



Dispatching

Location:		Date:	
Module:		Reviewed by:	
Drill Parameters	The drill evaluator will simulate an initial attack situation. Evaluators should pre-select locations for two separate fires. The first fire should be located in a remote area. The second response should be located in an area with urban interface/structure threat. At the conclusion of the drill, evaluators should be prepared to discuss performance with the center manager and/or staff and make recommendations. The drill and evaluation process should take 2-4 hours.		
Performance Expectation	This drill covers multiple incidents, which require dispatch centers to show proficiency at the initial attack level through mobilization of a Type II Team. Given an example of a fire situation, including location, fuels, and weather. Identify the appropriate resources (including location and availability) to respond consistent with the unit's pre-dispatch plan based on the conditions and location and notify appropriate parties.		
Equipment	The drill will require the usage of the dispatch centers preplanned, SOP's, MOU's and equipment.		
Key Code: E = Exceeds Standard M = Meets Standard NI = Needs Improvement			
Task		Code	Remarks
Input #1 Fire # 1-Reported smoke remote location, start response. (High Fire Danger)			
A system is in place to track the status and location of all resources.			
Documentation of report: a. Name of reporting party (RP). b. Check back with (RP).		a. b.	
Notification of appropriate duty officers is completed and documented.			
Resource notification: a. Resources dispatched are identified in the preattack plan for current for conditions. b. Resources are toned out and checkback confirms their status as per the local preattack plan.		a. b.	
All resources are tracked: a. To the incident. b. To move up and cover. c. To a standby location. d. The tracking format used is easy for everyone involved to see and update.		a. b. c. d.	



Dispatching

Input #2 Fire #2-Reported smoke 15 acres urban interface in brush/timber (High Fire Danger/Requires Aircraft)		
Documentation of report: a. Name of reporting party (RP).		a.
b. Check back with (RP).		b.
Notification of appropriate duty officers is completed and documented.		
Resource notification: a. Resources dispatched are identified in the preattack plan for current for conditions.		a.
b. Resources are toned out and checkback confirms their status as per the local preattack plan.		b.
All resources are tracked: a. To the incident.		a.
b. To move up an cover.		b.
c. To a standby location.		c.
d. The tracking format used is easy for everyone involved to see and update.		d.
A lead for each incident is clearly established.		
A division of the workload and identification of the responsibilities for each dispatcher is clearly understood?		
The priority for operations and resources is established.		
Input #3 Fire #2-IC requests 1 Helicopter (CWN) and 2 Air Tankers to supplement I/A		
The center recognizes the need for aerial supervision and keeps the IC informed as to the required orders being placed.		
Dispatchers are familiar with local airspace situation and reference materials are readily available.		
Center addresses Interagency Airspace Coordination Guide issues such as: a. Local resource availability.		a.
b. IA agreements.		b.
c. Resource ordering procedures.		c.



Dispatching

Center orders the items required for this assignment to support the CWN helicopter.		
a. Supervision (Manager/crew)		a.
b. Support kit		b.
c. Chase Truck		c.
d. Tools/Equipment		d.
e. I/A gear		e.
f. Fuel truck		f.
g. Bucket		g.
h. Long line pilot		h.
The center determines if a TFR is required.		
The center has and utilizes their pre-identified SOP's to request a TFR for a complex air situation.		
Input #4 Computer System Fails. Deconflict Airspace Manually		
Center personnel are trained and use SOP's to perform task.		
Maps/guides/phone lists are current and available.		
Input #5 Fire #2-I/C reports 35 acres moving towards homes		
The center manager ascertains personnel needs at the center. Does the center have staffing for another incident?		
Are additional personnel available and is a protocol established within the unit to assist the center with trained personnel.		
Input #6 Fire #2-I/C Orders - 5 Engines/Structure Protection		
The center follows the local policy/procedures and agreements in filling orders.		
The center asks the IC about the need for evacuation or contact with residents.		
The center has SOP's in place to work with local law enforcement for traffic control and evacuations if they become necessary.		
Input #7 Fire #2-I/C Orders - 2 Type I Crews		
The center keeps the IC informed as to the status of the orders.		
The center keeps the IC informed as to options that are available (Type II vs. Type I crews).		



Dispatching

There is recognition at the center of this becoming a Type III Incident. This change of status is discussed with the IC.		
The center begins to utilize their preplanned protocol for supporting a type III incident.		
Does the unit Type III protocol contain: a. Team members who are pre-identified. b. Logistical and planning support procedures. c. A procurement plan with an incident business advisor.		a. b. c.
Input #8 Fire #2-Request Spot Forecast		
The center utilizes the Spot Weather Request form in the Red Book (Appendix N) to gather information for the National Weather Service (NWS).		
The center protocols are utilized to request the forecast from the NWS.		
Input #9 Weather Service issues Red Flag Warning High Winds starting in 1 hour for entire unit		
The center has a protocol, complete with confirmation procedures, for disseminating red flag and emergency information throughout its jurisdiction.		
Input #10 Fire #2-I/C orders 75 dinners and 75 breakfasts		
Meals are ordered using the center procurement plan.		
The center discusses what future needs the IC may require in the immediate future.		
There are agreements in place to use state or local contractors for food, housing and showers.		
Input # 11 Fire #2-I/C orders 3 additional crews for day shift next day		
The center requests information on the crew re: a. Typing b. Reporting location c. Meals d. Tools		a. b. c. d.

