

Task Book for the Position of

# Air Tactical Pilot

**January 2005**

Task Book Assigned To:

Individual's Duty Station and Phone Number

Task Book Initiated By:

Official's Title, Duty Station, and Phone Number

Location and Date That Task Book Was Initiated

# Verification/Certification of Task Book

**Mentor Assigned By Supervisor:**

\_\_\_\_\_

Mentor's Name, Title, and Phone Number

**Initial Review Panel:**

Review Date \_\_\_\_\_

Individual's Supervisor \_\_\_\_\_

WO/NAO Representative \_\_\_\_\_

Assigned Mentor \_\_\_\_\_

Employee's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Phase 1 - Progress Review:**

Satisfactorily completed all tasks and requirements in this phase and is authorized to proceed to Phase 2.

ATP/LP Instructor Pilot's Name \_\_\_\_\_

Date \_\_\_\_\_

**Phase 2 - Check Ride and Review:**

Satisfactorily completed all tasks and requirements in this phase and is authorized to proceed to Phase 3.

ATP/LP Check Pilot's Name \_\_\_\_\_

Date \_\_\_\_\_

**Phase 3 - Recommendation and Review:**

Satisfactorily completed all the tasks and requirements in this phase and is recommended for final progress check.

ATP/LP Instructor's Name \_\_\_\_\_

Date \_\_\_\_\_

**Records Review:**

I have completed a thorough records review of the candidate's training folder and task book and have determined that all the requirements have been met.

Mentor's Signature \_\_\_\_\_

Date\_\_\_\_\_

**Phase 4 – ASM Endorsement :**

Satisfactorily completed all tasks and requirements in this phase and is authorized to perform the role of Air Tactical Pilot assigned to an Aerial Supervision Module.

ATP/LP Check Pilot's Signature \_\_\_\_\_

Date\_\_\_\_\_

## **Purpose**

The primary purpose of this task book is to provide the Mentor a means to track the Air Tactical Pilot Trainee's progress through the training program in an efficient and thorough manner. Additional objectives are to (1) provide documentation of the initial review and evaluation of the Trainees qualifications and (2) define responsibilities for personnel involved in the training program.

## **Responsibilities**

### **A. The Supervisor:**

- Assigns a qualified Mentor
- Initiates the Trainees task book
- Schedules and organizes the Initial Panel Review
- Assists in the development of the training plan
- Forwards a copy of the initial review recommendations to the ASM Program Manager for approval

### **B. The Mentor:**

- Assists in the development of the training plan
- Tracks the Trainees progress in the task book to ensure all requirements, reviews, and check rides are scheduled in a timely manner
- Assists the trainee in solving problems regarding agency requirements and training needs
- Serves as the training evaluator, working in conjunction with the instructors to ensure that any deficiencies encountered during training are corrected
- Completes a records review of the candidates training folder and task book prior to the final evaluation to ensure that all requirements have been met
- Forwards the completed training package to the NAO/AK-AKS for endorsement, and schedules the final check rides

### **C. The Trainee:**

Maintains his/her individual training folder, which includes:

- Course completion certificates
- Initial training plan copy
- Record of ground and flight training including documentation of corrected deficiencies
- Sign-offs for each phase of tactical flight training
- Authorizations and endorsements from the NAO or AK-AKS

### **D. Assigned Air Tactical Supervisor**

- Provides operational and organizational training assigned by the training plan
- Completes documentation defining the training conducted to be entered into the candidates training folder and provide progressive updates to the mentor and supervisor.

## Qualification Record

### Position: Air Tactical Pilot

Task	Code *	Evaluator	Completion Date
<b><u>Prerequisites</u></b> Current agency VFR and IFR check in aircraft to be flown	O		
5 hours as PIC in make and model within the last 90 days	O		
<b><u>Ground Training - Phase 1</u></b> I-200 Basic ICS	O		
S-290 Intermediate Fire Behavior	O		
S-378 Air Tactical Group Supervisor	O		
CRM Training	O		
Airtanker Base Operational Training	O		
Dispatch Operational Training	O		
<b><u>Flight Training - Phase 1</u></b> <b>Minimum</b> of 10 hours flying, assisting in flight, or observing in flight, actual air tactical fire missions	W		
<b>Minimum</b> of 5 hours tactical flight training comprised of low-level flight, mountainous terrain flight, tactical proximity flight, and simulations	O		
<b><u>Phase 1 - Check</u></b> Oral and flight review conducted by a ATP/LP-I, including all activities covered under Phase 1; and a reevaluation of the candidates training plan in order to strengthen any weak areas prior to advancement	O		

- \* Code: O = Task can be completed in any situation (i.e., classroom, simulations, daily job).  
 W = Task must be performed on a wildfire incident.

## Qualification Record

**Position: Air Tactical Pilot** (continued)

Task	Code *	Evaluator	Completion Date
<b><u>Ground Training - Phase 2</u></b> S-270 or S-370 Aviation Operations	O		
National ASM/Lead Plane Standardization	O		
Helicopter Operational Training (Recommended)	O		
<b><u>Flight Training - Phase 2</u></b> <b>Minimum</b> of 10 hours observation of ASM/Lead Plane missions during airtanker operations on actual fires (mixed with the following items)	W		
<b>Minimum</b> of 15 Lead missions, as the flying Pilot in the left seat and supervised by an ATP/LP Instructor, on actual fires of varying size and complexity	W		
Flights as observer in a mix of airtankers	W		
<b><u>Examination and Flight Review - Phase 2</u></b> Phase Check consisting of an oral examination covering all Phase 2 activities and a flight review on an actual fire. The flight review is conducted by an ATP/LP Check Pilot to identify problem areas.	W		

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W = Task must be performed on a wildfire incident.

## Qualification Record

**Position: Air Tactical Pilot** (continued)

Task	Code *	Evaluator	Completion Date
<p><b><u>Flight Training - Phase 3</u></b>  <b>Minimum</b> of 10 leadplane missions as the flying Pilot supervised by an ATP/LP Instructor during airtanker operations on actual fires of varying size, complexity, and state/regional locations</p>	W		
<p>Final progress check and recommendation by an ATP/LP Instructor upon completion of the Phase 3 mission requirement, consisting of an oral review of all aspects of lead operations and assurance that all deficiencies have been corrected and the corrections documented.</p>	W		
<p>Complete records review of the candidate's training folder and task book by the Mentor to determine that all requirements have been met and signed. The Mentor presents the completed package to the FS-WO /BLM-NAO/AK-AKS for endorsement and schedules the final evaluation with an ATP/LP Check Pilot.</p>	O		
<p>1 season of operational experience as a stand alone Leadplane and proven performance has been demonstrated.</p>	W		
<p><b><u>ASM Endorsement – Phase 4</u></b>  ASM/CRM Training and Check Ride with an ATP-C</p>	O		

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W = Task must be performed on a wildfire incident.