



United States Department of the Interior

BUREAU OF LAND MANAGEMENT

Oregon State Office

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In Reply Refer to:

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Instruction Memorandum No. OR-2007-037

Expires: 9/30/2008

To: DMs, DSDs, Staff and Branch Chiefs

From: State Director, Oregon/Washington

Subject: Oregon/Washington (OR/WA) Hazard Communication Program
Handbook Supplement Revision

Program Area: Safety and Occupational Health

Purpose: This Instruction Memorandum (IM) transmits the revised OR/WA Hazard Communication Program Handbook Supplement, clarifying language and adding guidance to assist managers and supervisors in fulfillment of responsibilities.

Policy/Action: The intent of this program is to provide guidance and establish procedures to ensure that all hazardous chemicals at Bureau of Land Management (BLM) facilities are properly identified and controlled to provide a safe and healthful workplace for employees, visitors and contractors. Chemicals can pose a wide range of health hazards (such as irritation, sensitization, and carcinogenicity) and physical hazards (such as flammability, corrosion, and reactivity). This Hazard Communication Program is designed to ensure that information about these hazards and associated protective measures is disseminated to employees. The Occupational Safety and Health Administration (OSHA) requires that all workplaces where employees may be exposed to hazardous chemicals must have a written plan which describes how the standard will be implemented in that facility. Completion of the *Annual Hazardous Materials Inventory* is a requirement of the standard.

Timeframe: This program update is effective immediately.

Budget Impact: Implementation of this revised guidance is not expected to result in additional costs not normally associated with the program. Implementation of the waste minimization principles may result in future procurement cost savings.

Background: The OR/WA State Office originally published this Hazard Communication Program in June 2004 as a supplement to the BLM Manual Handbook, 1112-1, *Safety and Health Management*. This is the first revision of the handbook supplement.

Manual/Handbook Sections Affected: Oregon State Office Handbook H-1112-1, Release 1-325 (06/29/2004).

Coordination: Safety and Occupational Health.

Contact: Contact the OR/WA State Safety Office at (503) 808-6202 or (503) 808-6249.

Districts with Unions are reminded to notify their unions of this Instruction Memorandum and satisfy any bargaining obligations before implementation. Your servicing Human Resources Office or Labor Relations Specialist can provide you assistance in this matter.

Signed by
James G. Kenna
Associate State Director

Authenticated by
Rita Wallberg
Records Section

1 Attachment

1 - [OR/WA Hazard Communication Program](#) (14 pp)

Distribution

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