



UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT

MANUAL TRANSMITTAL SHEET

Release	1-1643
Date	11/22/94

Subject

1270-2 - COST RECOVERY

1. Explanation of Material Transmitted: This Manual Section describes the policy and authorities for implementing the BLM's cost recovery program. This Manual establishes the responsibilities, requirements, and standards used by BLM program offices to recover the costs associated with reproducing BLM information products or services from manual and automated records.
2. Reports Required: None.
3. Materials Superseded: IM 93-160 and IM 93-160, Change 1 are superseded by this release. No other directives are superseded.

REMOVE:

Appendix 1, (Rel. 1-1630)

(Total: 3 Sheets)

INSERT:

Appendix 1

(Total: 3 Sheets)

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Acting Assistant Director, Business and Fiscal Services

1270-2 COST RECOVERY

COST RECOVERY FEE SCHEDULE
EFFECTIVE JULY 1, 1994

PRODUCT/SERVICE	CURRENT RATE	DESCRIPTIONS	COMMENTS
STANDARD COPIES 8 1/2 x 11 and 8 1/2 x 14	\$0.13/p	All paper copies, sized as shown, reproduced on a copy machine	Dept. Regulations 43 CFR Part 2, Appendix A
COLOR COPIER COPIES 8 1/2 x 11 and 8 1/2 x 14	\$0.14/p	All paper copies, sized as shown, reproduced on a color copier	Rate to be reviewed/ revised when BLM has more experience
NON-STANDARD SIZED COPIES (Any size larger than Standard Copies) (i.e., copies from 2510 or 2520)	\$2.75/p	All paper copies, sized as shown, reproduced on a copy machine	
XEROX 2080 or EQUIVALENT COPIES	\$4.20/p	Paper copies produced by a Xerox 2080 or equivalent machine	
FICHE COPIES (STANDARD/NON-STANDARD SIZED)	\$1.10/p	All paper copies produced from micro-graphics reader/printer	
MICROFILM AND APERTURE CARD COPIES	\$1.10/p	All paper copies produced from micro-graphics reader/printer	
FAX TRANSMISSIONS	\$1.10/p + Research time + Any duplication fee	Documents sent via fax machine	
RESEARCH (for non-FOIA requests)	\$8.40/hr. \$0.00/under 1/4 hr.	Total time taken to locate a record when such time exceeds 15 minutes (Charge by 15 minute increments)	

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SEARCH/REVIEW (for FOIA requests)	\$18.60/hr. Professional \$ 9.20/hr. Clerical	Dept. Regulations Clerical	43 CFR Part 2, Appendix A
APERTURE CARD AND FICHE DUPLICATES	\$0.50/fiche	Duplicate Celluloid	
MAPS (Published)	Various Prices	Maps produced by other agencies (Includes USGS) at their established prices;	
MAPS (Published)	\$4.00/map	All other maps sold to Public	
→ O&G SALES LIST/ GEOHERMAL SALES LIST/ → GEOHERMAL NONCOMPETITIVE LANDS AVAILABLE LIST	\$10.00/ Over 250 pages \$5.00/ Up to 250 pages	Paper copies of either Sales or Results list	Policy set forth by WO Fluid Use Authorization Team
→ O&G RESULTS LIST GEOHERMAL RESULTS LIST- COMP & NONCOMP	Free for one page \$5.00 for more than one page		Rate for more than one page are based on BLM's experience
PUBLICATIONS	\$0.13/page for black & white copies	8 1/2 by 11 inch paper	For 50 or fewer copies contact the Printed Material Distribution Section SC-657B For 51 or more copies contact the Printing Officer SC-650
COMPUTER PRINTOUTS	\$0.75/p	Hard copy of printouts produced in the Public Room on a printer from computer	Only for Case Recordation, ORCA, Mining Claim Recordation online reports (i.e., Serial Register/ Case Abstract Page)

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ELECTROSTATIC PLOTTERS	\$7.50/ paper product	28 by 32 inch paper copy	Minimum rates based on BLM experience
	\$16.00/ mylar product	28 by 32 inch mylar copy	Subject to revision based on additional experience
	\$8.00	Administrative fee rate	Rate added to paper and mylar products
PATENTS	\$15.00/ per patent	Paper copy of Patent from bound volume at ESO only	
CERTIFICATION OF RECORD	\$0.25/per certifi- cation		Set forth in 43 U.S.C. 1460
MAILING COSTS	Postal costs	Actual Cost of postage plus cost of mailing container	Rates can be determined using Postal Service Rate Chart, "Postage Rates, Fees, and Information" + rates for mailing containers

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Note for \$3.00 minimum collections: Considering cost/benefits, fees may be waived for mail, telephone and fax request if the total charge is \$3.00 or less. If the requestor has a declining deposit account the waiver would not apply. BLM District and Resource Area Offices may apply this discretionary fee waiver based on the volume of copy fees collected and the associated costs of processing these collections. For example, weekly deposits requiring the purchase of a money order for transmitting collections (BLM Manual 1372.73B1).

ADP REQUESTS: ELECTRONIC MEDIA

I. Rates for ADP Request from DPS 6+*

Raw Data; No formatting
\$8.00 Admin Fee
+ \$0.04 per Kilobyte
+ Research Time (see
Research Time above)
+ Cost of Cassette,
Tape, or Floppy
+ Postage

Data with Special Formatting
\$8.00 Admin Fee
+ \$0.08 per Kilobyte
+ Research Time (see
Research Time above)
+ Cost of Cassette,
Tape or Floppy
+ Postage

Hard Copy Printouts
\$8.00 Admin Fee
+ \$0.04 per kilobyte
+ Research Time (see
Research Time above)
+ \$2.00 per 15 pages
+ Cost of Paper
+ Postage

II. Rates for ADP Requests from Microcomputer

Microcomputer charges
\$8.00 Admin Fee
+ \$8.40 per hour for
research time (Computer
operator/actual processing time)
+ Cost of Floppy, Cassette, or
CD-ROM)
+ Postage

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*TABLE OF EQUIVALENTS

<u>Platform</u>	<u>Value</u>	<u>Bytes</u>
DPS 6+	Sectors	256 Bytes
Prime	Record	2,048 Bytes
DPS 8000	Llink	1,280 Bytes
DPS 8000	Blink	76,800 Bytes

1,026 Bytes = 1 Kilobyte

III. Rates for DPS 8000**

This attachment conveys the billing rates for the DPS 8000 ADP requests. In FY-91, the Federal Systems Integration and Management Center (FEDSIM) completed a rate-setting analysis that reports ADP usage levels and costs of the Honeywell mainframe located in the State Offices. The DPS 8000 rates were calculated within the framework of the operational charging system and workload forecasts.

<u>Product/Service</u>	<u>Billing Rate</u>
Batch Processing	
Processor time	\$0.9657 /MINUTE
Core memory	\$0.0007 /K WORDS
I/O channel time	\$0.0585 /MINUTE
Tape drives	\$0.9722 /TAPE DRIVE
Sysout: printer	\$0.0586 /K LINES
Sysout: punch	\$2.8518 /K RECORDS
Jobs	\$0.0000 /JOBS*
Time Sharing	
Connect time	\$0.0417 /MINUTE
Disk I/O	\$0.0000 /REQUEST*
Memory time	\$0.0000 /BLK X MILLISEC/1K*
Transmission	\$0.0000 /CHARACTER*
Sessions	\$0.4728 /SESSION
DMIV-TP	
Physical I/O	\$0.0003 /PHYSICAL I/O
Transactions	\$0.0046 /TRANSACTION
Elapsed time	\$0.6858 /MINUTE
Communications	
Disk storage, on-line	\$0.0032 /LLINK USED/DAY
Disk storage, off-line	\$0.0000 /LLINK ALLOCATED*
Tape library, on-site	\$0.0000 /REEL*
Tape library, off-site	\$0.0000 /REEL*

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 **TABLE OF EQUIVALENTS

Application Labor

Operation & maintenance \$22.6555 /HOUR
 Development \$46.6116 /HOUR

<u>Platform</u>	<u>Value</u>	<u>Bytes</u>
DPS 6+	Sectors	256 Bytes
Prime	Record	2,048 Bytes
DPS 8000	Llink	1,280 Bytes
DPS 8000	Blink	76,800 Bytes

1,026 Bytes = 1 Kilobyte

IV. Rates for ADP Requests from Prime Level A Computer*

* Refer to either Table of Equivalents identified by one or two *.

Electronic record processing charges for Public requests:

\$0.0019 per CPU second (equivalent to 0.11 per CPU minute)
 \$0.0027 per I/O second (equivalent to 0.16 per I/O minute)
 \$1.00 per minute Connect time

Include the following rates:

Media Rates:

\$0.08 per page for 8 1/2" X 11 inch printouts. See electrostatic plotter for rates.
 Actual cost of floppy disc, cassette tape, CD-Rom, and other media used to disseminate electronic information.

Personnel Rates:

Personnel time required to process request (use research charges)
 \$8.00 Administrative Fee per request

Postage Rates: See mailing cost for rates

V. Rates for Eastern States (ES) General Land Office Optical System (GLO)

This attachment also conveys the billing rate for GLO Cost Recovery and Retrieval Equipment.

GLO RETRIEVAL COST/QUERY SESSION MINUTE \$2.00
 Fax Server \$0.13/p
 Paper (Same as Standard Copies) \$0.13/p