



United States Department of the Interior

BUREAU OF LAND MANAGEMENT

Oregon State Office

P.O. Box 2965

Portland, Oregon 97208



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To: DMs, DSDs, Staff and Branch Chiefs

From: Deputy State Director for Management Services

Subject: Oregon State Office Annual Safety Training Week

DD:01/09/2006

The State Office Annual Safety Training Week is scheduled for January 30, 31, through February 2, 2006, in the Robert Duncan Plaza Building Conference Center on the 3rd floor, Rooms 3A and 3B. Sessions begin the afternoon of Monday, January 30, and continue through Thursday afternoon, February 2, 2006.

In an effort to assist employees in completing work-related safety and health training requirements, the State Office Safety and Health Steering Committee has scheduled several sessions which will assist in meeting many of these annual training requirements.

Please review the attached schedule and plan to attend the training you need. Some training is mandatory each year for certain employees, dependent upon work assigned. Other sessions are arranged for voluntary attendance. All agency employees – BLM, Forest Service, and CORPS - are welcome to attend any of the sessions. Any associated costs are paid by the employee's agency and are listed on the training schedule. Some sessions will be provided at no charge as indicated.

Due to budget restrictions projected for this coming fiscal year, the session for HAZWOPER and HAZMAT 1st Responder refresher training will be offered only *on-line*. This training may be accessed at the following web address: <http://web.blm.gov/internal/wo-300/wo-360/hazmatweb/> Click on the Training-Workshops-Conferences link on the left side of the main page and follow instructions listed.

Please confirm your attendance as early as feasible, but no later than **Monday, January 9, 2006**. Generally, sufficient space is available to accommodate all interested employees. However, the Defensive Driver training session generally fills quickly. Attendance is on a first come, first served basis. Additional training opportunities can be arranged at a later date if necessary.

To confirm your attendance in any class, or should you have questions, contact Peggy Tribble, BLM State Office Safety Manager at (503) 808-6202, or via email at ptribble@blm.gov.

Districts with Unions are reminded to notify their unions of this Information Bulletin and satisfy any bargaining obligations before implementation. Your servicing Human Resources Office or Labor Relations Specialist can provide you assistance in this matter.

Signed by
John Keith, Associate Deputy Director,
Management Services

Authenticated by
Mary O'Leary
Management Assistant

1 Attachment

1 - [Annual BLM Safety Training Schedule](#) (2p)

Distribution

WO-740 (MIB, Room 2004)