

AMENDMENT OF REQUEST FOR APPLICATION/MODIFICATION OF ASSISTANCE AGREEMENT

1. AMENDMENT/MODIFICATION NO./T.O.

01

2. EFFECTIVE DATE

October 1, 2002

3. REQUISITION NO.

4. ISSUED BY

USDI - Bureau of Land Management - WO 850
1849 C. Street, NW - Room 1075 LS
Washington, DC 20240
Telephone: 202-452-5175

5. ADMINISTERED BY (If other than Item 4.)

6. NAME AND ADDRESS OF RECIPIENT (No., street, county, state, and ZIP)

The Student Conservation Association, Inc.
689 River Road
Charlestown, NH 03603-0550
Telephone: 603-543-1700

(↑)

7A. AMENDMENT OF REQUEST FOR APPLICATION NO.

7B. DATED

8A. MODIFICATION OF ASSISTANCE AGREEMENT NO.

PAA 027002

8B. DATED October 1, 2002

9. THIS ITEM APPLIES TO AMENDMENTS OF REQUEST FOR APPLICATION

The above numbered Request is amended as set forth in Item 10. The hour and date specified for receipt of Applications is extended, is not extended.

Applicants must acknowledge receipt of this amendment prior to the hour and date specified in the Request or as amended, by one of the following methods:

a) By completing Items 6 and 13, and returning ___ copies of the amendment; b) By acknowledging receipt of this amendment of each copy of the Application submitted; or c) By separate letter or telegram which includes a reference to the Request for Application and amendment numbers. FAILURE OR YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF APPLICATIONS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR APPLICATION. If by virtue of this amendment you desire to change an application already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the Request for Application and this amendment, and is received prior to the hour and date specified.

10. DESCRIPTION OF AMENDMENT/MODIFICATION (attach additional pages if needed)

General Intent: The general intent of this modification is to provide FY 2003 cost information changes to the Existing agreement.

Modification: Cost Information is revised according to the attached "Cost Information for Program Year 2003;" this information is incorporated into the existing agreement.

END OF MODIFICATION

Except as provided herein, all terms and conditions of the document referenced in Item 7A or 8A above, as heretofore changed, remain unchanged and in full force and effect.

11. ACCOUNTING AND APPROPRIATION DATA (If required) Per Individual State Office Task Order

12. IMPORTANT: Recipient is not, is required to sign this document and return 3 copies to the issuing office.

13A. NAME AND TITLE OF SIGNER (Type or print)

Mark Bodin, EVP, COO

14A. NAME AND TITLE OF ASSISTANCE OFFICER (Type or print)

Modestenia Bush - WO 005

13B. RECIPIENT/APPLICANT

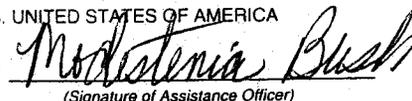


(Authorized Signature)

13C. DATE SIGNED

14B. UNITED STATES OF AMERICA

BY



(Signature of Assistance Officer)

14C. DATE SIGNED

10/01/2002

**DEPARTMENT OF INTERIOR
BUREAU OF LAND MANAGEMENT
And
THE STUDENT CONSERVATION ASSOCIATION, INC.
COSTS PRESENTATION FISCAL YEAR 2003**

RESOURCE ASSISTANT

Alaska/Hawaii

12 week Intern

Subsistence	900
Uniform/Name Tag	88
Travel	1,000
Conference	35
Recruitment/	558
Program Support	556
Administration	888
TOTAL	4,025
SCA Share: 20%	805
Agency Share 80%	3,220

RESOURCE ASSISTANT

Continental US

12 week Intern

Subsistence	673
Uniform/Name Tag	88
Travel	360
Conference	35
Recruitment	558
Program Support	556
Administration	642
TOTAL	2,912
SCA Share 15%	437
Agency Share 85%	2,475

NOTE: This cost information is based on a twelve-week position. Positions that extend beyond twelve weeks will be assessed an additional administrative charge of \$24.00 per week over and above twelve weeks. This additional cost will be 100% agency funded. Alaska/Hawaii positions are based on \$75 per week subsistence. It can be as high as \$125 a week.

1. Subsistence: Based on the usual rate of \$50.00 per week/per participant over 12 weeks. Rates are slightly higher in some areas. An AmeriCorps Education Award will be awarded to eligible participants upon completion of their position.

2. Transportation: A travel grant is based upon least expensive fare and includes a per diem allowance. Should airfare be required for Continental U. S. positions the requesting agency will bear the full cost over \$360.
3. Clothing: When required by the requesting area, \$75.00 is provided to each participant to purchase two khaki shirts and one pair of trousers. Any further clothing requirements are the responsibility and at the expense of the area. In some case, the clothing allowance may be to assist with the purchase of protective or winter clothing for a total not to exceed \$100.
4. Conference/Evaluation: Staff travel and other expenses incurred to evaluate performance in the field is considered a direct cost and is averaged over the population.
5. Patches, Name Tags: Patches and name tags for each Resource Assistant.
6. Recruiting: Recruiting costs includes those items relating to recruiting an adequate pool of applicants; visiting schools, mailings, postage, printing, etc., associated with these activities.
7. Program Support: Those items relating to salaries and expenses for placing and managing volunteer payments, materials, communications with agency personnel.
8. Administration: Indirect cost include expenses associated with running the Association, and common costs incurred in managing its' programs. These costs include Program Direction; Legal and Accounting services, Depreciation, servicing the Association's board, Promotion and Marketing; and employee benefits.

Conservation Associates

Conservation Associates will serve for 6, 9 or 12 months in natural resource management positions which complement academic programs, develop work-related skills and provide experience that enhances their job placement opportunities while providing much needed service to the participating partners.

CONSERVATION ASSOCIATE

26-week with housing

Subsistence		4,478
Insurance		606
Uniform		0
Travel		400
Housing		2,700
Recruitment/		671
Program Support		2,263
Administration		3,146
TOTAL		14,264
SCA Share	15%	2,139
Agency Share	85%	12,125

Without housing \$9,180

CONSERVATION ASSOCIATE

39-week Intern with housing

Subsistence	6,717
Insurance	909
Uniform	0
Travel	400
Housing	4,050
Recruitment/	671
Program Support	2,837
Administration	4,408
TOTAL	19,992
SCA Share 15%	2,997
Agency Share* 85%	16,995

Without housing: \$12,575

CONSERVATION ASSOCIATE

52-week Intern with housing

Subsistence	8,956
Insurance	1,212
Uniform	0
Travel	400
Housing	5,400
Recruitment/	671
Program Support	3,410
Administration	5,674
TOTAL	25,723
SCA Share 15%	3,858
Agency Share 85%	21,865

Without housing: \$15,975

1. Subsistence: Based on the usual rate of \$160 per week/per participant over 52 weeks. AmeriCorps Education Awards are presented to eligible participants upon completion of their required hours.

2. Transportation: A travel grant based on the least expensive airfare.

3. Housing: Due to the length of service, it is important that comfortable housing is available to the participant. The housing allotment will be provided if there is no available housing at the participating site. The allotment is based upon \$450 per month for 12 months. If free housing is available, the cost estimate will be reduced accordingly.

4. Health Insurance: Due to the length of service, it is important that the participant has full health insurance. Health insurance coverage will be made available to those participants who do not have health care coverage. If health insurance is not needed, the cost estimate will be reduced accordingly. Health insurance will be billed for the months of service, including partial months.

5. Recruitment and Program Support: Recruiting costs include those items relating to recruiting an adequate pool of applicants, visiting schools, mailings, postage, printing, etc., associated with these activities. Program support includes those items relating to salaries and expenses for placing and managing volunteer payments, materials, communications with agency personnel and evaluation.

6. Administration: Indirect costs include expenses with managing SCA and common costs incurred in managing its programs. These costs include program direction, legal and accounting services, depreciation, servicing the SCA Board, promotion, marketing and employee benefits.

Diversity Interns

Subsistence	\$	673
Transportation		500
Clothing		75
Recruitment		685
Career & Educational Services		4,012
Training		387
Evaluation		65
Program Support		3,330
Subtotal:	\$	9,727
Administration:		
Standard Overhead Rate (28.3%)		2,753
TOTAL:	\$	12,480
SCA Share - approximately 76%:		9,458
Agency Share - approximately 24%	\$	2,975

NOTE: This cost information is based on a year-round program support which is integral to diversity programming. The agency cost-share is directly related to a twelve field position of the year-round activity. Field positions that extend beyond twelve weeks will be assessed an additional administrative charge of \$24.00 per week over and above twelve weeks. This additional cost subsistence will be 100% agency funded.

1. Subsistence: Based on the usual rate of \$50.00 per week/per participant over 12 weeks. Rates are slightly higher in some areas. The Diversity Intern is also eligible for an AmeriCorps educational award.

2. Transportation: A travel grant is based upon least expensive fare and includes a per diem allowance from the participant's home to the field site. Transportation also includes the cost of transportation relating to career and educational services provided throughout the year.

3. Clothing: When required by the requesting area, \$75 is provided to each participant to purchase two shirts and one pair of trousers of design and color designated by the area for the field experience of the program. Any further field uniform requirements are the responsibility and at the expense of the area. In some cases, the uniform allowance may be to assist with the purchase of protective or winter clothing for a total not to exceed \$100. The cost of providing patches, name tags and tee shirts is included in this line item.

4. Recruitment: Recruiting costs include those items relating to recruiting an adequate pool of applicants for participation in diversity programming and selection for field experiences; visiting schools, mailings, postage, printing, etc., associated with these activities. Recruiting is performed on a regional and national basis.

5. Educational Services: Diversity programming provides year round services to its participants. These services includes mentoring, counseling, environmental educational, field studies and placement services. Participants who successfully complete participation in diversity programming are also eligible for an educational grant included in this cost category. (See #1)

6. Training: Throughout the course of the program, participants are provided with training services which may include seminar participation, internships and field program training.

7. Evaluation: Staff travel and other expenses incurred to evaluate performance throughout the year and the use of outside resources in developing appropriate evaluation systems are considered direct costs and are averaged over the population.

8. Program Support: Those items relating to regional salaries and expenses for selecting, placing and managing student participation in diversity programming including the management of year round services and field experiences.

9. Administration: Indirect costs include expenses associated with running the Association and common costs incurred in managing its programs. These costs include Program Direction; legal and accounting services, depreciation, rent, servicing the Association's Board, promotion and marketing and employee benefits.

**Conservation Crews
Continental U. S.**

	BRAVO			CHARLIE		
	21 Day	30 Day	35 Day	21 Day	30 Day	35 Day
Crew Leader Stipends	2592	3703	4320	2550	3643	4250
Subsistence	1246	1780	2076	1557	2225	2596
Camping Supplies & Equipment	656	656	656	820	820	820
Participant Financial Aid	210	210	210	280	280	280
Conference/Evaluation	1437	1437	1437	1524	1524	1524
Transportation	1561	2161	2161	1716	2316	2316
Misc. Supplies	250	250	250	300	300	300
Clothing	136	136	136	170	170	170
Education	200	200	200	250	250	250
Recruiting	1751	1751	1751	2524	2524	2524
Program Support	2710	4517	4517	3290	5483	5483
subtotal	12,749	16,800	17,714	14,980	19,534	20,512
Administration @ 28.3%	3,608	4,754	5,013	4,239	5,528	5,805
TOTAL	16,356	21,554	22,727	19,220	25,062	26,316
SCA	3,756	4,954	5,227	5090	6642	6,966
Agency	12,600	16,600	17,500	14130	18420	19,350
SCA	0.23	0.23	0.23	0.265	0.265	0.265
Agency	0.77	0.77	0.77	0.735	0.735	0.735

**Conservation Crews
Alaska/Hawaii**

	BRAVO			CHARLIE		
	21 Day	30 Day	35 Day	21 Day	30 Day	35 Day
Crew Leader Stipends	2592	3703	4320	2550	3643	4250
Subsistence	1426	2037	2376	1557	2225	2596
Camping Supplies & Equipment	656	656	656	820	820	820
Participant Financial Aid	210	210	210	280	280	280

Conference/Evaluation	1837	1837	1837	1970	1970	1970
Transportation	2111	2711	2711	2266	2866	2866
Misc. Supplies	250	250	250	300	300	300
Clothing	136	136	136	170	170	170
Education	200	200	200	250	250	250
Recruiting	1751	1751	1751	2524	2524	2524
Program Support	2710	4517	4517	3290	5483	5483
subtotal	13,879	18,007	18,964	15,976	20,529	21,507
Administration @ 28.3%	3,928	5,096	5,367	4,521	5,810	6,087
TOTAL	17,806	23,103	24,330	20,497	26,339	27,594
SCA Share	4,096	5,313	5,595	5432	6979	7,314
Agency Share	13,710	17,790	18,735	15065	19360	20,280
SCA Share	0.23	0.23	0.23	0.265	0.265	0.265
Agency Share	0.77	0.77	0.77	0.735	0.735	0.735

1. Crew Leader Stipend: Crew Leaders are independent contractors engaged by the Association for a specific project in accordance with a fee scale determined by the years of service, number of participants in the group and number of weeks in the project. These costs are averaged over the High School Program population.
2. Subsistence: Food is estimated on a formula which considers number of participants, number of days, location of project, location in which supplies are purchased and opportunities for bulk orders.
3. Camping Supplies & Equipment: Amortized cost of capital equipment (averaged over the population) including tents, stoves, packs, sleeping bags. Cost of equipment is amortized over three years.
4. Participants Financial Aid: Only disadvantaged participants receive travel assistance which is generally limited to bus fare. The cost is averaged over the population for budget purposes.
5. Conference/Evaluation: Expenses of staff members to assist the opening and closing of projects, to evaluate projects and confer with participants and crew leaders in the field, and to assist in emergencies. This expense is averaged over the population.
6. Transportation: Travel of supervisors to orientation, training, pre-visit to area, beginning and terminating of project and post-project evaluation.
7. Miscellaneous Supplies: Utensils, gloves, pots - equipment of short-term life and low costs.
8. Clothing: Participants are required to wear patches and T-Shirts to identify them as SCA participants.
9. Education: Books, maps, environmental education materials, first aid supplies, and recreation equipment.
10. Recruiting: Those items relating to recruiting an adequate pool of applicants; visiting schools, mailings, postage, printing, etc., associated with these activities.

11. Program Support: Those items relating to salaries and expenses for placing and managing volunteers and crew leaders; agency personnel communications, production and distribution of program materials; program insurance; and other costs incurred in support of programs.

12. Administration: Indirect costs include expenses associated with running the Association and common costs incurred in managing its programs. These costs include Program Direction, legal and accounting services, rent, servicing the Association's board, promotion and marketing and employee benefits.

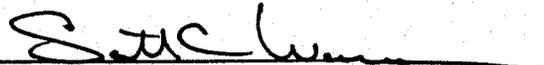
IN WITNESS THEREOF, the parties hereto agree to the fiscal commitments for program year 2003, as described in this Cost Information for Program Year 2003 to the Cooperative Agreement, PAA 02 7002..

DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT

THE STUDENT CONSERVATION
ASSOCIATION, INC.



Name: Modestenia Bush
Title: Contract Specialist



Scott C. Weaver

Senior Vice President
Government Relations/Marketing

Date October 1, 2002

October 10, 2002