



United States Department of the Interior
BUREAU OF LAND MANAGEMENT
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To: District Managers: Coos Bay, Eugene, Lakeview, Medford, Roseburg, Salem

From: Deputy State Director for Resource Planning, Use and Protection

Subject: Early Notification of Association of O&C Counties and County Commissions
Regarding Stewardship Projects

The Association of O&C Counties (Association) has asked for early notification of prospective stewardship projects located within O&C counties. Bureau of Land Management (BLM) Stewardship Contracting Guidance version 2.0, C.4 states: "... Seek early involvement of tribal governments and local government agencies, and any interested groups or individuals in various phases of project development and implementation." We want to establish a notification protocol that gives the Association and the County Commissions an early alert, while meeting the public participation requirements for the stewardship contracting authority.

Early alert direction. A district will contact the Association and the County Commission regarding a prospective stewardship project at the point in project development when the district can provide a draft map and a written description. This notification will occur prior to submitting the project proposal to the Oregon State Office (OSO) Stewardship Coordinator for State Director approval. Association notification will also precede the start of formal public involvement (putting a notice in the newspaper or sending letters to announce the project). Districts will notify the Executive Director of the Association in writing. Districts will also notify the appropriate County Government Official of the prospective stewardship project.

Alternate notification process. A BLM district, the Executive Director of the Association, and an individual O&C County can mutually agree to use a different notification process, provided that this alternate notification process is documented.

Documentation of early alert. When the district submits the project proposal to the OSO Stewardship Coordinator, the submission should include a statement indicating that the Executive Director of the Association and the County Commissions have been notified of the project proposal.

Districts with Unions are reminded to notify their unions of this Information Bulletin and satisfy any bargaining obligations before implementation. Your servicing Human Resources Office or Labor Relations Specialist can provide you assistance in this matter.

Signed by
Michael S. Mottice

Authenticated by
Rita Wallberg