

## 1203-DRAFT DELEGATION OF AUTHORITY

## OFFICE CODE/NAME LISTING

OFFICE CODE	NAME
010	WORLAND FIELD MANAGER
01780	CODY FIELD MANAGER
030	RAWLINS FIELD MANAGER
03680	LANDER FIELD MANAGER
040	ROCK SPRINGS FIELD MANAGER
04229	WILD HORSE PROGRAM TEAM
04680	PINEDALE FIELD MANAGER
04780	KEMMERER FIELD MANAGER
060	CASPER FIELD MANAGER
06580	BUFFALO FIELD MANAGER
06680	NEWCASTLE FIELD MANAGER
910	STATE DIRECTOR
911	LAW ENFORCEMENT TEAM
912	EXTERNAL AFFAIRS TEAM
913	EQUAL EMPLOYMENT OPPORTUNITY TEAM
920	DEPUTY STATE DIRECTOR FOR MINERALS AND LANDS
921	MINERALS AND LAND AUTHORIZATION GROUP
922	MINERALS PROGRAM OPERATIONS GROUP
XXX	RESERVOIR MANAGEMENT GROUP
930	DEPUTY STATE DIRECTOR FOR RESOURCE, POLICY AND MANAGEMENT
950	DEPUTY STATE DIRECTOR FOR SUPPORT SERVICES
951	CHIEF, OPERATIONAL SERVICES GROUP
952	CHIEF, CADASTRAL SURVEY GROUP
953	CHIEF, HUMAN RESOURCES GROUP
954	CHIEF, INFORMATION RESOURCES MANAGEMENT GROUP
955	CHIEF, GIS MAPPING SERVICE GROUP
956	CHIEF, RECORDS/PUBLIC SERVICE GROUP
AS	ALL SUPERVISORS
ASD	ASSOCIATE STATE DIRECTOR
FM	FIELD MANAGERS
DSD	DEPUTY STATE DIRECTORS
SD	STATE DIRECTOR
SSGC	DIVISION OF SUPPORT SERVICES GROUP CHIEFS

1203 - DRAFT Delegation of Authority

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1203 - DRAFT Delegation of Authority

.01 Purpose. To establish a single index of major authorities to Bureau of Land Management Officials in Wyoming, to provide procedures for redelegating or revoking authorities, and to designate acting officials.

.02 Objectives. To clarify the level at which decisionmaking authority is held within Wyoming, to provide procedure for designating authority levels and facilitating management control over delegation of authority, and to provide an automated and consolidated index of the organization level of delegation of authority.

.03 Authority. The authority included in this Section is comprised of those authorities which have been delegated to the Wyoming State Director through BLM Manual Section 1203 and other BLM directives.

.04 Responsibility. It is the responsibility of each Wyoming BLM Official to ascertain that they have been delegated appropriate authority before taking action. This Supplement is not intended to serve as a substitute for the basic source of authority (including BLM Manual Section 1203) found in other BLM Manual Sections, Code of Federal Regulations, or other directives and legal sources. It is incumbent on the official exercising an authority to understand the legal limits of that authority and where the authority can be placed. When it is desirable or necessary for additional authority to be redelegated to improve operations or expedite actions, the Official proposes such redelegation through line organization channels and, if necessary, provides notice in the Federal Register. (See BLM Manual 1203.13) Each Official making such delegations is also responsible for preparing the necessary documents.

A. State Director. The State Director is responsible for periodically evaluating authorities to determine if redelegations of authority within Wyoming are in keeping with the procedures and requirements set forth in this Section of the BLM Manual. Ensures that delegations within Wyoming follow sound management practices and facilitate the accomplishment of Bureau objectives. The Associate State Director, under the general supervision of the State Director, has full delegated authority as given to the State Director.

B. Deputy State Directors and Field Managers. Are responsible for thoroughly understanding authorities which they have been delegated, evaluating the desirability to further delegate, and ensuring that redelegations comply with the requirements set forth in this Manual Supplement. In addition, they are responsible for keeping the State Director informed about new or changed delegations of authority so that the Manual Supplement can be updated. State and Field Office officials are responsible for ensuring that all of their authorities are exercised on a daily basis consistent with job responsibilities and Bureau objectives and for preparing the necessary documentation to update the Supplemental Manual.

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.05 Definitions.

A. Delegation of Authority. Delegation of authority is the process used to enable the incumbent of a position to take an official action on behalf of the Bureau of Land Management. Official actions means committing manpower, funds, or resources of the Bureau or taking other actions in these areas prescribed by law, Federal regulations, and administrative procedures of the Bureau. The authority to take such actions rests with specific positions. The authority, however, is exercised by the incumbents of the positions (Appendix 2).

B. Acting Official. An individual designated to serve in place of another official for a limited period of time is an "acting official." Unless otherwise reserved or restricted, it is understood that the acting official is empowered to exercise all the authorities of the official position which is temporarily occupied.

C. Job Responsibilities. Job responsibilities are the duties an employee performs as part of their daily work and should be described in the employee's position description. Every job carries with it implicit administrative authority (and accountability) for taking actions associated with these responsibilities. Some job responsibilities may require a formal delegation of authority in order for the incumbent to take action. However, most daily work of Bureau employees can be accomplished through the assignment of responsibility to an employee in their position description.

D. Level of Delegation. Levels of delegation are designated by use of standard office coding (Appendix 1) as an identifier. The delegation rests with the head of the specific office or designated acting official unless otherwise specified in the narrative description of the delegation. Delegation of an authority does not release that individual of the responsibility for action taken within their delegated authority.

.06 Policy. It is the policy of the Wyoming State Director to redelegate formal authority to the lowest organization level consistent with the following principles:

A. Redefinition of authority may be made unless specifically restricted by the State Director.

B. The incumbent of the position(s) must have the knowledge and ability to accurately and judiciously exercise the authority. Full redelegations will not be made to incumbents who have not reached the full performance level of their positions. Withholding of delegated authority until full performance levels are reached is accomplished by memorandum.

C. The use of formal authority is necessary to meet the daily requirements of the job.

D. The redelegations are consistent with Bureau policies and procedures.

E. The redelegation can be clearly defined in writing and is not likely to raise jurisdictional questions.

F. The redelegation will promote better balance in workload among positions.

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G. The redelegations do not conflict with the public's convenience in identifying a minimum number of Bureau officials responsible for specific official acts.

H. The redelegation may be rescinded or modified by the delegating official.

.07 External Access to Bureau Directives. The data contained in this listing is Category 3, Nonpublic Information Records. Access to these records by the public remains a written request under the Freedom of Information Act.

.1 Delegating, Redelegating, or Revoking Authority.

.11 Notification of Position(s) Receiving Authority. Delegation of authority must in all instances be made in writing to the position receiving the authority. Delegations of authority may be made initially by Instruction Memoranda. However, in order to enter the delegation into the Supplemental Manual, Form 1203-2 (Illustration 2) must be used. This form serves as the notice of approval and historical control record of the delegation. Redelegation may be made unless specifically prohibited or limited. Further redelegation below the Division and Group level in the State Office and the Field Manager is also accomplished using Form 1203-2.

.12 Approval. The State Director approves all delegations made to Field Managers and Deputy State Directors. Deputy State Directors and Field Managers approve further redelegations unless specifically restricted by the State Director.

.13 Recordation.

A. Revision of Position Description. Amendments to this Supplement which delegate authorities may often require revisions in the Employee Performance Plan and Results Report (EPPRR) and the position description of the position or positions receiving the authority. Authorities must not be delegated without review of the (EPPRR) and position description. In instances of major changes of authority, the (EPPRR) and position description should be revised to reflect the addition of the delegated authorities.

.14 Revoking Authorities. Redelegation of an authority to a lower level does not preclude that management official from later revoking that authority. Revocations of delegated authority are accomplished by memorandum. A copy of the revocation must be provided to the State Director to ensure that changes are made to the Supplemental Manual.

.15 Designating Acting Officials. Specific designations of acting officials for the State Director and Deputy State Directors are detailed in the subject function code 1203. Field Offices may make similar designations of acting officials. Designation of acting individuals in temporary and unique situations should be made by memorandum. Only one individual may be designated as acting for a specified period of time, and the designation must be made on Form 1203-1 (Illustration 1).

Subject Function Code	Legend: ● = Position with authority _ = Authority may not be redelegated	Activity	SD	DSD			FM.
				920	930	950	
				1102	Issue and sign all local passes, government motor vehicle Operators permits, and employee ID cards as stipulated in BLM manual. Does not include authority to issue Department of Interior ID cards.  Date of last change: 09/01/95	●	
1103	Approve use of the BLM uniform and the replacement uniform Allowance up to \$125 annually. Date of last change: 10/14/94	●	●	●	●	-	
1112	Approve purchase of personal protective equipment.  Date of last change: 11/21/96	●	●	●	●	-	
1112	Authorize appropriate financial and staffing resources to effectively implement and maintain the required occupational safety and environmental health program, pursuant to the following: -public law 91-596, "occupational safety and health act of 1970," sections 6 and 19. -executive order 12196, "occupational safety and health programs for federal employees." -title 29, code of federal regulations (CFR) part 1960, "Basic program elements for federal employee occupational safety and health programs and related matters." -Federal Personnel Manual (FPM) chapter 930, subchapter 1, "motor vehicle operators," and appendix a, "physical standards for motor vehicle operators and incidental operators." -national fire codes. -uniform building code  Date of last change: 11/21/96	●			●	●	
1112	Appoint a qualified safety manager (GS-018/GS-803) to be: -State safety manager -Field Office safety coordinator  Date of last change: 03/15/98	●			●	●	
1112	Authorize annual inspections of all facilities and approve abatement actions.  Date of last change: 11/21/96	●			●	●	
1112	Authorize Technical Procedures Review (TPR) and other evaluations of the program and approve findings and recommendations.  Date of last change: 10/14/94	●					
1112	Appoint accident investigation teams upon notification of an employment related accident which resulted in a fatality or the hospitalization of 5 or more employees; or accidental damage or loss to government property exceeding \$100,000.00;	●			●		

Subject Function Code	Legend: ● = Position with authority _ = Authority may not be redelegated	Activity	SD	DSD			FM.
				920	930	950	
		Or multiple visitor fatalities or hospitalization of 5 or more visitors. Date of last change: 03/15/98					
1112		Approve risk management plans (job hazards analysis). Date of last change: 11/21/96	●			●	●
1112		Appoint management members to safety committees within their respective jurisdictions. (Note: safety committees shall have equal representation of management and non-management employees. Refer to 29 CFR 1960.37 (B) (2) for rules of appointment for non-management employees.) Date of last change: 11/21/96	●			●	●
1112		Appoint tort claims administrators. Date of last change: 11/21/96	●			●	
1112		Authorize motor vehicle road tests determined to be appropriate and appoint examiners. Date of last change: 11/21/96	●			●	
1112		Authorize the applicability of motor vehicle operator physical standards pursuant to FPM chapter 930, appendix 1. Date of last change: 11/21/96	●			●	●
1112		Authorize the control, issuance, and revocation of motor vehicle drivers' authorizations, pursuant to FPM Chapter 930, Subchapter 1. Date of last change: 11/21/96	●			●	●
1112		Approve, where necessary, entry of Bureau employees onto officially controlled, low risk sites that do not require HMM protective equipment. Assure that employee's pd reflects site entry and that all applicable safety and health laws are applied. Otherwise, no Bureau employee will be allowed entry on a known hazardous materials site. (SD only) Date of last change: 11/21/96	●				
1113		Authorizes use of employee's horses Date of last change: 03/15/98	●				-
1114		Enters into agreements with volunteers and volunteers groups that wish to contribute services Date of last change: 03/15/98	●	●	●	●	-
1120		Approve all State level exhibits under the cost of	●				

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				920	930	950	
		\$15,000. In addition to actual printing costs this figure includes any contracted services for graphics, typesetting, layout and design. Date of last change: 10/09/96	912				
1170		Provides assistance in case of disasters in any part of the United States when requested by the President through the Federal Emergency Management Agency. (43 CFR 1815. 42 U.S.C. 1742.) Date of last change: 03/15/98	●				-
1170		Provides search and rescue assistance when requested by the local authorities in charge Date of last change: 03/15/98	●			●	-
1170		Provides assistance to help alleviate the effects of a local disaster within the ability of the personnel and equipment in the area at the time of the emergency Date of last change: 03/15/98	●			●	-
1170		Provides emergency Civil Defense assistance Date of last change: 03/15/98	●			●	-
1202		Approve changes in location and status of Field Offices. Date of last change: 10/14/94	-				
1202		Approve changes in organization structure and functions for State and field offices. Following are exceptions that require approval of the Director (840): Division of Minerals may not be combined with any other division. When the recreation function is combined with any other function to form an organizational substructure, the term "recreation" must appear in narrative: the unit title. When the planning and environmental coordination function is combined with any other function to form an organizational sub-structure, the term "planning and environmental, coordination" must appear in the unit title. Date of last change: 10/14/94	-				
1202		Approve changes in Field Office boundaries. Date of last change: 03/15/98	-				
1202		Approves changes in location or status change of permanent offices in the same community Date of last change: 03/15/98	-				
1202		Approves the establishment, abolishment, or move of either a temporary or permanent field office location with no more than one permanent employee Date of last change: 03/15/98	-				
		Approves all SO organizational changes that are in					

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				920	930	950	
				1202	accordance with BLM policies. Date of last change: 03/15/98	-	
1202	Approves establishment or abolishment of Associate/Assistant Field Manager positions. Date of last change: 03/15/98	-					
1202	Approves all FO organizational or functional changes that are in accordance with BLM policies other than approval of establishment or abolishment of a FO. Date of last change: 03/15/98	-					
1202	Approves the establishment or abolishment of a FO staff or shifting functions between staffs or other entities reporting directly to the FM Date of last change: 03/15/98	●				-	
1203	Designates acting officials. Date of last change: 03/15/98	●				-	
1221	Sign State Office Instruction Memoranda which establish procedure and reporting systems. Date of last change: 10/14/94	●					
1221	Sign State Office Information Bulletins which furnish information, interpret existing policy or procedures, or request minor action such as attendance or agendas for meetings. Date of last change: 09/01/95	●	●	●	●		
1221	Sign Field Office Information Bulletins which furnish information, interpret existing policy or procedure, or request minor actions, such as attendance or agendas for meetings. Date of last change: 10/14/94					●	
1221	Sign correspondence addressed to the BLM Director which furnishes information. Date of last change: 09/01/95	●	●	●	●		
1221	Signs correspondence addressed to the Director, National Business Center, which establishes policy and procedure. Policy includes allocating funds, controversial or sensitive issues. Correspondence that commits the expenditure of Bureau funds must be signed by a warranted contracting officer. Date of last change: 10/14/94	-					
1221	Sign Wyoming supplements to Bureau Manual sections and State Office Instruction Memoranda establishing policy, procedure, and reporting systems can only be done via Manual Supplements/Instruction	-					

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
	Memos. Electronic mail is just a tool by which they are distributed. Policy includes allocating funds, disciplinary action, controversial or sensitive issues. Date of last change: 10/14/94					
1221	Sign Field Office Manual Supplements and correspondence which set policy. Includes allocating funds, disciplinary actions, controversial, or sensitive issues. Date of last change: 10/14/94					-
1221	Sign Field Office Manual Supplements and correspondence that establish Field Office procedures. Date of last change: 10/14/94					-
1221	Approve publication of <i>Federal Register</i> notices. Date of last change: 09/01/95	●				
1221	Signs directives (see signing authority chart in BLM Manual Section 1221.2) and assigning subject functions classification codes. Date of last change: 03/15/98	●				●
1223	Develops, issues, manages, and reprints local forms Date of last change: 03/15/98	●			● 951	●
1230	Approve standing committees. Date of last change: 10/14/94	-				
1241	Approve State conducted evaluation reports. State conducted: - general management evaluations - programmatic evaluations - special evaluations. Date of last change: 10/14/94	-				
1241	Approve Field Office conducted evaluation reports. Field Office conducted: - general management evaluations - program evaluations - special evaluations. Date of last change: 10/14/94					-
1260	Statewide approval of all telecommunications networks and equipment (radio, wire telephones) and data processing equipment and programs (software and hardware). Date of last change: 10/14/94				-	
1270	Grants Freedom of Information Act (FOIA) requests Date of last change: 03/15/98	●				-

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				920	930	950	
1270		Grant Freedom of Information Act (FOIA) fee waiver requests. Date of last change: 10/14/94	●				-
1270		Grant 10-day extension of time limits for responding to Freedom of Information Act (FOIA) requests. Date of last change: 09/01/95	●	●	●	●	-
1270		Deny Freedom of Information Act (FOIA) requests Date of last change: 01/22/96	●				-
1270		Deny Freedom of Information Act (FOIA) fee waiver requests. Date of last change: 01/22/96	●				-
1270		Authority to access records from National Archives. Date of last change: 10/14/94	●			●	-
1270		Prepare and approve Official Agency Record Designation Documents (OARDD) and related transition of records from Non-Public (Category 3) to Discretionary Records (Category 2). All OARDDs and formal records transition actions must be reviewed and concurred by the State Records Administrator. Any transition of records from Non-Public or Discretionary to the Public Record Category requires approval by the Washington Office (WO-872). Date of last change: 01/22/96	●			●	
1275		Prepare and publish in the <i>Federal Register</i> notices of the official filing of accepted plats of survey, resurvey, and approved protraction diagrams. Date of last change: 10/14/94	●			● 952	
1278		Prepare and approve data sharing agreements where no funds are involved. State Office and statewide data sharing agreements must be reviewed and concurred by the State Records Administrator and State Data Administrator. Statewide agreements must be approved by the State Director (cannot be redelegated). Date of last change: 10/14/94		●	●	●	●
1283		Approve changes involving the Bureau's data element dictionary/data dictionary for Wyoming corporate data. Submit proposed changes to Bureau corporate data to other BLM offices for review and comment and to the Bureau Data Administrator for approval. Date of last change: 11/21/96	●	●	●	●	
1283		Formally designate and approve personnel to be data stewards for their respective areas of jurisdiction.	●	●	●	●	●

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				920	930	950	
		Once approved, appropriate Employee Performance Plan and Results Report (EPPRR) documents must be amended accordingly. Date of last change: 10/14/94					
1283		Prepare and approve formal data Quality Assurance (QA) plans. Such plans involving statewide or Wyoming's portion of Bureau level manual of automated systems must be reviewed and concurred by the State Data Administrator and State Records Administrator. Date of last change: 10/14/94	●	●	●	●	●
1307		Policy implementation and oversight for coordinating internal control reviews required by the Federal Managers Financial Integrity Act and OMB Circular A-123. Date of last change: 03/15/98	●				
1323		Approve billing and collection systems for monies due the Bureau from Cost Recoverable projects. Date of last change: 10/14/94	●			●	
1323		Collects funds from right-of-way applicants to cover the cost of processing the applications (43 CFR 2803.1-1 and 2883.1) Date of last change: 03/15/98	●				-
1370		Collection and retention of recreation fees. Collection of recreation monies by Fiscal Year. Date of last change: 09/05/95	●			● 951	●
1371		Promissory Notes: approve all promissory notes when rescheduling debts under the standards as noted in Collections Reference Guide dated 5/93. Date of last change: 09/01/95		●		● 951	●
1372		Revises pro-rata road use and maintenance deposits Date of last change: 03/15/98	●				●
1372		Accepts contributions, donations, and makes refunds Date of last change: 03/15/98	●				●
1375.5		Writes off uncollectible amounts not in excess of \$400 on which collection action can be suspended or terminated under the standards contained in BLM Manual 1375.4 without referral to the Field or Regional Solicitor: - Up to \$20,000 with approval of Solicitor. Date of last change: 03/15/98	● ●				
1376.7		Certifies and authorizes payment and reimbursement for long-distance calls on office phone	●				-

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			920	930	950	
	Date of last change: 03/15/98					
1378	Negotiate securities, Certificate of Deposit, Letter of Credit (CD/LOC). Responsible for the safe-keeping of CD/LOC for Wyoming State Minerals Oil and Gas and Geothermal resources. Date of last change: 09/05/95	●			● 951	
1382	Approves travel authorizations, Form DI-1020, to perform necessary travel duties in connection with official duties to all points in the United States. Date of last change: 12/13/96	●	●	●	●	●
1382	Approves travel authorizations (actual expenses) Date of last change: 03/15/98	-				
1382	Authorizes and approves use of privately owned vehicles Date of last change: 03/15/98	●				●
1382	Approve use of rental cars. Date of last change: 10/14/94	●	●	●	●	●
1382	Authorizes travel for employee transfer within or into the State. Date of last change: 09/05/95	●			●	
1382	Approves or denies requests for: - Temporary quarters extensions beyond 60 days - Temporary storage extensions beyond 90 days (Per WO IM No.93-206, 4/8/96) Date of last change: 03/15/98	● ●				
1382	Authorizes travel to seek resident quarters. Date of last change: 03/15/98	●				
1382	Authorize travel to seek permanent quarters. Date of last change: 10/14/94	●			●	
1382	Approves travel vouchers Date of last change: 03/15/98	●				●
1382	Approves travel authorization for FMs Date of last change: 03/15/98	●				●
1382	Approves travel vouchers for FMs Date of last change: 03/15/98	●				●
1382	Approves travel vouchers (PCS moves)	●			●	●

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
	Date of last change: 03/15/98					
1382	Approve advance travel funds for employees within their area of jurisdiction. Date of last change: 09/05/95	●	●	●	● 951	●
1382	Approve travel for pre-appointment interviews. Date of last change: 10/14/94	●				
1382-2	Approves travel advances (up to 70% of daily rate, except when in the possession of a government credit card) Date of last change: 03/15/98	●				●
1385	Approve normal Imprest Fund purchases not to exceed \$500. Individual emergency, fire-related purchases are not to exceed \$2,500. Travel advances paid from Imprest may not exceed \$200. Date of last change: 12/03/96				● 951	●
1386	Claims: Process tort claims. Date of last change: 10/14/94	●			●	
1400-300	Approves details Date of last change: 03/15/98	●				-
1400-302	Authorizes temporary limited appointments Date of last change: 03/15/98	●				-
1400-311	Powers of appointment and removal (SF-50). - GS-1 through GS-15 - Wage Position (Certain key positions require Secretarial approval. Refer to 370 DM 311.) All second level supervisors review and approve performance rating Date of last change: 03/15/98	● ●				
1400-311.4	Administers Oath of Office. - Standard Form 61. Date of last change: 03/15/98	●				●
1400-312	Position Management. Date of last change: 03/15/98	●				-
1400-332/355	- Recruits & staffs GS-1 through GS/GM-15. - Approves promotions. Date of last change: 03/15/98	● ●				●
1400-410	Authorizes training: - Government Training - Non-government Training 80 hours or less	● ●				● ●

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
	Date of last change: 03/15/98					
1400-410	Approve non-government training, 80 to 120 hours. Date of last change: 10/14/94	-				
1400-430	Assigns/Reviews Performance Improvement ratings. Date of last change: 03/15/98	●				●
1400-432	Approves actions based on unacceptable performance. Actions must be reviewed by servicing personnel officer WY 953. Date of last change: 03/15/98	●	-	-	-	-
1400-451	Approves Incentive Awards \$5,000 and below for individuals and groups: - Awards for team members - Over \$5,000 to individual - Over \$5,000 to groups Approves Time Off Award Date of last change: 03/15/98	● ● ● ● ●				- - ●
1400-451	Provides light refreshments at award ceremonies to a maximum cost of \$2.00 per attendee up to \$500 per ceremony. Date of last change: 03/15/98	●				-
1400-451	Quality Increases (up through GS-12) Date of last change: 03/15/98	●				-
1400-511/532	Position Classification - GS-1 through GS/GM-14 except Field Personnel Officer positions which must be submitted for WO and Departmental approval - Wage Grade (all levels). (Classification of all GS-15 positions is retained in WO.) Date of last change: 03/15/98	● ●				
1400-531	Within Grade Increases - Approves decision to deny within-grade increases with prior consultation with SPO - Approves reconsideration of denials of within-grade increases with prior consultation with SPO Date of last change: 03/15/98	● ●				- -
1400-536	Decisions to grant grade and pay retention. Date of last change: 10/14/94	●			● 953	
1400-550	Pay Administration - Overtime and Holiday - During emergency situations in absence of authorized official - Hazardous duty	● ● ●	● ● ●	● ● ●	● ● ●	● ● ●

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				920	930	950	
		- Premium pay (includes AUOT in lieu of overtime) Date of last change: 03/15/98	●				
1400-610		Approves hours of duty and alternate work schedules consistent with established Bureau and State Office Policies Date of last change: 03/15/98	●				-
1400-630		Approves absence and leave for: - All accrued and accumulated sick leave - Annual Leave (AL) not exceeding 15 consecutive workdays - AL in excess of 15 continuous workdays - Advance AL to what will accrue in current leave year - LWOP up to 3 months for care of family members during illness - Military Leave - Court Leave  - LWOP 30 days to 6 months for: - Service with non-Federal public or quasi- public organizations. - Pregnancy or confinement, illness or disability; - Educational purposes other than participation in the Student Educational Employment Program: - Appointed or elected to a Union office.  - LWOP 30 days to 12 months for: - Bona fide Student Educational Employment Program.  LWOP 10 to 30 days LWOP not to exceed 10 days Advance Sick Leave (SL) to 240 hours Restoration of Leave Date of last change: 03/15/98	● ● ● ● -  -  ● ● ● ● ● ●				● ● - -       ● ●  -
1400-711		Approves Labor Management Relations Contract - Negotiation for offices statewide with bargaining units - Contracts Administration and Consultation for offices statewide with bargaining units Date of last change: 03/15/98	- -				
1400-711		Conduct day-to-day labor organization coordination. Date of last change: 10/14/94	●			● 953	●
1400-720		Develop, approve, and issue State Annual Affirmative Employment Program Plan accomplishment report. Date of last change: 10/14/94	●				
1400-420		Develop, approve, and issue State Annual Affirmative Employment Program Plan update report. Date of last change: 03/15/98	●				
1400-735		Employee Responsibilities and Conduct - Conflict of Interest - Counseling Services	●				

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
	Legend: ● = Position with authority _ = Authority may not be redelegated - Statement reviews - General Employee Conduct Date of last change: 03/15/98	● ●				●
1400-735	Authorizes employees to testify, subject to the determination by the Solicitor Date of last change: 03/15/98	-				
1400-752	Discipline and Adverse Actions - Advises/assists managers - Administers policies, disciplinary actions and adverse action proposals and decisions. Actions must be reviewed by servicing personnel officer WY 953. Date of last change: 03/15/98	● ●	● ●	● ●	● ●	● ●
1400-752	Discipline and Adverse Actions Issue proposals for removals, suspensions, reduction in grade, or furloughs for 30 days or less. Actions must be reviewed by servicing personnel officer WY 953. Date of last change: 09/05/95	●	-	-	-	-
1400-752	Discipline and Adverse Actions Issue decisions on removals, suspensions, reduction in grade, or furloughs for 30 days or less. Actions must be reviewed by servicing personnel officer WY 953. Date of last change: 09/05/95	-				
1400-771	Acts on appeals and grievances Date of last change: 03/15/98	●	-	-	-	-
1400-792	Occupational Health Program - Approves health maintenance services - Approves alcoholism and drug abuse program Date of last change: 03/15/98	● ●			● ●	
1400-792	Order Fitness for Duty examinations. Date of last change: 10/14/94	●			● 953	
1400-792	Contract for Health Service Unit (with concurrence of Departmental Medical Officer). Date of last change: 03/15/98	●			●	
1400-831	Approves placement on return from trial retirement Date of last change: 03/15/98	●				
1400-900	Authorizes Notary Public Commissions Date of last change: 03/15/98	●				-

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
1400-932	Signs and issues motor vehicle ID cards Date of last change: 03/15/98	●				●
1510	Approves entering into Interagency Agreements without higher level approval up to \$500,000 Date of last change: 03/15/98	●				
1510	Approves entering into Interagency Agreements without higher level approval up to \$25,000 Date of last change: 03/15/98					-
1510	Approves entering into Interagency Agreements above \$500,000 subject to WO (800) approval Date of last change: 03/15/98	●				
1510	Approves procuring supplies, equipment and services from required sources of supply. Authority exercised by warranted contracting officer. Mandatory sources limited to \$50,000. Date of last change: 03/15/98	●				-
1510	Approves procuring supplies, equipment and services from required sources of supply. Authority exercised by warranted contracting officer. Optional use sources limited to \$50,000. Date of last change: 03/15/98	●				-
1510	Approves contracts up to \$50,000 for supplies and equipment, construction, and services in non-emergency situations. Authority exercised by warranted contracting officer. Date of last change: 03/15/98	●				
1510	Approves contracts up to \$25,000 for supplies and equipment, construction, and services in non-emergency situations. Authority exercised by warranted contracting officer. Date of last change: 03/15/98	●				-
1510	Approves contracts pursuant to Section 302(c)(2) of the FPAS Act regardless of amount for the procurement of supplies and services required for emergency fire suppression and pre-suppression. Date of last change: 03/15/98	●				-
1510	Approves publication of advertisement, notices, or proposals in newspaper, and other publications. Date of last change: 03/15/98	●				-
1510	Approves vesting title in equipment whose acquisition cost is \$1,000 or less. Date of last change: 03/15/98	●				

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
1510	Approves requisitions Date of last change: 03/15/98	●				●
1510	Utilize purchase cards for making purchases up to the per transaction level of \$2,500 as authorized under procurement analyst delegated authority. Date of last change: 10/14/94	●			● 951	●
1510	Designate in writing cadastral survey party chiefs for rent of motel rooms and employees in charge of transporting and boarding wild horses and burros, who is specifically authorized to utilize purchase cards, sign purchase order- invoice-voucher, SF-44, for the full non-emergency limit of \$2,500 as authorized by the procurement analyst. Cannot be redelegated. Date of last change: 09/05/95	●			● 951	
1510	Approve purchase of ADP and telecommunications equipment with special features. Can Be redelegated. Date of last change: 09/05/95	●			● 951	●
1510-15	Approves requests for bid invitation Date of last change: 03/15/98	●				-
1511	Approve the issuance of assistance agreements up to \$100,000 without headquarters review of the instrument selection determination and unlimited after review and approval by headquarters. Date of last change: 12/03/96	●			● 951	
1520	Acquires, safeguards, maintains, uses, reassigns, and disposes of personal property under their jurisdiction as accountable officers. (Please see BLM Manual Sections 1521-1529 for specific delegations and limitations related to personal property management.) Date of last change: 03/15/98	●				-
1520	Acquire, safeguard, maintain, use reassign, and report for disposal all personal property under their jurisdiction as accountable officers. Date of last change: 10/14/94	●			●	●
1521	Designated Bureau Receiving Offices are authorized to sign receiving reports for Personal Property and Services after inspection and acceptance. This signature serves as the basis for the expenditure of Government funds. Date of last change: 03/15/98	●				●
1521	Sign receiving reports for personal property and	●			●	●

Subject Function Code	Legend: ● = Position with authority _ = Authority may not be redelegated	Activity	SD	DSD			FM.
				920	930	950	
		services after inspection and acceptance. (Receiving officers are designated in writing, and signature serves as basis for expenditure of government funds.) Date of last change: 09/05/95			951		
1522		Serves as Bureau accountable officers. Date of last change: 03/15/98	●			-	
1522		Serves as accountable officers. (Cannot be redelegated below Field Office level.) Date of last change: 10/14/94	●		●	-	
1522		Serves as Property Management Officers performing duties and responsibilities stated in 1522.2. Date of last change: 03/15/98	●			●	
1522		Serve as Property Management Officer. Deputy State Director for Administration serves at State Office. Assistant Field Office Manager, Support Services, serves at Field Office. Date of last change: 09/05/95	●		●	●	
1522		Accountable Officer (SD) certify accuracy of all inventories assigned prior to departure. (May to be redelegated.) Date of last change: 10/14/94	-				
1522		Accountable Officer (FM) certify accuracy of all inventories assigned prior to departure. (May not be redelegated.) Date of last change: 10/14/94				-	
1522.2		Accountable Officers: Certifies accuracy of all inventories assigned prior to departure. Date of last change: 03/15/98	●			-	
1523		Authorizes temporary storage of personal property for another Federal Agency; a contractor in connection with a Federal contract or cooperative agreement; State or local government; an employee. A written agreement is required with the exception of the employee. Date of last change: 03/15/98	●			-	
1523		Approve temporary storage of another Federal Agency's property. A written agreement is required. Date of last change: 09/05/95	●		●	●	
1523		Approve temporary storage of a contractor's property in connection with performance of a Federal Government contract under the terms of the contract. May be redelegated to Bureau Contracting Officers, Contracting Officer's Authorized Representative (COAR), or office heads with the approval of the	●		●	●	

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
	Contracting Officer. Date of last change: 09/05/95					
1523	Approve temporary storage of a contractor's property in connection with accomplishing a Federal program under a Cooperative Agreement. Date of last change: 09/05/95	●			● 951	●
1523	Approve temporary storage of State or local government property. A written agreement is required. Date of last change: 09/05/95	●			●	●
1523	Approve temporary storage of an employee's property on a space-available basis only. Date of last change: 09/05/95	●			●	●
1523	Approves reassigning property within the State, except reassignment of motor vehicles and equipment in the Working Capital Fund must be coordinated with the appropriate National Business Center Unit. Date of last change: 03/15/98	●				-
1524	Performs as Property Officer and makes appropriate recommendations on all Reports of Survey and Certificates of Loss or Damage for which the State Director is the reviewing authority. Date of last change: 03/15/98	●				
1524	Appoints board of survey to act on Reports of Survey originating in State Office activities whether separate or in the same building, in Field Offices and other offices under the State Director. Date of last change: 03/15/98	●				
1524	Appoints three member special board of survey to act on Reports or Survey originating in State Office activities whether separate or in the same building, in Field Offices and other offices under the State Director. Date of last change: 03/15/98	●				
1524	Approves all Reports of Survey and Certificates of Loss or Damage originating in the Field Offices and other offices under the State Director. Date of last change: 03/15/98	●				
1524	Approve recommendations on all reports of survey and certificates of loss or damage for which the State Director (or as delegated) is the reviewing authority. Date of last change: 10/14/94	●			●	

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				920	930	950	
1524		Appoint board of survey members to act on reports of survey originating in State and Field Offices. Date of last change: 10/14/94	●			●	
1524		Sign as reviewing authority on all Report of Survey and Certificates of Loss or Damage originating in the Field Offices. (Note: SC is reviewing authority for SO reports.) Date of last change: 10/14/94	●			●	
1525		Signs and certifies requisitions to purchase motor vehicles. Requisitions are sent to the National Business Center. Date of last change: 03/15/98	●			-	-
1525		Signs and submits Form 1520-51, Request for Motor Vehicle Pool Service, to the servicing motor pool. Date of last change: 03/15/98	●				●
1525		Approves reimbursement of personal credit card use by Law Enforcement Officers. Date of last change: 03/15/98	●				-
1525		Approves repairs up to the minimum single job repair percentage as contained in BLM Manual 1525, Appendices 5 and 6. Date of last change: 03/15/98	●				●
1525		Approves repairs exceeding the maximum single-job repair percentage and all repairs percentage and all repairs to vehicle/equipment exceeding replacement standards (years, miles, hours). However, all must conduct the appropriate Service Center Unit, prior to approval to repair. Date of last change: 03/15/98	●				-
1525		Approves requests to domicile Government-owned or leased vehicles by Form 1520-27, Request for Overnight Storage of Government Vehicles at Employee's Residence, in connection with official travel. Date of last change: 03/15/98	●				●
1525		Approves requests from Law Enforcement Agents under their jurisdiction to domicile Government owned or leased vehicles. A copy of approved Form 1520-10 must be sent to the appropriate WO unit. Date of last change: 03/15/98	-				
1525		Approves incidental use involving "unofficial passengers" in extra space in motor vehicles and boats. Date of last change: 03/15/98	-				

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
1525	Approves rental or loan of Bureau-owned vehicles/equipment. Date of last change: 03/15/98	●				-
1526	Approve renting of Bureau-owned equipment to meet written stipulations of a construction contract or a Cooperative Agreement for use on government programs. Date of last change: 10/14/94	●			●	●
1526	Approve renting of Bureau-owned equipment to provide disaster assistance in emergencies, usually on a reimbursable basis. Date of last change: 10/14/94	●			●	●
1526	Approve loaning of Bureau-owned equipment on a temporary basis in furtherance of government programs. Date of last change: 11/21/96	●			●	●
1526	Approve renting of motor vehicles to the Postal Service for temporary use. Date of last change: 11/21/96	●			●	●
1526	Approve loaning of Bureau-owned equipment to provide disaster assistance in emergencies. Date of last change: 10/14/94	●			●	●
1527	Approves decisions to scrap, salvage, or cannibalize a vehicle or equipment (must be coordinated with the National Business Center) Date of last change: 03/15/98	●				-
1527	Delegate authority to sign available property reports (Form 1520-34). Date of last change: 10/14/94	●			● 951	-
1528	Enter into APPS all other property management and financial data. Determine data requirements and verify integrity of the system records. Date of last change: 10/14/94	●			● 951	-
1529	Issues Transfer Orders, Excess Personal Property, SF-122, or other documents for acquiring excess personal property except motor vehicles and heavy equipment. Date of last change: 03/15/98	●				
1529	Approve authorization to screen excess property lists, inspect property, and place freeze requests.	●			● 951	-

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
	Date of last change: 09/05/95					
1530	Authorizes the disposal of Unneeded Easements when the continued use, occupancy, or control of the property is not needed for the administration (management) of Public Lands (41 CFR 101-47.313)  - 43 CFR 2650 4-7 ANCSA Easements 17(b) Reserve public easements in any conveyance of the public lands (Public Law 92-303)  Date of last change: 03/15/98	●				-
1530	Approves abandonment, destruction, or donation to public bodies real property and related personal property having no commercial value.  Date of last change: 03/15/98	●			●	-
1532	Approves safeguarding, maintaining, utilizing, and recording accountability for BLM-owned real property.  Date of last change: 03/15/98	●				●
1532	Approve utilizing real property, properly maintaining records, and directing real property management programs.  Date of last change: 03/15/98	●				●
1533	Authorizes the disposal of surplus real property and related personal property having fair market value of less than \$1,000.  Date of last change: 03/15/98	●				-
1534	Assigns and terminates Government quarters for employees.  Date of last change: 03/15/98	●				-
1534	Approves rates for subsistence provided to employees in connection with furnishing quarters (1530.03B5c)  Date of last change: 03/15/98	●				
1535	Approves Reimbursable Work Authorizations (GSA Form 2957) for alterations costing less than \$5,000 to GSA with proper coordination of the National Business Center.  Date of last change: 03/15/98	●				
1535	Serves as the primary contact with GSA from the time GSA receives the Request for Space (SF-81) until the time GSA requires office design and layout information.  Date of last change: 03/15/98	●				
1535	Approvals for alterations costing less than \$2,500 to WSO (951). Approvals involving changes or installations of ceiling-high partitions, regardless of	●			● 951	-

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				920	930	950	
		dollar amount, must be submitted to BD (670A) through WSO (951) with proposed plans for review, approval, and forwarding to BLM BC (670A). Date of last change: 12/03/96					
1535		Issue special purpose leases up to \$25,000 as delegated by GSA and WO. [Note: Delegated to Procurement Analyst in (951).] Date of last change: 10/14/94	●			● 951	
1541		Sign correspondence addressed to State and Federal Congressional members requiring State Director's action. Date of last change: 10/23/96	●				
1541		Sign correspondence addressed to Field Solicitor, Regional Solicitor, and Solicitor that requests or furnishes information. Date of last change: 09/05/95	●	●	●	●	
1541		Sign correspondence addressed to State and Federal Congressional members requiring Field Office action. Date of last change: 10/14/94	●				●
1541		Sign correspondence addressed to the Secretary of Interior. Date of last change: 10/14/94	-				
1541		Sign correspondence addressed to the public and other Federal and State agencies which establishes procedure. Date of last change: 10/14/94	●				-
1541		Sign correspondence addressed to the public, Federal and State agencies which furnishes information. All subactivity program leaders and major administrative activity leaders (i.e., Personnel, contracting, procurement, property, records, and management analysis) have authority in the State Office. Date of last change: 10/14/94	●	●	●	●	●
1541		Sign correspondence addressed to the BLM Director which establishes policy and/or procedure. Policy includes allocating funds, disciplinary actions, controversial or sensitive issues. Correspondence committing expenditure of Bureau funds must be signed by a warranted contracting officer. Date of last change: 10/23/96	●			● 951	
1541		Sign correspondence addressed to the Director, Business Center, which requests or furnishes information.	●	●	●	●	-

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				920	930	950	
		Date of last change: 10/23/96					
1542		Order pre-printed envelopes and Bureau stationary. Exercised only by authorized Printing Specialist or designated Printing Coordinator whose signature is on file with the U.S. Government Printing Office.  Date of last change: 10/23/96			● 951		
1543		Approve payment of telephone bills (may not be redelegated).  Date of last change: 11/21/96	●		-		
1550		Approve all State level publications under the cost of \$15,000. In addition to actual printing costs, this figure includes any contracted services for graphics, typesetting, layout, design, and pre-press services.  Date of last change: 10/09/96	●		● 951		
1551.2		Approves issuance of site specific general purpose publications (471 DM 4.3)  Date of last change: 03/15/98	-				
1551.4		Approves printing through GPO and other authorized Federal sources.  Date of last change: 03/15/98	●				-
1601		Issue supplemental guidance as necessary to maintain and use existing Management Framework Plans and Resource Management Plans. (May not be redelegated.)  Date of last change: 10/14/94	-				
1601		Approve supplemental guidance and planning criteria for preparation of RMPs, RMP and MFP amendments, RMP and MFP revisions (to SD only - may not be redelegated.)  Date of last change: 10/14/94.	-				
1601		Issue Record of Decision for RMP-related EIS. (State Director only - may not be redelegated).  Date of last change: 10/14/94	-				
1611.2		Issues supplemental planning guidance (43 CFR 1610.1)  Date of last change: 03/15/98	●				
1615.1		Coordinates planning with other Federal agencies, State, and local governments, and Indian tribes (43 CFR 1610.3-1)  Date of last change: 03/15/98	●				-
1615.2		Determines consistency of plans and amendments (43 CFR 1610.3-2)	●				-

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
	Date of last change: 03/15/98					
1616.7 1616.8	Approves draft and final EISs associated with plans and amendments (43 CFR 1610.5-1 & 5-5) -Publishes and files  Date of last change: 03/15/98	-				
1617.1	Approves plans and amendments (43 CFR 1610.5-1), Publishes.  Date of last change: 03/15/98	-				
1617.3	Determines conformity of management authorizations and actions, including proposals to higher level officials, to approved plans (43 CFR 1610.5-3)  Date of last change: 03/15/98	●				-
1617.5	Adopts another agency's plan (43 CFR 1610.5-7)  Date of last change: 03/15/98	-				
1617.7	Designates areas unsuitable for surface mining (43 CFR 1610.7-1)  Date of last change: 03/15/98	-				
1617.8	Designates Areas of Critical Environmental concern (43 CFR 1610.7-2)  Date of last change: 03/15/98	-				
1618	Approves the validity of Resource Management Plans as a basis for considering proposed actions (43 CFR 1601.8)  Date of last change: 03/15/98	●				-
1627	Establish and control FTE ceiling by office within total State ceiling allocations.  Date of last change: 10/14/94	-				
1631.1	Approves management and quality control procedures to achieve Bureau planning documentation and process standards.  Date of last change: 03/15/98	●				-
1631.2&3 1632.1	Approves the schedule of a plan or amendment and arranges for the preparation.  Date of last change: 03/15/98	●				-
1681	Submits Annual Work Plan to WO (DM 135, 205, 235)  Date of last change: 03/15/98	●				
1702	Approves prospectus on all Research and	●				-

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				920	930	950	
		Development projects likely to have a maximum total cost of \$10,000. Date of last change: 03/15/98					
1702		Approves implementation of an R&D or study project with an estimated maximum total cost of \$50,000. Date of last change: 03/15/98	-				
1703		Approves hazardous waste disposal manifests in their jurisdiction Date of last change: 03/15/98	●				●
1703		Approves Level I contaminant surveys with a negative finding Date of last change: 03/15/98	●				-
1723		Airports: issue leases under the Airport and Airway Development Act of 1970, subject to concurrence of the Regional or Field Solicitor. (State Director only.) Date of last change: 09/05/95	-				
1742		Approves Emergency Fire Rehabilitation Plans (EFR) of less than \$100,000. Date of last change: 03/15/98	●				
1742		Approve Emergency Fire Rehabilitation (EFR) plans developed under the guidelines of an approved Normal Fire Rehabilitation Plan (NFRP). Note: funding needs of \$100,000 or larger require Washington Office approval. Date of last change: 10/14/94					●
1745		Approve Normal Fire Rehabilitation Plans (NFRP). Date of last change: 10/14/94	●				
1783 1784		Creates and manages intra-Bureau Committee. Charters: - Solicits and processes nominations for membership - Oversees selection of Advisory Boards/Councils - Recommends Advisory Boards/Council Members Date of last change: 03/15/98	- ● ● ●				- -
1786		Approves Memoranda of Understanding - Approves MOUs at the local level Date of last change: 03/15/98	●				-
1788		Approves employee attendance and travel to attend non-government meetings in the U.S. Date of last change: 03/15/98	●				-
1791		Approves Environmental Assessments findings of no significant impacts, and categorical exclusion reviews (516 DM, Appendix 5)	●				-

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
	Date of last change: 03/15/98					
1793	Approve, publish, and file draft and final environmental impact statements associated with Bureau- and applicant-initiated action when the responsibility for the decision rests with the Assistant Secretary, Lands and Mineral Management, area of responsibility and as delegated. This includes Third-Party MOUs for the preparation of environmental documents.  Date of last change: 10/14/94	●				
1793	Approve Environmental Impact Statements  Date of last change: 03/15/98	●				●
1813	Furnishes copies and exemplifications of patents, plats, and other records.  Date of last change: 03/15/98	●				●
1813.1	Approves notations to records  Date of last change: 03/15/98	●				
1813.1	Approves filing of survey plats. Performs all functions pertaining to the filing of approved survey plats.  Date of last change: 03/15/98	●				
1813.2	Approves serial register  Date of last change: 03/15/98	●				-
1813.3	Produces records in Court  Date of last change: 03/15/98	●				
1814	Secures the cooperation of recipients in obtaining compliance with Title VI of the Civil Rights Act of 1964 (43 CFR 17). SOs do not have approval authority.  Date of last change: 03/15/98	●				
1815.1	Disaster Relief Timber Sale Contracts - Determines U.S. share of costs - Cancels timber sale contracts  Date of last change: 03/15/98	● ●				
1821	Execution and filing of forms, all functions  Date of last change: 03/15/98	●				
1822	Approves payments and repayments pursuant to FLPMA Sec. 304, 43 U.S.C. 1734 and Sec 705(a)  Date of last change: 03/15/98	●				-

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
1823	Approves Proofs and Testimony, all functions (Desert Land Entries) Date of last change: 03/15/98	●				-
1824	Publication and posting of notices, all functions Date of last change: 03/15/98	●				-
1825	Approves lands relinquishments Date of last change: 03/15/98	●				
1825	Approves rights-of-way relinquishments, all functions Date of last change: 03/15/98	●				-
1826	Reinstatement of canceled entries; permits and rights-of-way Date of last change: 03/15/98	●				-
1841	Requests Solicitor's opinion Date of last change: 03/15/98	●				
1850	Acts on government contests Date of last change: 03/15/98	●				
1860	Issues conveyance documents Date of last change: 03/15/98	●				
1862	Patent preparation and issuance, land functions only; approval of minerals patents reserved to Secretary of Interior (Secretarial Order 3163, 3-3-93) Date of last change: 03/15/98	●				
1864	Approves recordable disclaimers of interest. Date of last change: 03/15/98	●				
1865	Corrects conveyance documents subject to prior approval of reconveyance of title by the Office of the Solicitor; all functions. Date of last change: 03/15/98	●				
1870	Authority for Adjudication; all SO lands functions Date of last change: 03/15/98	●				
1870	Authority for Adjudication; all SO minerals functions Date of last change: 03/15/98	●				
1870	Authority for adjudication; all delegated functions. Date of last change: 03/15/98	●				
1870	Cases subjected to equitable adjudication; all	●				

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
	functions. Date of last change: 03/15/98					
2070	Designates areas and sites; all functions (refer also to 8300 and 8700) Date of last change: 03/15/98	●				-
2091	Segregates lands by notation to land records. Date of last change: 03/15/98	●				
2091	Segregates lands by NORA publication Date of last change: 03/15/98	●				-
2091 2097	Issue orders of restoration where revocation or modification of withdrawals or reservation is not involved. All such orders must be published in the <i>Federal Register</i> . (State Director Only.) Date of last change: 10/14/94	-				
2100	Approves all actions, subject to approval of title by the Regional Solicitor in all matters relating to the acquisition of land or interest in land by direct purchase or exchange. Authority includes all functions under the Uniform Relocation Assistance and Land Acquisition Policies Act, as amended. (refer also to 2200 Exchanges)  - Obtains fee or partial interest through a mutual agreement between the private party and BLM - up to \$2,000 over appraisal - any amount justifiable over appraised value Date of last change: 03/15/98	● ● ●				-
2100	Gifts: (1) accepting as a gift, on behalf of the United States any lands or interests therein where such action will promote the purposes of the Bureau or facilitate the administration of the public lands and resources. (2) accepting on behalf of the United States any lands or interests in lands where such action will promote the purposes of the Wild and Scenic Rivers Act (82 Stat. 906), the National Trails System Act (82 Stat. 929), the King Range National Conservation Area Act (84 Stat. 1067), the Wilderness Act (78 Stat. 890) as Amended by Sec. 604 of the Federal Land Policy and Management Act (90 Stat. 2785), the Uniform Relocation Assistance and Land Acquisition Policies Act (84 Stat. 1894), including purchases, but not including recommendations to the Attorney General for condemnation proceedings; also the approval of projects for the construction of roads to provide access to public lands subject to the above acts. Date of last change: 10/14/94	●				
2100	Canceling or surrendering of contracts, leases, and permits. Making partial or complete cancellation.	-				

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				920	930	950	
		(State Director only.) Date of last change: 10/14/94					
2100		Authorizing payment to cover certain costs in relocating (moving) a private party when the private property that is occupied is acquired by the BLM. Date of last change: 10/14/94	●				●
2100		Acquisition of land and interest in land: negotiation - approves fee or partial interest through a mutual agreement between the private party and BLM. Date of last change: 10/14/94	●			●	●
2100		Condemnation - approves fee or partial interest by BLM through court action. Date of last change: 10/14/94	●				
2100		Gifts (donations): accepts Deed of Conveyance on partial interest where the private landowner wishes to give (free of charge) property to the BLM. Date of last change: 05/30/96	●	●		●	
2110		Approves all actions, subject to approval of title by the Regional solicitor, in all matters relating to the acquisition of land or interest in land by gift or donation. Date of last change: 03/15/98	●				
2110		Acts as contracting officer/ordering officer when signing purchase orders for the acquisition of land and interest in land. Date of last change: 03/15/98	●				●
2110		Approves all actions in all matters relating to the acquisition of land and interest in land by eminent domain - Acquires land or interest in land by condemnation when the appraised value exceeds \$500,000. Date of last change: 03/15/98	●				
2120		Leases - Pierce Act - Grazing Date of last change: 03/15/98	●				-
2130		Approve Level I Hazardous Waste Contaminant Surveys with negative findings. (X reference 2130a and 2200c.) Date of last change: 10/14/94					●
2200		Accepts title subject to the title opinion of the Regional Solicitor, in all matters relating to the exchange of lands (Subject to resource evaluation by DM/FM)	●				

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
	Date of last change: 03/15/98					
2200	Issues NORAs, approves Land Reports, EAs, Mineral Reports, and Trespass Appraisals. Date of last change: 11/21/96	●	●			●
2200	Approve conveyance documents, Quit Claim Deeds. Date of last change: 11/21/96	●	●			
2300	Determines under 43 CFR 2300, with the concurrence of the Administrator of General Services or his/her delegate when required, that lands withdrawn or reserved from the public domain and subsequently declared excess to the needs of the agency for which withdrawal or reserved are suitable or not suitable (because of improvements or otherwise) for return to the public domain for disposition under the general public land laws. Date of last change: 03/15/98	●				-
2320	Approve reports and recommendations to Federal Energy Regulatory Commission (FERC) relating to applications received for outright revocation or revocation subject to the provisions of Section 24 of the Federal Power Act, of the waterpower withdrawals. (State Director only) Date of last change: 10/14/94	-				
2320	Approve reports to FERC relating to applications for interim use of land withdrawn for waterpower purposes. (State Director only) Date of last change: 10/14/94	-				
2400	Classification of Lands Date of last change: 03/15/98	●				-
2520	Issues classification decision on reclamation and desert land entries. Date of last change: 03/15/98	●				-
2520	Adjudicates, rejects or allows entry on reclamation and desert land entries. Date of last change: 03/15/98	●				
2530	Issues classification decision on Indian allotments with the concurrence of the Commissioner of Indian Affairs as to applicant eligibility. Date of last change: 03/15/98	●				-
2530	Adjudicates, Issues certificates, rejects or allows entry on Indian allotments. Date of last change: 03/15/98	●				

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
2540	Color of Title and omitted lands: approve and reject applications, approve field reports, mineral reports,, authorize publications, and issue determinations on Snake River omitted lands. Date of last change: 05/30/96	●	●			
2540	Issue Conveyance of Title document. Date of last change: 05/30/96	●	●			
2610	Issue classification decisions on Carey Act applications. Date of last change: 10/14/94	●				●
2610	Approve Carey Act development plans and contracts for transmittal to Director. Date of last change: 10/14/94	●				
2620	State Grants and Clear lists Date of last change: 03/15/98	●	●			-
2630	Adjusts railroad grants and claims within such grants subject to approval of the validity of the grant rights. Date of last change: 03/15/98	●				
2640	Approves all actions under the Airport and Airway Improvement Act of 1982 (Patents), subject to resource evaluation by FM. Date of last change: 03/15/98	●				
2710	Takes all actions except patent issuance on public sales pursuant to 43 CFR 2710, as authorized by section 203 of FLPMA (43 U.S.C. 1713) subject to Congressional review for sales of more than 2,500 acres. Date of last change: 03/15/98	●				●
2720	Approves all actions relating to the conveyance of mineral interests as provided in Section 209 of FLPMA of 1976 and 73 CFR 2720 subject to resource evaluation as to minerals. (43 U.S.C. 1719) Date of last change: 03/15/98	●				
2740	Approves all actions with respect to conveyances and reversions pursuant to 43 CFR Part 2740, Recreation & Public Purpose Grant (43 U.S.C. 869), subject to resource evaluation by FM Date of last change: 03/15/98	●				
2740 2912	Issues Transfer of Interest, Change of Use and Notification of reversion subject to the Solicitor's approval. Date of last change: 03/15/98	●				

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
2764	Concurrence actions only on Reclamation Project - Townsites, authority of sale delegated to the Bureau of Reclamation. Date of last change: 03/15/98	●				
2764.4	Patent issuance actions only on Townsite Public Reserve, Reclamation Project. Date of last change: 03/15/98	●				
2765	Patent issuance actions only on grants in reclamation townsites for school purposes. Date of last change: 03/15/98	●				
2800	Designated Authorized Officer except for Interstate Right-of-Way Grants and Temporary Use Permits unless receive special delegation from the Director. Date of last change: 03/15/98	●				●
2800	Rights-of-Way: (43 CFR 2800) - Title V of Federal Land Policy and Management Act (FLPMA) - Title I & II of the 1973 Amendment of the Mineral Leasing Act (MLA) - Administration of grants issued under authorities repealed by Title VII of FLPMA Date of last change: 03/15/98	● ● ●				- - -
2800	Where a right-of-way is granted, issued, or renewed in reciprocation for a right-of-way conveyed to the United States, annual rental or other costs incurred by outside party (applicant) may be waived. (43 CFR 2800) Date of last change: 03/15/98	●				-
2800	Collects funds from holder of a right-of-way who pays for the use of the Public Land (except ANGTS). Date of last change: 03/15/98	●				●
2800	Designates right-of-way corridors to minimize environmental impacts, proliferation of separate rights-of-way Date of last change: 03/15/98	●				-
2800	Cost-share and Road-use Agreements - (Timber Management only - 43 CFR 2813): - Approves agreement for the construction and use of roads on land owned or controlled by the parties involved, and the sharing of construction costs - Takes actions under the terms of an agreement; approves site-specific proposals under terms of each agreement.	● ●				● ●

Subject Function Code	Legend: ● = Position with authority _ = Authority may not be redelegated	Activity	SD	DSD			FM.
				920	930	950	
		Date of last change: 03/15/98					
2800		Required user(s) or roads or trails to maintain such on a pro-rata basis, or to accept deposits to provide for maintenance, and expending these deposited funds for the maintenance of any road or trail under BLM jurisdiction (43 U.S.C. 1382) Date of last change: 03/15/98	●				●
2800		Issue Rights-of-Way: Title 23 of Federal Highway Act. Date of last change: 05/30/96	●	●			-
2800		Act as Intrastate-Multi-state Grants Officer (except ANGTs). Authorized Officer is the State Director unless the State Director assigns lead to a Field Office Management. Date of last change: 10/14/94	●				
2800		Act as Intra-field Office Grants Officer. The Authorized Officer is the State Director unless delegated to the Field Office Manager. Date of last change: 10/14/94	●				
2911		Approves and issues airport leases; all actions. Date of last change: 03/15/98	●				-
2912		Approves all actions with respect to leases to Federal, State, and local government units and non-profit associations and corporations pursuant to 43 CFR Part 2912; Recreation & Public Purpose Grant, (43 U.S.C. 896) Date of last change: 03/15/98	●				-
2920		Approves leases, permits, and easements, all actions. Section 302 of FLPMA, and the Act of March 3, 1925, (43 U.S.C. 869) 43 Stat 1133, (43 U.S.C. 971) Date of last change: 03/15/98	●				-
2920		Sign requests to FERC for concurrence prior to issuance of permit of lease within a powersite classification or Reservation. Date of last change: 10/14/94	●				-
3000		Authorize or approve lands subject to competitive leasing (phosphate, oil shale, tar sands, sodium, sulphur, potassium, etc.) (KLAs) Date of last change: 05/30/96	●	●			
3000		Make leasing recommendation reports to BIA, and other agencies.	●				●

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
	Date of last change: 10/14/94					
3000	Make reports on mineral character to other agencies (co-ops). Date of last change: 09/05/95	●	●			
3030	Developing and maintaining standards for geology, energy, and mineral resource assessment of public lands. Date of last change: 10/14/94	●	-			
3030	Conducting and maintaining geology, energy, and mineral assessments. Date of last change: 10/08/96	●	●			●
3045	Approve oil and gas geophysical exploration requests. Date of last change: 05/30/96	●	●			-
3060	Approval of mining claim validity reports. Date of last change: 09/05/95	●	●			
3100	Approves oil and gas competitive, non-competitive and simultaneous leases. Date of last change: 03/15/98	●				
3100	Concurring with subsurface use plans for oil and gas explorations. Date of last change: 05/30/96	●	●			●
3100	Prepare first/last production memos. Date of last change: 05/30/96	●	●			●
3100	Approve cooperative operations for secondary recovery. Date of last change: 03/15/98	●	● RMG			
3100	Make commercial well determinations under approved units. Date of last change: 03/15/98	●	● RMG			
3100	Make royalty determination under Act of August 8, 1946. Date of last change: 05/30/96	●	●			
3100	Approve amendments to unit agreements, grant extensions of time to drill unit obligation wells, and determine the propriety of extension or termination of unit terms. Date of last change: 03/15/98	●	● RMG			

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
43 CFR 3100.0-5	Approves classification of lands as Known Geologic Significance (KGS). Date of last change: 03/15/98	●	●			
43 CFR 3100.2	Approves drainage determination; requires drilling or compensatory royalty. Date of last change: 03/15/98	●	● RMG			
43 CFR 3103.4	Approves oil and gas royalty rate reduction. Date of last change: 03/15/98	●	●			
43 CFR 3103.4	Approves suspension of oil and gas operations and production. Date of last change: 03/15/98	●	●			●
43 CFR 3104	Accepts and terminates bonds. Date of last change: 03/15/98	●	●			Advise only
43 CFR 3104	Collection of assessments and penalties for noncompliance on Federal and Indian oil and gas leases. Date of last change: 05/30/96	●	●			●
43 CFR 3105.2	Approves oil and gas communitization agreements. Date of last change: 03/15/98	●	● RMG			
43 CFR 3105.3	Approve oil and gas development contracts. Date of last change: 03/15/98	●	● RMG			
43 CFR 3105.5	Approves oil and gas subsurface storage agreements and related activities. Date of last change: 03/15/98	●	● RMG			
43 CFR 3106	Approves assignments, transfers and extensions of competitive and non-competitive oil and gas leases. Date of last change: 03/15/98	●	●			
43 CFR 3107	Approves continuation, extension or termination of oil and gas leases. Date of last change: 03/15/98	●	●			
43 CFR 3107.2	Issues determination that O&G leases in their extended term are considered no longer capable of production in paying quantities. Date of last change: 03/15/98	●	●			●
43 CFR 3108	Accepts relinquishments; terminate or cancel leases. Date of last change: 03/15/98	●	●			
43 CFR	Reinstatement of canceled leases; all functions.	●	●			

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
3108	Date of last change: 03/15/98					
43 CFR 3120	Issue competitive leases. Date of last change: 03/15/98	●	●			
43 CFR 3160	Approves purchasing the casings of oil or gas wells and/or water-source wells that are no longer useful for carrying out the original purpose of the lease but are capable of producing water of such quantity and quality as to be valuable and usable for agricultural, domestic, or other purposes. (30 CFR 241.6) Date of last change: 03/15/98	●	-			
43 CFR 3160	Approves leasing acquired water wells (former oil and gas wells or water - source wells) or just selling the water from such wells. (30 CFR 241.6) Date of last change: 03/15/98	●	-			
43 CFR 3160	Makes Natural Gas Policy Act determination recommendation to DOE (18 CFR 274.501) Date of last change: 03/15/98	●	● RMG			
43 CFR 3161.2	Issues order for placing shut-in oil and gas wells in producing status. Date of last change: 03/15/98	●				●
43 CFR 3161.2	Makes O&G drainage determinations and requires operators to protect Federal and Indian lands from drainage, including executing compensatory royalty determinations Date of last change: 03/15/98	●	● RMG			
43 CFR 3162.3-1	Approves oil and gas drilling applications for permit to drill and plans. Date of last change: 03/15/98	●				-
43 CFR 3162.3-2	Approves subsequent oil and gas well operations (re-entry, workover, production facilities plug and abandonment) Date of last change: 03/15/98	●				●
43 CFR 3162.3-4	Approves temporary abandonment of depleted oil and gas well. Date of last change: 03/15/98	●				●
43 CFR 3162.3-4	Releases abandoned oil and gas well for production of water. Date of last change: 03/15/98	●				●
43 CFR 3162.4-2	Approves industry operations to test oil and gas wells.	●				●

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
	Date of last change: 03/15/98					
43 CFR 3162.5	Approves method of water disposal Date of last change: 03/15/98	●				●
43 CFR 3162.7	Approves surface commingling between/among oil and gas leases. Date of last change: 03/15/98	●				●
43 CFR 3162.7	Approves oil and gas measurement devices Date of last change: 03/15/98	●				●
43 CFR 3162.7	Approves off-lease oil and gas storage and/or measurements. Date of last change: 03/15/98	●				●
43 CFR 3162.7	Approves applications for venting of produced gas. Date of last change: 03/15/98	●				●
43 CFR 3163.1	Issues oil and gas Incidents on Non-Compliance (INC) Date of last change: 03/15/98	●				●
43 CFR 3163.3	Approves oil and gas shut-in drilling and production. Date of last change: 03/15/98	●				●
43 CFR 3163.3	Assesses oil and gas liquidated damages. Date of last change: 03/15/98	●				●
43 CFR 3163.4	Determines and charges oil and gas civil penalties. Date of last change: 03/15/98	●				●
43 CFR 3164.2	Issues oil and gas Notices To Lessees (NTLs). Date of last change: 03/15/98	●				●
43 CFR 3180	Makes paying quantities determinations under approved oil and gas units. Date of last change: 03/15/98	●	● RMG			
43 CFR 3181.2	Designated logical areas for oil and gas unit agreement. Date of last change: 03/15/98	●	● RMG			
43 CFR 3182.1	Approves oil and gas successor unit operator. Date of last change: 03/15/98	●	● RMG			
43 CFR 3183.3	Approves oil and gas unit agreements. Date of last change: 03/15/98	●	● RMG			

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
43 CFR 3183.3	Approves expansion/contraction of oil and gas unit area. Date of last change: 03/15/98	●	● RMG			
43 CFR 3183.4	Approves oil and gas participating area and modifications. Date of last change: 03/15/98	●	● RMG			
43 CFR 3183.5	Approves oil and gas unit plan of development. Date of last change: 03/15/98	●	●			
FOGRMA Sec.101(b)(1) 108(a)&(b)	Signs letter of authorization and issues special identification cards to qualified Federal Oil and Gas Inspectors and State and Indian Tribal inspectors working under cooperative agreements. Date of last change: 03/15/98	●	●			●
FOGRMA Sec. 101 (a) &(b)(1)	Authorizes comprehensive inspection system and procedures to inspect oil and gas leases sites. Date of last change: 03/15/98	●	●			●
FOGRMA Sec. 101(b)(2)	Authorizes training program to assure that oil and gas inspectors are trained in methods and techniques of inspection. Date of last change: 03/15/98	●	●			●
FOGRMA Sec. 202(a)	Approves entering into cooperative agreements with States and Indian tribes for inspection of oil and gas producing operations Date of last change: 03/15/98	●	●			
43 CFR 3200	Approves classification of lands as KGRA Date of last change: 03/15/98	●	● RMG			
43 CFR 3200	Approves competitive and noncompetitive geothermal leases including mandatory requirements for issuance. Date of last change: 03/15/98	●	●			
43 CFR 3203.6	Approves diligent exploration expenditures for leases Date of last change: 03/15/98	●	●			
43 CFR 3203.8	Makes geothermal drainage determinations and requires operators to protect Federal and Indian lands from drainage including compensatory royalty. Date of last change: 03/15/98	●	● RMG			
43 CFR 3205	Accepts charges and advance rentals for geothermal leases Date of last change: 03/15/98	●	●			

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
43 CFR 3205.3-7	Approves geothermal royalty rate reductions Date of last change: 03/15/98	●	●			
43 CFR 3205.3-8	Approves suspensions of geothermal operations and production (entire lease) Date of last change: 03/15/98	●	●			-
43 CFR 3206	Accepts and terminates lease bonds Date of last change: 03/15/98	●	●			
43 CFR 3209	Approves geothermal Notice of Intent (NOI), subject to consultation with zone specialist Date of last change: 03/15/98	●	●			-
43 CFR 3241	Approves lease assignments and transfers Date of last change: 03/15/98	●	●			
43 CFR 3242.2-3	Authorizes releasing abandoned geothermal wells for production of water Date of last change: 03/15/98	●	●			●
43 CFR 3243.3	Approves geothermal communitization agreements Date of last change: 03/15/98	●	● RMG			
43 CFR 3244	Approves terminations and expirations Date of last change: 03/15/98	●	●			●
43 CFR 3244.4	Issues determinations that geothermal leases in extended term are considered no longer capable of production in paying quantities in consultation with zone specialist. Date of last change: 03/15/98	●	● RMG			
43 CFR 3250	Approves site license Date of last change: 03/15/98	●	●			●
43 CFR 3261.2	Issues geothermal Notice To Lessees (NTLs) Date of last change: 03/15/98	●	●			-
43 CFR 3261.2	Issues order for placing shut-in geothermal wells in producing status Date of last change: 03/15/98	●	●			●
43 CFR 3261.2	Issue Geothermal Resource Operational Order (GRO). Date of last change: 05/30/96	●	●			●
43 CFR 3261.5	Approves temporary abandonment of depleted geothermal wells	●	●			●

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
	Date of last change: 03/15/98					
43 CFR 3261.8	Approves suspension of operations/production where lease status is not affected Date of last change: 03/15/98	●	●			●
43 CFR 3262.4	Approves geothermal plan of baseline data collection Date of last change: 03/15/98	●	●			●
43 CFR 3262.4	Approves geothermal plans of exploration, development, injection and production Date of last change: 03/15/98	●	● RMG			
43 CFR 3262.4-2	Approves subsequent geothermal well operations to re-enter, workover, construct production facilities, and plug and abandon Date of last change: 03/15/98	●	●			-
43 CFR 3262.5-2	Approves industry operations to test geothermal wells Date of last change: 03/15/98	●	●			●
43 CFR 3263.1	Approves geothermal metering systems Date of last change: 03/15/98	●	●			●
43 CFR 3263.3	Approves surface commingling between/among geothermal leases Date of last change: 03/15/98	●	●			●
43 CFR 3264.2	Approves industry geothermal drilling permit (GDP) Date of last change: 03/15/98	●	●			-
43 CFR 3264.2-1	Approves geothermal utilization permit Date of last change: 03/15/98	●	●			-
43 CFR 3264.2-2	Approves sundry Notices Date of last change: 03/15/98	●				●
43 CFR 3264.4	Approves geothermal Notice of Intent and Permit to Conduct Exploration Date of last change: 03/15/98	●	●			-
43 CFR 3265.1	Issues geothermal Incidents of Non-compliance (INC) (downhole) - for surface actions only Date of last change: 03/15/98	● ●				● ●
43 CFR 3265.1	Approves geothermal shut-in drilling and production Date of last change: 03/15/98	●				●

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
43 CFR 3281.2	Designates logical area for geothermal unit agreements Date of last change: 03/15/98	●	● RMG			
43 CFR 3282.1	Approves geothermal successor unit operator Date of last change: 03/15/98	●	● RMG			
43 CFR 3283.1	Makes commercial geothermal well determinations under approved units Date of last change: 03/15/98	●	● RMG			
43 CFR 3283.2-1	Approves geothermal unit agreements Date of last change: 03/15/98	●	● RMG			
43 CFR 3283.3	Approves participating geothermal areas and modifications Date of last change: 03/15/98	●	● RMG			
43 CFR 3283.4	Approves geothermal unit plan of development Date of last change: 03/15/98	●	● RMG			
43 CFR 3410	Approve coal exploration licenses. Date of last change: 10/08/96	●	●			
43 CFR 3420.1-4	Approve Land Use Plans covering lands containing Federal coal. Note: 930 advises new planning regulations require SD approval. Date of last change: 10/08/96	●				
43 CFR 3420.3-3	Approve preliminary tract delineations. Date of last change: 10/08/96	-				
43 CFR 3420.3-4	Approve regional tract ranking, selection, and scheduling. Date of last change: 05/30/96	-				
43 CFR 3422.4	Approve issuance of coal leases. Date of last change: 12/13/96	●				
43 CFR 3425.1-4	Approve applications for coal lease sales under the emergency leasing criteria. Date of last change: 12/13/96	●				
43 CFR 3425.1-5	Approve applications for coal lease sales outside coal production regions or within eastern coal production regions. Date of last change: 12/31/96	●	●			
43 CFR 3432	Approve coal lease modifications.	●	●			

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
	Date of last change: 12/13/96					
43 CFR 3435	Approve coal lease exchanges. Date of last change: 12/13/96	-				
43 CFR 3436	Approve alluvial valley floor lease exchanges and coal land exchanges. Date of last change: 12/13/96	-				
43 CFR 3440	Approve licenses to mine coal. Date of last change: 12/13/96	●	●			
43 CFR 3451	Approve coal lease readjustments. Date of last change: 12/13/96	-				
43 CFR 3452	Cancel or terminate, or accept relinquishment of coal leases. Date of last change: 05/30/96	-				
43 CFR 3453	Approve coal lease transfers. Date of last change: 05/30/96	-				
43 CFR 3461	Approve lands as unsuitable for surface mining as a result of application of unsuitability criteria. Date of last change: 05/30/96	-				
43 CFR 3461	Respond to OSM on petition to declare lands unsuitable for mining. Date of last change: 05/30/96	●	-			
43 CFR 3472	Determine if lessees meet qualification requirements. Date of last change: 05/30/96	●	●			
43 CFR 3473	Approve waiver, suspension, re reduction of the rental or royalty on producing leases. Date of last change: 05/30/96	-				
43 CFR 3474	Approve bonds. Date of last change: 05/30/96	●	●			
43 CFR 3480.0-5	Approve pre-lease Maximum Economic Recovery (MER). Date of last change: 05/30/96	●	-			
43 CFR 3480.0-6	Issues general mining orders and reviews and approves information submitted. Date of last change: 05/30/96	●	-			
43 CFR	Reviews and makes recommendations to OSM on	●				●

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
3482.1	approval of resource recovery and protection plans Date of last change: 03/15/98					
43 CFR 3482.2	Approve modifications of resource recovery and protection plan on federal land. Date of last change: 05/30/96	●	●			-
43 CFR 3482.2 25 CFR 216.7	Approve resource recovery and protection plan modifications on Indian lands. Date of last change: 05/30/96	●	●			-
43 CFR 3482.2	Approve exploration plans of federal leased lands. Date of last change: 05/30/96	●	●			●
43 CFR 3482 25 CFR 216	Approve exploration plans on leased Indian lands. Date of last change: 05/30/96	●	●			-
43 CFR 3482.2	Approve exploration plans and modifications on a lease. Date of last change: 10/08/96	●	●			●
43 CFR 3482	Approve exploration plan on an exploration license. Date of last change: 05/30/96	●	●			●
43 CFR 3482 25 CFR 216	Recommends stipulations for prospecting or lease on Indian lands. Date of last change: 05/30/96	●	●			-
43 CFR 3482	Approve exploration plans on federal leased lands. Date of last change: 05/30/96	●	●			●
43 CFR 3483.4	Approve acceptance of advance royalty in lieu of continuous operations. Date of last change: 05/30/96	●	-			
43 CFR 3483	Determine quantities and monitors diligent development, continued operation, and advance royalties payments. Date of last change: 05/30/96	●	●			●
43 CFR 3483.1	Approve commercial quantities and monitor diligent development and continued operation. Date of last change: 10/08/96	●	●			●
43 CFR 3483.2	Terminate leases or initiate cancellation of leases. Date of last change: 10/08/96	-				
43 CFR 3483.3	Approve suspensions. Date of last change: 10/08/96	-				

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
43 CFR 3483.4	Approve advance royalty payments. Date of last change: 10/08/96	●	●			
43 CFR 3484.2	Approve temporary or final abandonment with respect to the coal resources for all or part of a mine deposit. Date of last change: 05/30/96	●	●			-
43 CFR 3485.2	Approve waiver, suspension, or reduction of the rental or royalty on producing leases. Date of last change: 05/30/96	-				
43 CFR 3486.3	Approve resource recovery and protection plans and issue noncompliance notices on regulations, licenses or leases. Date of last change: 05/30/96	●	●			●
43 CFR 3486	Assures compliance of lessees/operators and issues of notices of noncompliance. Date of last change: 05/30/96	●	●			●
43 CFR 3486.1	Authorize inspections. Date of last change: 10/09/96	●	●			-
43 CFR 3486.3	Issue notices of noncompliance with regulations and license or lease terms, and provisions of the R2P2. Date of last change: 10/09/96	●				●
43 CFR 3487.1	Approve Logical Mining Units (LMUs), LMU modifications, and LMU reserves including required hearings and published notices. Date of last change: 05/30/96	-				
43 CFR 3500-3506	Approves all steps necessary for complete adjudication of applications and Bureau initiated non-energy permits and leases under authorities found at 43 CFR 3500.0-3 Date of last change: 03/15/98	●	-			
43 CFR 3503.2-4	Approve applications for waiver, suspension, or reduction of leasable mineral rental or minimum royalty or reductions of royalty Date of last change: 03/15/98	-				
43 CFR 3503.3-2	Approves applications for suspension of leasable mineral operations Date of last change: 03/15/98	-				
43 CFR 3504	Approves mineral bonds Date of last change: 03/15/98	●	-			

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
43 CFR 3506	Approves mineral assignments and subleases Date of last change: 03/15/98	●	-			
43 CFR 3507	Approves mineral fractional and future interest permits and leases Date of last change: 03/15/98	●	-			
43 CFR 3508	Approves mineral lease exchanges Date of last change: 03/15/98	-				
43 CFR 3509	Approves mineral relinquishments, terminations, expirations, and cancellations Date of last change: 03/15/98	-				
43 CFR 3511.4	Approves phosphate lease readjustments Date of last change: 03/15/98	●	-			
43 CFR 3512	Approves all action on matters related to issuance of phosphate prospecting permits on public domain and acquired lands. Date of last change: 03/15/98	●	-			
43 CFR 3513	Approves phosphate preference right leases Date of last change: 03/15/98	●	-			
43 CFR 3514	Approve phosphate exploration licenses Date of last change: 03/15/98	●	-			
43 CFR 3515	Approves phosphate competitive leases Date of last change: 03/15/98	●	-			
43 CFR 3516	Approves phosphate fringe acreage leases and modifications Date of last change: 03/15/98	●	-			
43 CFR 3517	Approves phosphate use permits Date of last change: 03/15/98	●	-			
43 CFR 3522	Approves sodium prospecting permits Date of last change: 03/15/98	●	-			
43 CFR 3523	Approves all actions necessary to issue preference rights of sodium mineral lands and deposits on public domain and acquired lands Date of last change: 03/15/98	●	-			
43 CFR 3524	Approves sodium exploration licenses Date of last change: 03/15/98	●	-			

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
43 CFR 3525	Approves sodium competitive leases Date of last change: 03/15/98	●	-			
43 CFR 3526	Approves sodium fringe acreage leases and modifications Date of last change: 03/15/98	●	-			
43 CFR 3527	Approves sodium use permits Date of last change: 03/15/98	●	-			
43 CFR 3528	Approves sodium lease renewals Date of last change: 03/15/98	●	-			
43 CFR 3531.4	Approves potassium lease readjustments Date of last change: 03/15/98	●	-			
43 CFR 3532	Approves potassium prospecting permits Date of last change: 03/15/98	●	-			
43 CFR 3533	Approves potassium exploration licenses Date of last change: 03/15/98	●	-			
43 CFR 3534	Approves potassium competitive leases Date of last change: 03/15/98	●	-			
43 CFR 3535	Approves potassium fringe acreage leases and modifications Date of last change: 03/15/98	●	-			
43 CFR 3536	Approves potassium fringe acreage leases and modifications Date of last change: 03/15/98	●	-			
3562	Approves hardrock mineral prospecting permits Date of last change: 03/15/98	●	-			
3563	Approves hardrock mineral preference right leases Date of last change: 03/15/98	●	-			
3564	Approves hardrock mineral competitive leases Date of last change: 03/15/98	●	-			
3565	Approves hardrock mineral fringe acreage leases and modifications Date of last change: 03/15/98	●	-			
3566	Approves hardrock mineral lease renewals	●	-			

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
	Date of last change: 03/15/98					
3567	Approves hardrock mineral development contracts Date of last change: 03/15/98	●	-			
43 CFR 3570	Issue leases for native asphalt (solid and semisolid), bitumen and bituminous rock, including oil impregnated rock or (tar) sands from which oil is recoverable only by special treatment after the deposit is mined or quarried, pursuant to the mineral leasing act of February 25, 1920, as amended (30 U.S.C. 181 through 243), June 26, 1944 (58 Stat. 483 through 485) and June 24, 1948 (62 Stat. 596). Date of last change: 05/30/96	●	-			
43 CFR 3500 All	Issue permits and lease for minerals pursuant to Section 402, Reorganization Plan No. 3 of 1946 (60 Stat. 1099), which transferred the functions of the Secretary of Agriculture and Department of Agriculture to the Secretary of the Interior in certain acquired lands. Date of last change: 05/30/96	●	-			
3580	Approves Special Leasing Area (issued under procedures 3510-3567) Date of last change: 03/15/98	●	-			
3590	Approves all actions related to operating regulations for exploration, development and production for solid minerals other than coal Date of last change: 03/15/98	●	●			●
3590	Approves Sundry Notices for solid minerals other than coal Date of last change: 03/15/98	●	●			●
3592.1	Approves or rejects operating plans for prospecting permits for solid minerals other than coal Date of last change: 03/15/98	●	●			●
3592.1	Approves major mining plans or modifications for xx operations Date of last change: 03/15/98	●	●			-
25 CFR 216.6	Approves exploration plans and plan modifications on Indian lands for solid minerals Date of last change: 03/15/98	●	●			-
25 CFR 216.7	Approves mining plans and plan modifications on Indian Lands Date of last change: 03/15/98	●	●			-
3598.4	Approves exploration and mining operations inspections to assure compliance with regulations,	●	●			●

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
	lease terms, and conditions of plan approval and issues notices of noncompliance for solid minerals other than coal. Date of last change: 03/15/98					
43 CFR 3602.1	Reviews and Approves Mine and Reclamation Plans or Plan modifications Date of last change: 03/15/98	●	●			●
43 CFR 3603	Identifies and resolves unauthorized use cases except: - For cases estimated to be over \$100,000 in revenue Date of last change: 03/15/98	● -	●			
43 CFR 3604	Establishes community pits and common use areas Date of last change: 03/15/98	●	●			-
43 CFR 3610.1-2	Appraises and reappraises mineral materials. Reviews and approves appraisals and reappraisals. Date of last change: 03/15/98	● ●	● ●			
43 CFR 3610.1-5	Determines bond amounts Date of last change: 03/15/98	●	●			-
43 CFR 3610.2 3610.3	Conducts competitive and non-competitive sales, performs inspections, and production verification, issues cancellations and extensions Date of last change: 03/15/98	●	●			-
43 CFR 3621	Issues free-use permits Date of last change: 03/15/98	●	●			●
43 CFR 3700-3746	Approve all actions necessary under Group 3700 - multiple use; mining. Date of last change: 05/30/96	●	●			●
43 CFR 3802.1	Approves plan of operations for exploration and mining in wilderness areas. Date of last change: 03/15/98	●	●			-
43 CFR 3809.1-4	Approves notices and plans of operation for exploration and mining Date of last change: 03/15/98	●	●			-
43 CFR 3809.1-9	Approves Reclamation Bond Date of last change: 03/15/98	●	●			-
43 CFR 3809.3-2	Issues notices of noncompliance Date of last change: 03/15/98	●	●			-

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
43 CFR 3809.4	Resolves appeals to State Director Date of last change: 03/15/98	●	-			
43 CFR 3833	Record the filing of proof of annual assessment work and intention to hold mining claims, mill or tunnel sites. Adjudicate filings and approve letters, notices, and decisions. Date of last change: 05/30/96	●	●			
43 CFR 3833.1	Adjudicates recordation of mining claims Date of last change: 03/15/98	●	●			
43 CFR 3833.1-3	Adjudicates and accepts rental, maintenance, and location fees Date of last change: 03/15/98	●	●			
43 CFR 3860	Adjudicates and examines mineral patent applications for validity Date of last change: 03/15/98	●	●			
43 CFR 3860	Sign all mineral patents. Date of last change: 05/30/96	●	●			
43 CFR 3870	Process all adverse claims. Date of last change: 05/30/96	●	●			-
4110.1 4110.2	Determines qualifications of applicants for grazing use, and requirements of land and water base properties Date of last change: 03/15/98	●				●
4110.2	Allocates grazing preference, increases, and decreases Date of last change: 03/15/98	●				-
4110.2-2	Designates allotments for livestock grazing Date of last change: 03/15/98	●				-
4110.2-3	Approves transfers of grazing preference Date of last change: 03/15/98	●				-
4110.3-2	Approves decreases in forage allocations (permanent reduction plans or temporary suspension) Date of last change: 03/15/98	●				-
4120	Close public lands to grazing when needed - permanent closure. Date of last change: 10/14/94	-				
	Close public lands to grazing when needed -	●				

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
4120	temporary closure. Date of last change: 10/14/94					-
4120.1-2	Adjudicates conflicting applications Date of last change: 03/15/98	●				-
4120.2 4130.2	Implements grazing management through allotment management plans and grazing systems Date of last change: 03/15/98	●				-
4120.3-2 4120.3-3	Approves Cooperative Agreements and Permits for Range Improvements Date of last change: 03/15/98	●				-
4120.3-5	Authorizes removal of range improvements, requires removal, or determines compensation value Date of last change: 03/15/98	●				●
4120.3-7	Accepts contributions for range improvements Date of last change: 03/15/98	●				●
4130	Issues grazing permits and leases, free-use permits, permits, exchange-of-use, authorizations, nonrenewable permits, and special grazing permits Date of last change: 03/15/98	●				-
4130.2 4130.5	Specifies numbers and kinds of livestock, livestock, and periods of use, incorporates other terms and conditions as appropriate in grazing permits and leases Date of last change: 03/15/98	●				-
4130.7	Collects fees for grazing use, and approves refunds. - Only Field Office deposits Date of last change: 03/15/98	●				-
4140 4170	Issues notices of violations and other actions other than, less than, arrest authority Date of last change: 03/15/98	●				-
4150	Takes corrective and disciplinary actions as necessary on violations; initiates trespass and impoundment actions, accepts settlements Date of last change: 03/15/98	●				-
4150	Issue order to sell unauthorized livestock (after consultation with the Director and Solicitor). Date of last change: 10/14/94	-				
4160	Issues proposed and final decisions on matters of	●				-

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
	grazing administration and management Date of last change: 03/15/98					
4700	Enters into Memoranda of Understanding for the purpose of managing, protecting, and controlling wild horses and burros Date of last change: 03/15/98	●				-
4710	Close public land to use by domestic livestock - permanent closure. Date of last change: 10/14/94	-				
4710	Close public lands to use by domestic livestock - temporary closure. Date of last change: 12/13/96	●				-
4710	Authorize removal of unauthorized livestock in or near areas occupied by wild horses and burros. Date of last change: 10/14/94	●				-
4710	Approve relocating wild horses and burros. Date of last change: 03/15/98	●				-
4710.3-2	Designates and maintains wild horse and/or burro ranges Date of last change: 03/15/98	●				-
4720.5	Approves the removal of wild horses and/or burros from private land Date of last change: 03/15/98	●				-
4730	Approves the destruction of animals where it is not possible to relocated them or an adoption demand does not exist or dying animal found Date of last change: 03/15/98	●				-
4740	Approve and supervise use of helicopters in the administration of the act. Date of last change: 10/14/94	●				-
4740	Approve and supervise use of motor vehicles and aircraft for capture, holding, and transportation of wild horses and burros. Date of last change: 10/14/94	●				-
4750.4-1	Issues Notices of Intent to impound unauthorized livestock and takes action to impound Date of last change: 03/15/98	●				-
4750.4-2	Approves transfer of excess wild horses and burros for private maintenance or adoption	●				●

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
	Date of last change: 03/15/98					
4750.4-2	Approves adjustment of adoption fee, but may not be reduced below \$25 per animal (IM No.) Date of last change: 03/15/98	●				-
4750.5	Grants title to wild horses and burros Date of last change: 03/15/98	●				●
4770	Administers all law enforcement Date of last change: 03/15/98	●				●
4770	Authorizes the capture and removal of excess animals Date of last change: 03/15/98	●				-
5400	Disposes or permits the free use of forest products, including the sale of over 25 MMBF of timber. Date of last change: 03/15/98	●				●
5400	Sells timber on lands under the jurisdiction of the Bureau of Reclamation Date of last change: 03/15/98	●				●
5400	Acts on matters involving rights-of-way acquisition and the approval of road construction projects to provide access to timber. Date of last change: 03/15/98	●				-
5400	Disposes of timber and other vegetative resources including those on unpatented mining claims located after July 23, 1955. Date of last change: 03/15/98	●				●
5400	Makes timber disposal on lands withdrawal for other public functions with the consent of the other public agencies Date of last change: 03/15/98	●				●
5402	Disposes of timber and other vegetative resources where values do not exceed \$1,000 Date of last change: 03/15/98	●				●
5402	Determine when it is in the public interest to sell negotiated timber sales of less than 250,000 board feet. Date of last change: 10/14/94	●				-
5412	Develops an annual timber sale plan, including any subsequent changes, alternatives, or amendments	●				●

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
	Date of last change: 03/15/98					
5410	Approves timber sale plans Date of last change: 03/15/98	●				-
5410	Establishes minimum selling values by species and products Date of last change: 03/15/98	●				
5420	Determines a form of measurement of timber or other vegetative resources to be in the public interest Date of last change: 03/15/98	●		●		●
5422	Authorizes scale sales Date of last change: 03/15/98	●				
5422	Determines when to use scaling for administrative reasons Date of last change: 03/15/98	●		●		●
5422	Determines when to use third party scaling Date of last change: 03/15/98	●				
5424	Determines provisions for timber sale contracts Date of last change: 03/15/98	●				●
5424	Signs timber sale contracts Date of last change: 03/15/98	●				-
5424	Determines when to use longer (or shorter) than usual advertising periods Date of last change: 03/15/98	●				●
5440	Confirms qualifications of bidders Date of last change: 03/15/98	●				●
5442	Selects sealed bids, written bids, oral bids, or a combination of bidding methods for advertised sales Date of last change: 03/15/98	●				●
5442	Conducts a sale and determines the high bidder Date of last change: 03/15/98	●				●
5442	Rejects any or all bids Date of last change: 03/15/98	●				●
5443	Determines when to keep a no-bid sale open for 90 days Date of last change: 03/15/98	●				●

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
5450	Authority to award timber sale contract to successful purchaser - Less than or equal to 10 MMBF - More than 10 MMBF, less than or equal to 25 MMBF - More than 25 MMBF Date of last change: 03/15/98	● ● -				● -
5450	Confirms performance qualifications and awards contract Date of last change: 03/15/98	●				●
5451	Determines whether to require a bond for cash sales less than \$2,500 Date of last change: 03/15/98	●				●
5451	Approves completed performance bond forms Date of last change: 03/15/98	●				●
5451.3	Authorizes a reduction in the amount of a performance bond Date of last change: 03/15/98	●				-
5451.4	Approves payment bonds prior to cutting or removal of any timber covered by the bond Date of last change: 03/15/98	●				●
5451.4	Approves the allocation of a single payment bond to two or more contracts with the same purchaser in the same BLM administrative Field Office. Date of last change: 03/15/98	●				●
5461.2	Determines the amount of installment payments Date of last change: 03/15/98	●				●
5461.2	Grants an extension of contract time for cutting or removing of timber Date of last change: 03/15/98	●				●
5473	Contract Modification - Extension - Assignment requires the reappraised contract price be paid in full as a condition of granting an extension Date of last change: 03/15/98	●				●
5474	Approves a contract assignment Date of last change: 03/15/98	●				●
5500.1	Issues free use permits on BLM lands Date of last change: 03/15/98	●				●

Subject Function Code	Activity	Legend: ● = Position with authority _ = Authority may not be redelegated	SD	DSD			FM.
				920	930	950	
				5511	Prescribes provisions for cutting and removing free use timber Date of last change: 03/15/98	●	
5511	Cancels a permit for non-compliance or if the permit was issued erroneously	●				●	
6500	Authorizes protecting and/or reestablishing wildlife habitat pursuant to the Surface Mining Control and Reclamation Act of 1977 (30 USC 1201 et. seq.) Date of last change: 03/15/98	●				●	
6500	Approves State planning and implementing needed wildlife habitat research studies Date of last change: 03/15/98	●		●		●	
6500	Approves developing and implementing rangeland improvements for wildlife pursuant to Public Rangelands Improvement Act and Taylor Grazing Act Date of last change: 03/15/98	●				●	
6500	Approves protective provisions (stipulations) in leases, licenses, permits, and grants issued by BLM to safeguard wildlife habitat per FLPMA. Surface Mining Control and Reclamation Act. etc. Date of last change: 03/15/98	●				●	
6520	Approves developing and implementing cooperative programs for habitat management, including Cooperative Management Agreements with non-governmental entities Date of last change: 03/15/98	●				●	
6525	Authorizes developing, signing, and implementing cooperative management programs. including cooperative management agreements jointly with State wildlife agencies pursuant to the Sikes Act, as amended (74 Stat. 1052; 88 Stat 1369. 921 Stat 921) Date of last change: 03/15/98	●				●	
6602	Approves developing and implementing inventory monitoring plans Date of last change: 03/15/98	●				●	
6780	Approves habitat management plans Date of last change: 03/15/98	●				-	
6820	Approves introducing or transplanting - Animal - Plants Date of last change: 03/15/98	●				-	
6830	Approves animal damage control plans	●				-	

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
	Date of last change: 03/15/98					
6840	Conducts endangered species consultation per Section 7 of Endangered Species Act of 1973 as amended Date of last change: 03/15/98	●				-
7000	Approve job documentation sheets projects for AWP. Date of last change: 10/14/94	●				●?
7250	Water rights filing. Date of last change: 09/05/95	●			●	-
8000.0-4	Authorizes recreation use, and specifies terms and conditions of such use and otherwise enforces regulations (exceptions are provided for in the regulations) Date of last change: 03/15/98	●		●		●
8000.0-6 (d)	Establishes reasonable fees in accordance with 43 CFR 8370 (recreation use authorizations) Date of last change: 03/15/98	●		●		-
8000.0-6 (d)	Collects reasonable fees in accordance with 43 CFR 8370 (recreation use authorizations) Date of last change: 03/15/98	●				-
8100	Approves cultural management plan Date of last change: 03/15/98	●				-
8120	Carries out responsibilities of "agency" under 36 CFR 63. (Determinations of eligibility for inclusion in the National Register of Historic Places) Date of last change: 03/15/98	●				●
8140	Performing functions of "Agency Official" under 36 CFR 800 (Protection of Historic and Cultural Properties) Date of last change: 03/15/98	●				●
43 CFR 7 8140	Carry out responsibilities of "agency" under Archaeological Resources Protection Act. Date of last change: 10/14/94	●				●
8150	Approves cultural and paleontological use permits Date of last change: 03/15/98	●		●		●
8160	Carry out responsibility of Federal Land Manager to consult with Native Americans for land use planning and environmental coordination functions per American Indian Religious Freed Act, Archaeological	●		●		-

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
	Resources Protection Act National Preservation Act, Native American Graves Protection and Repatriation Act, National Environmental Policy Act, and Federal Land Policy and Management Act. Date of last change: 10/14/94					
8223	Establishes rules for use of research natural areas Date of last change: 03/15/98	●				●
8322	Approve Recreation Management Plan development. Date of last change: 10/14/94	●				-
8341.1	Approves restrictions on the use of ORVs on Bureau land (regarding conditions of use) Date of last change: 03/15/98	●		●		-
8341.2	Approves closing areas unduly impacted by ORV use Date of last change: 03/15/98	●				-
8341.2	Approves closing portions of the public lands for use by ORVs Date of last change: 03/15/98	●				-
8342.1	Designates all public lands as either open, limited, or closed to ORVs Date of last change: 03/15/98	●				-
8343	Issues Notice of Violations on spark arrester requirements Date of last change: 03/15/98	●				●
8360.6	Approves request for Uniform Allowance Date of last change: 03/15/98	●				●
8364	Approves closing areas and access to areas, including <u>Federal Register</u> notices and ordering signs Date of last change: 03/15/98	●				-
8365.1	Establishes supplemental rules to protect the public health, safety, and resources in undeveloped areas Date of last change: 03/15/98	●		●		-
8365.2	Makes and posts rules, denies use, and takes other actions as appropriate concerning use of developed recreation sites and facilities Date of last change: 03/15/98	●		●		●
8372	Allocate recreation use in river areas. Date of last change: 10/14/94	●				-

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
8372	Authorize transfer of commercial privileges in river areas. Date of last change: 10/14/94	●				-
8372.1-2	Establishes special areas where special recreation permits are required Date of last change: 03/15/98	●		●		-
8372.2 (b)	Requires supplemental information concerning application for special recreation permits (SRP). (This authority is to be delegated only to qualified individuals.) Date of last change: 03/15/98	●		●		●
8372.2 (c)(1)	Approves accepting SRP application earlier than 120 days prior to use Date of last change: 03/15/98	●				●
8372.2(c)(3)	Approves maximum time by which an SRP application will be accepted Date of last change: 03/15/98	●				●
8372.3	Approves issuing an SRP Date of last change: 03/15/98	●				●
8372.4 (b)	Approves charging larger than minimum fees for SRPs. Applies only when estimated cost exceeds \$5,000 Date of last change: 03/15/98	●		●		●
8372.4	Approves posting of payment bond or other guarantee and set payment date Date of last change: 03/15/98	●				●
8372.4 (c)(3)	Approves waiving SRP fees or determining fees and SRPs that are not necessary Date of last change: 03/15/98	●		●		●
8372.5 (a)(1)	Approves suspending an SRP Date of last change: 03/15/98	●				●
8372.5 (a)(2)	Approves length of SRP Date of last change: 03/15/98	●				●
8372.5 (a)(3)	Approves size of area covered by SRP Date of last change: 03/15/98	●				●
8372.5 (a)(4)	Approves records of commercial operator holding an SRP	●		●		●

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
	Date of last change: 03/15/98					
8372.5 (c) & (d)	Approves requiring bonds and issuance for use under a SRP Date of last change: 03/15/98	●		●		●
8372.5 (d)	Approves amount of insurance required for use under an SRP Date of last change: 03/15/98	●		●		●
8400	Approves visual resources management documents for public and private information Date of last change: 03/15/98	●				●
8411	Approves interim VRM classification Date of last change: 03/15/98	●				●
8411	Approves level of VRM sensitivity survey Date of last change: 03/15/98	●				●
8430	Acts on appeals of persons adversely affected by VRM program actions Date of last change: 03/15/98	●				-
8431	Approves permit stipulations as necessary for program compliance for visual resource contrast ratings Date of last change: 03/15/98	●				-
8500	Approves provisions for State/public involvement in the State wilderness program; effecting congressional, State, and local government, intra-departmental, and interagency coordination and liaison Date of last change: 03/15/98	●				●
8510	Approves initial and intensive inventory decisions (FLPMA, Sec 201(1). 603(a); 43 CFR 4. 1601): - Approves provisions for public participation in proposed inventory decisions - Approves inventories - Approves responses to public protests - Approves provisions effecting compliance with appeal procedures in accordance with 43 CFR 4 Date of last change: 03/15/98	● ● ● ● ●				- ● ● ●
8520	Studies (FLPMA. Sec. 603(s), 43 CFR 1601) - Approves preparation of associated management plans (MFP/RMP) or revisions thereto, and draft environmental impact statements (DEIS) where required - Approves filing and publishing DEIS on plan or plan amendment	● ● -				● ●

Subject Function Code	Legend: ● = Position with authority _ = Authority may not be redelegated	Activity	SD	DSD			FM.
				920	930	950	
		- Approves provisions for public review and comment and appointing wilderness public hearing officer Date of last change: 03/15/98	-				
8550		Approves interim management Date of last change: 03/15/98	-				
8550		Approves management pending congressional determinations as to designation of ISAs and WSAs so as to not impair suitability for preservation as wilderness Date of last change: 03/15/98	●				-
8560		Approves management plans on designated Wilderness Areas. (FLPMA. Sec. 603(c), Wilderness Act, Sec 4(b). (c) and (d); 43 CFR 1601): - Approves MFP or RMP amendment as appropriate - Approves management plans on designated areas to protect and preserve their wilderness character Date of last change: 03/15/98	● ●				- -
8560		Management of Designated Wilderness Areas: - Approves construction, maintenance, and removal of facilities and improvements by other than primitive means - Approves cultural resource projects such as excavation, stabilization, or restoration work - Approves predator-control programs - Authorizes use of prescribed fire - Approves the increases of original intended storage capacity of a reservoir - Approves reconstruction of a structure or restoration of a natural body of water to its original or historic level - Approves restoration of an existing water facility - Approves use of facilities or equipment for wild horse and burro management Date of last change: 03/15/98	- - - ● - - -				-
		- Approves projects related to the study, management, excavation, or stabilization of paleontological resources - Approves construction of individual helispots - Approves the use of aircraft in non-emergency situations as needed for administration of the area. - Approves use of powered hand-portable tools, such as chain saws or rock drills - for fire use only - Approves use of mechanized or motorized equipment - Approves use of mechanized or motorized equipment for gathering information about resources and for research - Approves use of aircraft for control of insects and diseases Date of last change: 03/15/98	- - - - ● - -				-

Subject Function Code	Legend: ● = Position with authority _ = Authority may not be redelegated	Activity	SD	DSD			FM.
				920	930	950	
8702		Evaluates State application of standards, program direction, adequacy; prepares regular and special reports as needed Date of last change: 03/15/98	●		●		
8704		Approves and carries out State research requisite for adequate protection and preservation of historic, cultural, or scenic values, fish and wildlife resources, and natural systems or processes; or protection of life and safety from natural hazards. (FLPMA, Sec. 301) Date of last change: 03/15/98	●		●		●
8705		Approve plans for public participation in the Areas of Critical Environmental Concern (ACEC) process. Date of last change: 10/14/94	● 912				-
8740		ACEC Designation (FLPMA. Sec 202)c)(3), 43 CFR 1601). - Concur in ACEC designations - Approves ACEC designations - Effects protest procedures Date of last change: 03/15/98	● ● -				● -
8750		Management of Designated ACECs. (43 CFR 1601 5-9.1061.6-2) - Develops special management requirements - Implements special management requirements - Monitors management practices Date of last change: 03/15/98	● ● ●				● ● ●
43 USC 2 & 52		Accepts all plats of survey and resurvey, and approves Survey Protraction and Amended Protraction Diagrams. Date of last change: 03/15/98	●				
43 USC 2 & 52		Prepares and publishes notices of the official filing of accepted plats of survey, resurvey, and approved protracted resurvey diagrams in the <u>Federal Register</u> Date of last change: 03/15/98	●				
43 USC 2		Accepts AML plats of survey and resurvey and approves protected survey diagrams Date of last change: 03/15/98	●				
9011		Approve all Pesticide Use Proposals when Wyoming State Office has a trained and certified Pesticide Applicator. Date of last change: 09/05/95	●		●		-
9100		(See BLM Manual Section 9100-9104 for internal authority/responsibility) Date of last change: 03/15/98					
		Approve frequency assignments for radios, Form DI-				●	

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
9120	800 and GSA Form 2936-a for data line services (re: WO IM 79-511). Date of last change: 03/15/98	●			954	
9180	Signs for the Director Date of last change: 03/15/98	●				
9185.1-1	Approves applications for extension of original surveys or lands omitted from original surveys. Date of last change: 03/15/98	●				
9185.1-2	Approves applications for resurveys Date of last change: 03/15/98	●				
9185.1-3(a)	Approves application for the survey of a mining claim. Date of last change: 03/15/98	●				
9200	Provides wildfire suppression on BLM administered lands, coordinating and establishing priority on uncommitted fire suppression resources during periods of shortages within the appropriate areas of responsibility. Date of last change: 03/15/98	●			●	●
9200	Prepositions fire management personnel and resources in a manner that protects and enhances the resources and protects the environment from damage or degradation. (43 U S C 1701; 590 DM 1.3A) Date of last change: 03/15/98	●			●	●
9209.3	Provides wildfire prevention, detection, and suppression planning support upon the request of the responsible line official Date of last change: 03/15/98	●			●	●
9210	Enters into agreements to facilitate mutual assistance for prevention, training, pre-suppression and suppression. (31 U.S.C 585; 42 U.S.C. 1855a, 43 U.S.C. 1701) - Approves agreements committing funds and/or manpower - Coordinates fire logistics suppression operation Date of last change: 03/15/98	● ●			● ●	- ●
9210	Enters into operations that implement national agreements by providing mutual assistance between BLM and other fire suppression organizations, including Federal, State, County, and Municipal organizations (43 U.S.C. 1856. 43 U.S.C. 351) Date of last change: 03/15/98	●			●	-

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
9210	Enters into Multiple Agency Coordination Group (M.A.C.) agreements to provide for the housekeeping functions of combined agency operated facilities. Date of last change: 03/15/98	●			●	-
9212	Closes areas under the administration of the Bureau during periods of high hazard to prevent fires. (4 CFR 8354.1.) Date of last change: 03/15/98	●				-
9212	Enforces closures and prohibitions against burning on BLM administered land. (43 CFR 4140; 43 CFR 4170.) Date of last change: 03/15/98	●				●
9214	Approves prescribed fire plans. Approval can be re-delegated if (1) a qualified, independent plans review can be made and (2) the approving official is one administrative level above where the plan was developed. Date of last change: 03/15/98	●				-
9230	Disposes of resources recovered from trespass on public lands Date of last change: 03/15/98	●				●
9230	Approves actions necessary to prevent or abate the authorized use of public lands Date of last change: 03/15/98	●				●
9230	Issues order to seize Government property Date of last change: 03/15/98	●				-
9230	Develops and implements a prevention plan to control unauthorized use Date of last change: 03/15/98	●				●
9230.3	Conducts inventories and investigations of suspected unauthorized use of public lands. Date of last change: 03/15/98	●				●
9230.4	Issues Notices of Demand (Demand Letters) Date of last change: 03/15/98	●				-
9230.6	Approves liability and damages for trespass on the public lands Date of last change: 03/15/98	●				-
9230.6	Accepts damages and/or liabilities for unauthorized use - Accepts full payment - Approves writing off uncollectible accounts up to \$600 with concurrence of Field Solicitor	● ●			● ●	●

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
	Legend: ● = Position with authority _ = Authority may not be redelegated  - Approves writing off uncollectible accounts from \$600 up to \$2,500 with concurrence of Solicitor - Approves the compromising claim or debt owed the government up to \$20,000 with concurrence of Field Solicitor  Date of last change: 03/15/98	● ●			● ●	
9230.6	Recommends acceptance of Real Property Offered for Settlement of Unauthorized Use  Date of last change: 03/15/98	●				●
43 U.S.C. 1466 (1976), 54 Stat 1175	Authorizes BLM law enforcement employees to administer oaths, affirmations, affidavits, or depositions whenever necessary in the performance of their official duties  Date of last change: 03/15/98	●				-
9260	Approve contracts with local law enforcement officials for the enforcement of federal laws and regulations on the public lands. (Requires contracting officer's warrant.)  Date of last change: 09/05/95				● 951	-
9260	Approve Cooperative Agreements with State and local law enforcement officials for the enforcement of State laws and local ordinances on the public lands. (Requires contracting officer's warrant.)  Date of last change: 09/05/95	●			● 951	-
9260	Makes arrests (delegated to law enforcement officer). Authority: (90 Stat. 2763; 43 U.S.C. 1733), [85 Stat. 649; 16 U.S.C. 13311340 (Supp. I, 1971)], (78 Stat. 897, as amended; 16 U.S.C. 4601-6a), (88 Stat. 1369; 16 U.S.C. 670j), (34 Stat. 335; 16 U.S.C. 433), (82 Stat. 919; 16 U.S.C. 1241-1246), (48 Stat. 1269, as amended, 43 U.S.C. 315a), (23 Stat. 321; 43 U.S.C. 1061-1064), (20 Stat. 89, as amended; 16 U.S.C. 604-606).  Date of last change: 09/11/95	● 911 LEO				
9260	Serve warrants (delegated to law enforcement officer). Authority: (90 Stat. 2763; 43 U.S.C. 1733), [85 Stat. 649; 16 U.S.C. 13311340 (Supp. I, 1971)], (78 Stat. 897, as amended; 16 U.S.C. 4601-6a), (88 Stat. 1369; 16 U.S.C. 670j), (34 Stat. 335; 16 U.S.C. 433), (82 Stat. 919; 16 U.S.C. 1241-1246), (48 Stat. 1269, as amended, 43 U.S.C. 315a), (23 Stat. 321; 43 U.S.C. 1061-1064), (20 Stat. 89, as amended; 16 U.S.C. 604-606).  Date of last change: 09/11/95	● 911 LEO				
9260	Takes depositions under oath (delegated to law enforcement officer). Authority: (90 Stat. 2763; 43 U.S.C. 1733), [85 Stat. 649; 16 U.S.C. 13311340 (Supp. I, 1971)], (78 Stat. 897, as amended; 16 U.S.C. 4601-6a), (88 Stat. 1369; 16 U.S.C. 670j), (34	● 911 LEO				

Subject Function Code	Activity	SD	DSD			FM.
			920	930	950	
	Stat. 335; 16 U.S.C. 433), (82 Stat. 919; 16 U.S.C. 1241-1246), (48 Stat. 1269, as amended, 43 U.S.C. 315a), (23 Stat. 321; 43 U.S.C. 1061-1064), (20 Stat. 89, as amended; 16 U.S.C. 604-606). Date of last change: 09/11/95					
9261.2	Authorizes BLM law enforcement to carry firearms in performance of their official duty Date of last change: 03/15/98	-				
9300	Approves fair market value for all actions, involving land disposal, rental determinations, and acquisition of non-federal property for a Federal project. Date of last change: 03/15/98	●	-			
9300	Approves right-of-way payments Date of last change: 03/15/98	●				
9372.2 (c)(1)	Accepts SRP application current appropriation, to prepare for and to take fire suppression action (President's Budget, Section 103.) - Within the scope of approved Strength-of-Force Plans, spending emergency funds - Within the scope of approved National agreements spending funds to provide fire suppression support to other agencies on a nationwide basis from closest sources Date of last change: 03/15/98	● ●				
9400	Negotiates offers-for-hire for aircraft Date of last change: 03/15/98	●				
9600	Prepares plat filing instructions to appropriate offices Date of last change: 03/15/98	●				
9600	Establishing and providing geographic positions of certain land corners as they related to national mapping program and other public and federal needs. Date of last change: 10/14/94	●			● 952	
9640	Reviews Protests and Appeals involving Cadastral Surveys and issuing formal decisions for BLM Date of last change: 03/15/98	-				