



# United States Department of the Interior

BUREAU OF LAND MANAGEMENT

Oregon State Office

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Portland, Oregon 97208



**In Reply Refer to:**

9210 (OR-934) P

October 6, 2005

EMS TRANSMISSION 10/07/2005

Instruction Memorandum No. OR-2006-001

Expires: 9/30/2007

To: All District Managers

From: State Director, Oregon/Washington

Subject: Hazardous Fuels Five Year Program of Work

DD: 10/11/2005

**Program Area:** The program area involved is the Hazardous Fuels Reduction Non-Wildland Urban Interface (non-WUI 2823) and Wildland Urban Interface (WUI 2824) subactivities.

**Purpose:** This Instruction Memorandum supplements FY 2005 Annual Work Plan (AWP) directives in providing guidance for State submissions of their five-year Program of Work to mitigate risks to communities and the environment, and provide economic opportunities for rural communities. This Program of Work is derived from interdisciplinary and collaborative planning at the local and state level. The Program of Work will be used to develop national budget justifications, prioritize allocations, and establish base funding levels. The Program of Work is intended to be a dynamic document that is modified as needed.

**Policy/Action:** As outlined in AWP directives, each State Director is to develop a five-year (FY 2006 through 2010) Program of Work and budget submission for the Hazardous Fuels Program. The submission is to outline a strategy to mitigate risks of wildland fire to: communities at highest risk, historical and cultural sites, watersheds, special status species, and priority landscapes to restore and maintain healthy, diverse ecological systems. The Program of Work must reflect an interdisciplinary process that supports land use plans and other guidance and collaboration with local, tribal, state, and federal agencies, as well as interested stakeholders.

As stated in Instruction Memorandum No. 2005-200, dated August 11, 2005, State Directors are to apply a set of prioritized criteria in the development and submission of their five-year Program of Work. Through the application of these criteria, the State Director will be able to effectively meet the goals of the National Fire Plan, the Secretary's priorities, and Bureau objectives. An interdisciplinary team made up of a Field Committee Member, Deputy State Director for Resources, WO-200 and FA-600 representatives, Great Basin Restoration Initiative Coordinator,

State Fire Management Officer, State Forestry Lead, and State Fuels Management Lead will analyze the completed Programs of Work. They will then propose a National Program of Work that promotes the Department of Interior and Director's priorities, establishes criteria for prioritizing funding allocations, and develops a strategy for implementing the recommended Bureau of Land Management Program of Work. The recommendations will be implemented beginning in FY 2007.

The approach that the Oregon State Office has taken in response to the national call for a five-year Program of Work is to enlist some assistance by contracting a large part of the required work. Environmental Restoration Technology (ERT), the successful bidder on the State Office contract, will conduct all parts of the required job within 60 calendar days before November 30, 2005.

The work to be done will require some involvement by each District and Field Office to complete this task. It is anticipated that the Fuels Specialist, Mitigation Education Specialist, and Resource Management parts of your staff will be directly impacted by this work. This effort will require some collaborative work with Oregon and Washington states to address the WUI projects in communities.

Environmental Restoration Technology will conduct the Oregon/Washington job using two critical pieces of software, Risk Assessment Mitigations Strategies (RAMS) and FUELSPRO. This software will be hosted on no more than one computer in each District and Field Office. Each office will be responsible for the downloading and setup of the two software products from the following web site: <http://soro.r6.fs.fed.us/FUELSPRO/> (see *contact* part of this correspondence for assistance with this task). **This must be completed before October 14, 2005.**

During the week of October 17, 2005, please set aside Monday afternoon, all day Tuesday, Wednesday until noon, for a 16-hour training workshop for those who are involved in this effort. Please see Attachment 1 for pre-workshop preparation instructions. This is an all District and Field Office workshop with ERT. Attendance is critical to this effort. Please plan on having your primary folks or their representatives attend. Please respond with a list of your attendees to Cheryl Anderson, Staff Assistant, State Office/Regional Office (SORO), at [c2anders@or.blm.gov](mailto:c2anders@or.blm.gov) by October 10, 2005. We are reserving meeting space and lodging and will need to have firm numbers. Detailed hotel instructions and an agenda will follow this correspondence.

The tentative schedules to complete the field portions of this project are as follow:

- Western Oregon District and Field Offices (Coos Bay, Eugene, Roseburg, and Salem) and Spokane District and Field Offices group workshop, November 1-4, 2005, State Office, Portland.
- Medford and Lakeview Districts and Field Offices, November 7-10, 2005, Medford District Office.
- Vale and Burns Districts and Field Offices, November 14-15, 2005, Burns District Office.
- Prineville District and Field Offices, November 17-18, 2005, Prineville District Office.

**Budget Impact:** There is no immediate budget impact on FY 2006; however, the required submissions will be used to help establish funding allocations and accomplishment targets for FY 2007 through FY 2010.

**Manual/Handbook Sections Affected:** The “Standards for Fire Operations” Bureau of Land Management Handbook 9213 H-1, Fuels Management Chapter, “Fuels Treatment Program Development and Collaboration Process.”

**Coordination:** This Instruction Memorandum is the result of coordination among the Office of Fire and Aviation Management, Office of Wildland Fire Coordination, WO-200, and State Offices.

**Contacts:**

Questions regarding the download and set up of the RAMS and FUELSPRO software should be addressed to Mary Anne Sanford, SORO Information Systems, at 503-808-2120.

October 3-14, 2005, general questions regarding this effort can be directed to Ken Snell, Deputy Director, Forest Service Fire and Aviation, SORO, at 503-808-2136.

After October 14, contact Dewey Tate, SORO Fire Prevention Specialist, at 503-808-2368.

Contracting Officers for this contract are:

- Al Mason, Ashland Field Office Fuels Management Specialist, 541-618-2391; 541-840-8676, cell.
- Natalie Simrell, Butte Falls Field Office Fuels Management Specialist, 541-618-2423; 541-941-4169, cell.

**Districts with Unions** are reminded to notify their unions of this Instruction Memorandum and satisfy any bargaining obligations before implementation. Your servicing Human Resources Office or Labor Relations Specialist can provide you assistance in this matter.

Signed by  
James G. Kenna  
Associate State Director

Authenticated by  
Mary O'Leary  
Management Assistant

1 Attachment(s)

1 – [BLM RAMS Workshop](#) (2 pp)

Distribution

WO – (FA-100)

Forest Service WO-F&AM