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To: DMs, DSDs, Staff and Branch Chiefs

From: Deputy State Director for Management Services


The next meeting of the Oregon/Washington State Safety Council will be held on Monday, January 26, 2004, from 9 - 11:30 a.m., at the Salem District Office Building located at 1717 Fabry Road, S.E., Salem Oregon.

Proposed agenda items for the meeting include:

- Quarterly Accident Trend Analysis/Cumulative Comparison.
- Review of the Oregon/Washington (OR/WA) Safety Managers workshop that was held in December.
- Status/Input on Accident Prevention Plan for Field workers.
- Review the Bureau of Land Management Directors Annual Safety Policy Letter and requirements.

If there is safety issues that you would like considered for the agenda, please submit topics to Jim Chandler, OR/WA State Safety Manager, by January 23, 2004. State Safety Council members are required to attend or send a representative in their absence.

Districts with Unions are reminded to notify their unions of this Information Bulletin and satisfy any bargaining obligations before implementation. Your servicing Human Resources Office or Labor Relations Specialist can provide you assistance in this matter.

Signed by
John K. Keith
Acting Deputy State Director for Management Services

Authenticated by
Mary O'Leary
Management Assistant

Distribution
WO-740
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