



# United States Department of the Interior

## BUREAU OF LAND MANAGEMENT

### California State Office

2800 Cottage Way, Suite W1834

Sacramento, California 95825

[www.ca.blm.gov](http://www.ca.blm.gov)

October 2, 2000



In Reply Refer To:  
9260  
CA-913 (P)

EMS TRANSMISSION: 10/02/00  
Information Bulletin No. CA-2001

To: AFOs  
Attn: *All Law Enforcement Officers*

From: State Director

Subject: Job Hazard Analysis for Law Enforcement Officers

Attached is the Job Hazard Analysis (JHA) for California Law Enforcement Officers (LEO's). This information has been placed in a checklist at the end of the JHA. The information may be used by LEO's and their supervisors in preparation of each employee's Individual Development Plan (IDP). "Safety Training and Awareness" is a top priority for the Department of the Interior, which designated April 5, 2000, as a Department-wide Safety Day. The Department and the Bureau are determined to reduce the number of accidents, especially lost time accidents. Implementation of this JHA will help us accomplish this goal.

An LEO is faced with conducting activities in areas that have high risk assessments. They are performing low frequency, high risk, non-discretionary tasks. Not only is initial training necessary, refresher training is also very important to keep you current. It is very important that LEOs are familiar with the General Orders, the Law Enforcement Handbooks, and the requirements set forth in these documents. Additionally, in regard to safety, LEO's need to wear body armor in compliance with General Order 20.

When officers work beyond the standard 8-hour day, rest periods must be observed to reduce fatigue. The officer is responsible to wear Personal Protective Equipment (PPE) when required. If in doubt about wearing PPE, the officer needs to refer the question to his/her immediate supervisor or a safety officer.

Any employee who assists an LEO will also need this type of training; this includes Ranger STEPS/SCEPS, Investigative Technicians, Law Enforcement Assistants, as well as staff from other departments. These individuals should review the JHA list with their supervisors to determine training and equipment needed.

Additional information, requirements and authority can be found in BLM manual 1112-2. Any questions should be addressed to the Special Agent-in-Charge at 916-978-4450.

**Signed**  
**Al Wright**  
**Acting State Director**

Authenticated  
Liza Raymundo  
Records Management

Attachment - JHA (4pp)