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3400P
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Information Bulletin No. WY-99-41

To: All Field Office Managers
Budget Management Team Members

From: State Director

Subject: Clarification of Oil and Gas Inspection and Enforcement Overtime
Allocations and Inspection Goals

Recently, some confusion became apparent over the exact allocation of overtime workmonths, and the units of accomplishment (planned inspections) established, for each Field Office. The Annual Work Plan (AWP) advises specify the units of accomplishment (inspections) expected for each office. Overtime workmonth allocations are already included in the units of accomplishment figures. No additional units of accomplishments are expected above this figure for the overtime workmonth allocation (see Table No. 2 below). Since the AWP did not specify the overtime workmonth allocation by office, the following Table No.1 is provided to show the specific allocation.

Table No. 1: Overtime Workmonth Allocation by Office

Office	BFO	CAFO	KFO	LFO	NFO	PFO	RFO	RSFO	WFO	COFO
Work Months	6	6	2	2	1	4	3	4	0	0

Table No. 2: Units of Accomplishments (Inspections) by Office

Office	BFO	CAFO	KFO	LFO	NFO	PFO	RFO	RSFO	WFO	COFO
UOA	519	389	261	190	341	448	316	252	381	53

If you have any questions regarding this matter please contact John Shufflebarger at 307-775-6202.

/S/ Alan R. Pierson