

STATE OFFICE PRIORITY: _____ of _____

STATE OFFICE INITIALS: _____

Date

UNLV EDUCATION PROGRAM
APPLICATION STATEMENT, APPROVAL, AND RECOMMENDATIONS

EMPLOYEE PROFILE:

Name: _____ Office: _____
 Job Title: _____ Job Series: _____
 E-mail: _____ Phone/cell: _____

Is your position identified to be converted to the GS-0401 series? Y / N

Do you need this educational opportunity in order to be eligible for your next logical position?
 Y / N

INDICATE YOUR DESIRE TO ATTEND THE FOLLOWING SESSION:

Course	Credits	Dates	Yes
Fundamentals of Life Science	3 Lower	September 28 – October 9, 2009	
Principles of Modern Biology II	3 Lower	October 26 – November 6, 2009	
Principles of Ecology	3 Upper	November 30 – December 11, 2009	
Conservation Biology	3 Upper	January 4 - 15, 2010	
Principles of Plant Ecology	3 Upper	February 1 - 12, 2010	
Field Ecology	3 Upper	March 1 - 12, 2010	
Biogeography	3 Upper	March 29 – April 9, 2010	
Ecosystem Management	3 Upper	April 26 – May 7, 2010	

SUBSTITUTE PRERQUISITE COUSEWORK:

Waiving prerequisites is possible by having UNLV evaluate student prerequisite qualifications from previous educational records. List below which course you have taken that should be considered substitute coursework. Include documentation (college transcripts, course syllabus, etc.) as appropriate.

Prerequisite	Substitute Course	Source	Credits	Date Completed
Fundamentals of Life Science				
Principles of Modern Biology II				
Principles of Ecology				

STUDENT: Discuss why you wish to attend University of Nevada (UNLV) Educational Program, include how this program will help you achieve your short- and long-term career goals.

IMMEDIATE SUPERVISOR RECOMMENDATION: I approve this candidate’s attendance to the UNLV Educational Program and will ensure necessary support is available to the student to successfully complete this program. I understand the time commitment to complete the entire program is approximately 17 weeks (16 weeks on the UNLV campus over a 9-month period and approximately 40 hours of additional work at the home unit). I have discussed the appropriate duty time allocations with this candidate.

Comments:

Signature – Immediate Supervisor

Date

DISTRICT FIRE MANAGEMENT OFFICER RECOMMENDATION: I approve candidate’s attendance to UNLV Education Program and will ensure necessary support is available to the student to successfully complete this program. I understand the time commitment to complete the entire program is approximately 17 weeks (16 weeks on the UNLV campus over a 9-month period and approximately 40 hours of additional work at the home unit). I have discussed the appropriate duty time allocations with this candidate. Coordination has occurred between the District and State Office Fire Management staff regarding the appropriateness of this candidate and funding availability.

Comments:

Signature – District Fire Management Officer

Date

DISTRICT/FIELD OFFICE MANAGER: I approve candidate’s attendance to UNLV Education Program and will ensure necessary support is available to the student to successfully complete this program. Coordination has occurred between the District and State Office Fire Management staff regarding the appropriateness of this candidate and funding availability.

Comments:

Signature – District/Field Office Manager

Date