

# Chaperone Checklist

The Campbell Creek Science Center requires that each group of 15 or fewer students have one adult chaperone in addition to the Science Center instructor.

THANK YOU for volunteering to fill this role!

Chaperones are responsible for:

- ✓ The safe and orderly transport of children between the parking lot and the Science Center building.
- ✓ Ensuring the safety and well-being of students at all times.
- ✓ Providing a model of proper behavior and attire (please refrain from talking on your cell phone or among yourselves during program time).
- ✓ Assisting with group discipline and encouraging student focus and participation.
- ✓ Ensuring that no student leaves the group without adult supervision.
- ✓ Ensuring that your lunch or snack area is cleaned up after use.
- ✓ Maintaining a student headcount throughout the day.
- ✓ Providing assistance in case of an emergency.
- ✓ Directing students, in the event of an evacuation, to the Emergency Assembly Area located in the main parking lot by the furthest lamppost.

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