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January 26, 1999

Information Bulletin No. WY-99-031

To: Field Managers

From: Deputy State Director, Support Services

Subject: 2823 Review

A three member AField Review Team® has been scheduled to review Wyoming's 2823 expenditures for FY98. Objectives of this review include: to ensure that our budget process has been in compliance with appropriate guidelines in regard to work month allocation, contracts, equipment expenditures, etc.; to gather input that can be used to revise the current 2823 guidance; to acquire an overview of the hazardous fuel reduction program in Wyoming; and to gain insights as to what the National Office of Fire and Aviation can do to assist us in reaching our goals. Field Managers, budget personnel and Fire Management Officers should make themselves available during the noted time frames. Please note that on February 12 from 8:00 a.m. to 9:30 a.m., a special timeframe has been set aside for Field Managers, Budget Analysts and FMO-s who have not had a chance to talk to the Team, to call in on the State Office conference bridge. The review will be during the week of February 8-12, 1999. Due to the limited timeframe flexibility cannot be built into the following itinerary:

February 8 (Monday)

12:00 pm -	Team Arrives in Cheyenne
1:00 pm - 2:00 pm	Team meets with ASD; DSD, Support Services; Budget Analysts; SFMO
2:00 pm - 4:30 pm	State Office interviews as needed Lodging: Cheyenne

February 9 (Tuesday)

7:30 am -	Leave Cheyenne
2:00 pm	Arrive Worland Field Office
2:00 pm - 4:30 pm	Team meets with Field Manager(s); Budget Analyst; FMO Lodging: Worland

February 10 (Wednesday)

8:00 am - 12:00 pm	Interviews as needed
1:00 pm	Travel to Rawlins
5:30 pm	Arrive Rawlins Lodging: Rawlins

February 11 (Thursday)

8:00 am - 2:00 pm

Team meets with Field Manager(s); Budget
Analyst; FMO
Travel to Cheyenne
Arrive Cheyenne
Lodging: Cheyenne

2:00 pm

5:00 pm

February 12 (Friday)

8:00 am - 9:30 am

Field Managers Conference Call with Team
Bridge Number: 307-775-6340

10:00 am - 11:00 am

Analysts; SFMO

Team Closeout with SD, ASD, DSD, Budget

1:00 pm

Team departs for home

Any questions should be directed to Stephen Eckert, State Fire Management
Officer, at 307-775-6235.

/a/Robert P. Henry