



United States Department of the Interior

BUREAU OF LAND MANAGEMENT

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To: All Employees

From: Deputy State Director, Division of Support Services

Subject: Deployment of Microsoft Office 2000

As part of a Bureau-wide effort, California Bureau of Land Management employees will be receiving a new office automation software package, Microsoft Office 2000. This new software will be installed on employees' computers during the week of November 19, 2001. The installation should be transparent to users and not cause any disruption of work.

WordPerfect will continue to be the primary word processing system until further notice. Additional information on the use of Microsoft Office 2000 will be made available after appropriate negotiation with the Union.

Signed by:
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