



United States Department of the Interior
BUREAU OF LAND MANAGEMENT
Oregon State Office
P.O. Box 2965
Portland, Oregon 97208



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To: DMs, DSDs, Staff, Branch Chiefs and State Leadership Team
From: Associate State Director, Oregon/Washington
Subject: Areas of Responsibility within the State Director's Office

The areas of responsibility for the State Director's Office have been divided between the State Director and Associate State Director as shown below.

State Director

- Internal contacts with the Director,
- Deputy Director, Department
- External contacts with national, regional, state organizations
- Congressional contacts
- Executive Leadership Team (ELT)
- Regional Interagency Executive Committee (RIEC)
- Intergovernmental Advisory Council (IAC)
- Interior Columbia Basin Ecosystem Management Project (ICBEMP)
- Executive Steering Committee
- Columbia River Salmon Regional Executive Caucus/All-H
- Water Issues
- Gov't-to-Gov't Consultation with Native
- American Tribes

Associate State Director

- Day-to-day operations
- Budget/State Budget Committee
- Fire
- Energy/Minerals
- Law Enforcement
- EEO
- Personnel (Workforce Planning)
- BLM/FS Service First
- Safety/State Safety Committee
- Security
- OR/WA Leadership Team Meetings
- Field Committee (FC)
- State Human Resources Development
- Committee (HRDC)
- Human Resources Management
- Committee (HRMC)
- Land Adjustments
- Range, Resource Advisory Councils
- Special Projects:
 - Sage Grouse/Sagebrush
 - Steens Mountain

A certain amount of crossover is expected to meet specific goals or needs, or to address scheduling needs.

Questions or comments concerning areas of responsibilities identified above should be directed to the State Director's Office at (503) 808-6026.

Districts with Unions are reminded to notify their unions of this Information Bulletin and satisfy any bargaining obligations before implementation. Your servicing Human Resources Office or Labor Relations Specialist can provide you assistance in this matter.

Signed by
James G. Kenna
Associate State Director

Authenticated by
Mary O'Leary
Management Assistant

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