U.S. DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
STATE OF OREGON
SALEM DISTRICT RESOURCE ADVISORY COMMITTEE

CHARTER

1. **COMMITTEE'S OFFICIAL DESIGNATION:** Salem District Resource Advisory Committee (Committee).

2. **AUTHORITY:** The Committee is a statutory advisory committee established under The Secure Rural Schools and Community Self-Determination Act (Act) of 2000, P.L. 106-393, as amended by P.L. 110-343, Title VI (2008), and P.L. 112-141 (2012); and Section 309 of the Federal Land Policy and Management Act (FLPMA), as amended, 43 U.S.C. 1739. The Bureau of Land Management (BLM) is subject to standards and procedures for the creation, operation, and termination of BLM advisory committees. Refer to the 1995 amended BLM regulations (43 CFR 1784) for specific regulations regarding avoidance of conflicts of interest (1784.2-2); calls for nominations (1784.6-1(e)); notice of meetings (1784.4-2); open meetings (1784.4-3); records (1784.5-3); course of instruction for members (1784.6-1(f)); and quorum requirements (1784.6-1(h)). The Committee also functions in accordance with the provisions of the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C. Appendix 2.

3. **OBJECTIVES AND SCOPE OF ACTIVITIES:** The Committee will serve in an advisory capacity to improve collaborative relationships between the BLM and local communities and to monitor and make recommendations to the Secretary of the Interior (Secretary) on projects funded by Title II of the Act, as amended. The geographic scope of the jurisdiction of the Committee is the area encompassed by the boundaries of the SalemDistrict and such areas outside those boundaries where projects might be undertaken which would benefit resources within the boundaries of the BLM's Salem District.

4. **DESCRIPTION OF DUTIES:** Committee duties and responsibilities are as follows:

    a. review projects proposed under Title II of the Act by participating counties and other persons;

    b. propose projects and funding to the Secretary concerned under Section 7123 of the Act;

    c. provide early and continuous coordination with appropriate land management agency officials in recommending projects consistent with purposes of Title II of the Act;

d. provide frequent opportunities for citizens, organizations, tribes, land management agencies, and other interested parties to participate openly and meaningfully, beginning at the early stages of the project development process under Title II of the Act;

e. monitor projects that have been approved under Section 7124 and advise the designated Federal official on the progress of the monitoring efforts; and

f. make recommendations to the Secretary concerned for any appropriate changes or adjustments to the projects being monitored by the Committee.

5. **AGENCY OR OFFICIAL TO WHOM THE COMMITTEE REPORTS:** The Committee provides advice to the Secretary through the Designated Federal Officer (DFO).

6. **SUPPORT:** Administrative support and funding for the activities of the Committee will be provided by the office of the BLM's Salem District Manager.

7. **ESTIMATED ANNUAL OPERATING COSTS AND STAFF YEARS:** The annual operating costs associated with supporting the Committee's activities are estimate to be $25,000, including all direct and indirect expenses and .50 Federal staff years.

8. **DESIGNATED FEDERAL OFFICER:** The DFO is the BLM's Salem District Manager who is a full-time Federal employee appointed in accordance with Agency procedures. The DFO will approve or call all Committee and subcommittee meetings, prepare and approve all meeting agendas, attend all Committee and subcommittee meetings, adjourn any meeting when the DFO determines adjournment to be in the public interest, and chair meetings when directed to do so by the Secretary.

9. **ESTIMATED NUMBER AND FREQUENCY OF MEETINGS:** The Committee will meet approximately one to four times annually, and at such other times as designated by the DFO.

10. **DURATION:** Continuing.

11. **TERMINATION:** The Committee will become inactive 2 years from the date the charter is filed, unless prior to that date, the charter is renewed in accordance with Section 14 of the FACA. The Committee will not meet or take any action without a valid current charter.

12. **MEMBERSHIP AND DESIGNATION:**

a. Committee members appointed by the Secretary will be representative of the following three general groups:

GROUP 1 – FIVE PERSONS WHO:

(1) represent organized labor or non-timber forest product harvester groups;

(2) represent developed outdoor recreation, off-highway vehicle users, or commercial recreation activities;

(3) represent—
(a) energy and mineral development interests, or

(b) commercial or recreation fishing interests;

(4) represent the commercial timber industry; or

(5) hold Federal grazing or other land permits, or represent nonindustrial private forest land owners, within the area for which the Committee is organized.

GROUP 2 – FIVE PERSONS REPRESENTING:

(1) nationally recognized environmental organizations;

(2) regionally or locally recognized environmental organizations;

(3) dispersed recreational activities;

(4) archaeological and historical interests; or

(5) nationally or regionally recognized wild horse and burro interest groups, wildlife or hunting organizations, or watershed associations.

GROUP 3 – FIVE PERSONS WHO:

(1) hold State elective office (or a designee);

(2) hold county or local elective office;

(3) represent American Indian tribes within or adjacent to the area for which the Committee is organized;

(4) are school officials or teachers; or

(5) represent the affected public at large.

b. The Committee will be comprised of 15 members distributed in a balanced fashion among the three general groups.

c. Members are appointed to serve 4-year terms.

d. Members of the Committee serve without compensation. However, while away from their homes or regular places of business, Committee and subcommittee members engaged in Committee, or subcommittee business, approved by the DFO, may be allowed travel expenses, including per diem in lieu of subsistence, in the same manner as persons employed intermittently in Government service under Section 5703 of Title 5 of the United States Code.

13. **ETHICS RESPONSIBILITIES OF MEMBERS:** No Committee or subcommittee member will participate in any specific party matter including a lease, license, permit, contract, claim, agreement, or related litigation with the Department in which the member has a direct financial interest.

As provided in 43 CFR 1784.2-2, members of the Committee shall be required to disclose their direct or indirect interest in leases, licenses, permits, contracts, or claims that involve lands or resources administered by the BLM, or in any litigation related thereto. For the purposes of this paragraph, indirect interest includes holdings of a spouse or dependent child.

14. **SUBCOMMITTEES:** Subject to the DFO's approval, subcommittees may be formed for the purposes of compiling information or conducting research. However, such subcommittees must act only under the direction of the DFO and must report their recommendations to the full Committee for consideration. Subcommittees must not provide advice or work products directly to the Agency. The Committee Chair, with the approval of the DFO, will appoint subcommittee members. Subcommittees will meet as necessary to accomplish their assignments, subject to the approval of the DFO and the availability of resources.

15. **RECORDKEEPING:** The records of the Committee, and formally and informally established subcommittees, of the Committee shall be handled in accordance with General Record Schedule 26, Item 2, or other approved Agency records disposition schedule. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. 552.

Ken Salazar

Secretary of the Interior

JUL 31 2012

Date

AUG 07 2012

Date Filed