

**TECHNICAL FIRE MANAGEMENT PROGRAM
COMPLETION AGREEMENT**

1. All requirements for completion of the program must be completed within 12 months following the date of final project presentation (Module 7). If requirements are not met within this time frame, a Certificate of Completion will not be issued and the repayment of training costs will be required at the student's expense. Written completion agreement procedures are available upon request from the Bureau of Land Management Fire Training Unit.

2. Class attendance will occur during normal duty hours. However, study time will be required after hours, and the student is expected to meet this requirement. Time spent on the final project will require time at the home unit and must be agreed upon between the supervisor and the student. The student should also expect to spend a considerable amount of their own time completing the final project.

3. Each module must be completed with a passing grade. Special arrangements will be made if a student cannot pass a module due to unforeseeable or unavoidable circumstances. Due to the nature of this educational opportunity, a student who does not successfully complete the course and final project will be required to repay the amount expended.

I have read and understand the above agreement:

Applicant Signature

Date

Supervisor Signature

Date

Line Officer Signature

Date