

Requirements/Guidelines

Security

- The password protection on the handheld device must be activated.
- Strong passwords, following the latest BLM security guidance, shall be used with on the handheld device.
- Password retries on the handheld device shall be set to 10. When the device logs 10 failed attempts, the device shall disable itself.
- The time-out setting for device inactivity and required re-login shall be set to 10 minutes.
- The handheld device shall display the BLM-approved login-warning message.
- If the handheld device is lost or stolen, the user shall call their help desk to immediately terminate email and cell phone service associated with the handheld device.

Email

- All handheld device email messages shall be sent through the BLM's Enterprise Email system.
- All email attachments shall be encrypted via a government-approved encryption standard.

Personal Identification Numbers (PINs)

- Users should not share handheld device PINs with other users.
- Users shall not use PINs to send email directly to other users' handheld devices.

Device Management

- All mobile handheld devices shall be registered through designated help desks to ensure proper registration of users to email services.
- All handheld devices shall be docked only with the owner's cradle.
- The owner's desktop machine shall be password-protected when it is unattended to prevent unauthorized cradle use.
- The following information shall be listed plainly on the handheld device in case of loss: the user's name, the user's phone number, "Owned by the U.S. Bureau of Land Management", and the caveat "This device is government property. Its theft or misuse is a federal crime."
- There will be no personal BlackBerry devices authorized for government work.

Application Development

- The BLM shall not develop enterprise or national applications for the BlackBerry handheld device.

Sensitive Information

- All information transmitted on the handheld device shall be considered "sensitive" and comply with the guidance established in Executive Order 12356 and the Privacy Act