



United States Department of the Interior

BUREAU OF LAND MANAGEMENT

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In Reply Refer To:
1400-410/713 (CA-945) P

EMS TRANSMISSION: 6/15/06
Information Bulletin No. **CA-2006-021**

To: All Employees

From: DSD, Support Services

Subject: Annual Equal Employment Opportunity (EEO) and Ethics Training **DD: 7/12 - 7/13/06**
Reference: IB 2006-082

The purpose of this Information Bulletin is to encourage employees to view the appropriate scheduled Equal Employment Opportunity, (EEO) and Ethics training broadcasts, scheduled July 12th and 13th. The Department of the Interior requires that all employees receive four (4) hours of EEO training annually. You must register for the class on DOI Learn at <https://doilearn.doi.gov/> to receive credit for viewing this broadcast.

Managers and Supervisors:

The Push-to-Talk Broadcasts scheduled for **July 12, 2006**, are designed especially for managers and supervisors. The first session (8:30 – 10:30 AM) is entitled, “EEO and Leadership/Harassment Issues”. The second session (11:30 AM – 1:30 PM) is entitled, “No Fear Act and Retaliation” and “Ethics”. Viewing of these videos will fulfill your annual training requirement for EEO and Ethics Training for fiscal year 2006.

Employees: (non-supervisory):

The broadcast scheduled for **July 13, 2006**, designed for non-supervisory employees is entitled, “Harassment in the Workplace and Alternative Dispute Resolution” and will be shown from 8:30-11:00 AM. This broadcast will meet a portion of your required 4-hour EEO training requirement.

Viewing locations:	July 12 th	State Director’s Conference Room (W-1620)
	July 13 th	BLM Training Room (W-1619-B)

All Field Offices are asked to video tape and make these broadcasts available for those who cannot attend. Questions regarding this IB may be directed to Audrey Hall-Carson, State Training Officer, at (916) 978-4483.

Signed by:
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