



United States Department of the Interior

BUREAU OF LAND MANAGEMENT
California State Office
2800 Cottage Way, Suite W1834
Sacramento, CA 95825
www.ca.blm.gov



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EMS TRANSMISSION: 9/20/06
Instruction Memorandum No. CA-2006-035
Expires: 09/30/2007

To: All CA Field Managers
District Manager – CDD

From: State Director

Subject: Reduction of Backlogged ROW Applications and Delinquent 5101 Account
DD: 10/01/06

The BLM Operating Plan identifies the need to address increasing demand for use authorization and services from public lands, especially concerning energy and rights-of-way (ROWs) and to ensure that the cost recovery accounts for major projects (i.e., 5101 account) maintain positive balances. One of the key performance measures is that the number of pending cases of applications for a ROW that are older than 60 days must be reduced. Since our annual budget is dependent on us meeting our performance measures, we need to reemphasize our effort to reduce the number of backlogged ROW applications and maintaining the 5101 account with positive balances.

REDUCTION OF BACKLOGGED ROW APPLICATIONS

Attachment One is a summary table of number of backlogged ROW applications by Field Office (FO). Attachments Two and Three list the ROW applications for Energy ROWs and Non-Energy ROWs by FO and by serial numbers. By October 1, 2006, each Field Manager (FM) provide to the Deputy State Director, Natural Resources (CA 930), a schedule by which that Field Office intends to reduce its backlog of ROW applications. The reduction effort must be completed not later than the end of FY2007. Progress by FO's in reducing their backlog will be conducted quarterly by the CASO. Priority should be given to the Energy ROW applications shown on Attachment Two. This effort has priority over processing discretionary lands actions (e.g., R&PP applications, land exchanges).

Based on our review of the attachments, it appears that much of the effort to reduce the number of backlogged ROW applications will be more of a data clean-up (e.g., closing of outdated or withdrawn applications). If there is a valid reason why the application is still pending, that needs to be documented in LR2000, so we can share that information with WO-350.

ELIMINATION OF NEGATIVE BALANCES IN 5101 ACCOUNT

Attachment Four is a summary table of overspent 5101 account by FO, and Attachment Five is an accounting of that account, showing the estimated bill amount that should be sent to the applicant(s) for that account. FM's should take immediate action to eliminate negative balances and ensure that the accounts maintain positive balances in FY07.

STAFF FUNDING FOR THESE EFFORTS

Currently, California has a balance of \$141,000 in its 5102 subactivity. The 5102 minor ROW subactivity can be used in addressing backlogged ROW applications not covered under 5101 account. The 5102 subactivity should be used for work associated with ROW processing prior to the use of 1430 funding.

CALIFORNIA ROW WORKSHOP

FM's are reminded that WO-350 will be conducting two sessions of two-day workshops on ROWs, cost recovery accounts, LRAM, revisions to billing system, and other procedures during the week of October 30, 2006. A two-day session will be held in Sacramento at the CASO on October 30 and 31 and the other two-day session will be held in Moreno Valley at CDD on November 2 and 3.

Duane Marti, CA-930, is the coordinator for this effort and any questions should be addressed to him at (916) 978-4675 or at dmarti@ca.blm.gov.

Signed by:
Mike Pool
State Director

Authenticated by:
Richard A. Erickson
Records Management

Attachments:

- 1 - Summary table of number of backlogged ROW applications by FO (1 pp)
- 2 - ROW applications for Energy ROWs by FO and by serial numbers (2 pp)
- 3 - ROW applications for Non-Energy ROWs by FO and by serial numbers (5 pp)
- 4 - Summary table of overspent 5101 account by FO (2 pp)
- 5 - Accounting of overspent 5101 accounts (1 pp)