



United States Department of the Interior  
BUREAU OF LAND MANAGEMENT  
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To: DMs, DSDs, Staff and Branch Chiefs

From: Chief, Branch of Human Resources

Subject: Health Benefits Open Season - November 13, 2006 - December 11, 2006

The Federal Employees Health Benefits Open Season on November 13, 2006, and continues through December 11, 2006. Open season changes will be effective January 7, 2007. Employees are being encouraged to make changes using Employee Express.

Two Information Bulletins have been issued to all employees regarding the open season. All guides and brochures are available on the Office of Personnel Management's web site at <http://www.opm.gov/insure/health/index.asp>.

**It is important that all employees on extended leave-without-pay be provided with open season information. Please ensure that any employee on your staff who is on an extended leave of absence receive the open season information.**

If your staff assistant is in need of brochures or plan guides to provide to employees, they may obtain them from this Branch. Questions should be directed to Marcia Butenschoen at extension 6239.

**Districts with Unions** are reminded to notify their unions of this Information Bulletin and satisfy any bargaining obligations before implementation. Your servicing Human Resources Office or Labor Relations Specialist can provide you assistance in this matter.

Signed by  
Mark E. Colville

Authenticated by  
Mary O'Leary

Distribution  
WO 700 (Room 5628 MIB)