, • Land Use Plans (RMP's) & relationship to O&C ROW program • Other laws, policies & relationship to O&C ROWs 		John Styduhar
Session 3 - Introduction to Reciprocal Right-of-Way Agreements and Permits <ul style="list-style-type: none"> • Major components (parts of Agreements/Permits) • Process components 		Cheryl Adcock
Session 4 - Amendments to Reciprocal Rights-of-Way <ul style="list-style-type: none"> • When required? • Pre-adjudication • Main components of procedures/process • Post Authorization Actions 		Mary Johnson
Session 5 - Assignments of O&C Right-of-Way Permits <ul style="list-style-type: none"> • When required? • Preadjudication Steps • Preparation of assignment Documents • Post assignment actions 		Mary Johnson

Attachment 1-1

Session 6 - Crossing Plats <ul style="list-style-type: none"> • Types • What constitutes an improvement? • Process components 		Randy Fiske
Session 7 - First Time Use Requests <ul style="list-style-type: none"> • Process components of road use request • First time use share/fee calculations and amortization records • Record Keeping Components 		Mike McKey

Session 8 – License Agreements (Use of Permittee Roads by BLM)

Sherry Andrews

- Purpose
- Types
- TS Stips
- Bonding
- Tri-Partite
- Road use and maintenance fees
- Maintenance requirements
- Exhibits
- Monitoring & compliance

Session 9 – Road Use Reporting & Billing for O&C Permits (Use of BLM Roads by Permittee)

Sherry Andrews

- Importance of road use reporting and billing
- Requirements for reporting
- Reporting Form
- Review/approval of hauling report
- Billing & Collections
- Collections Process
- Report of units of accomplishment
- Posting to amortization records
- Noncompliance by Permittee

Session 10 - Unilateral O&C Permits

Cheryl Adcock

- Types (& duration)
- Pre adjudication:
- Differences from reciprocal
- Amendments and Assignments
- Terminations

Attachment 1-2

Session 11 - Transportation Management

Dick Bergren

- Relationship to O & C regs
- Decommissioning
- Levels of road maintenance
- Public access
- Gating
 - BLM can gate roads it controls
 - Permittee cannot gate their road on BLM land w/o permission
- TMOs
- Western Oregon TMP
- FIMMS/FAMS/GTRN
- Watershed analysis

Session 12 - Road Use Trespass

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- Guidance: 9232 Realty Trespass Handbook
- Processing/Verification
- Data sources
- Resolution
- Post actions

Session 13 - Cooperative Agreements & Memorandums of Understanding

John Styduhar

Purposes/Uses

Authority

Definitions

Provisions

Exhibits

Attachment 1-3