

Modifications to the IT Clearinghouse

January 11, 2002

Directorate-Level Owner - A field has been added to identify the ownership at the Directorate level. It includes a pick list (100, 200, 300, 500, 600, 700, 800).

Sponsor - This field has been changed to identify the Local Sponsor. Please enter sponsorship at the appropriate level (AD, SD, DSD, FM, etc.)

Point of Contact - The information in this section has been modified to pull the "Department" information that is contained in BLM's address book in Lotus Notes. To update, simply type a comma (,) after the point of contact name, and tab to the next field. The information will be pulled from the address book.

BLM Subject Function Code - This field has been added and includes a drop down list of the general subject function codes found in BLM Manual 1220. Up to three subject function codes may be chosen. Hold down "control" key, point with mouse, and click with left mouse button to select more than one code.

ITIM Stage - This section has been added to indicate in which phase the system/application is. (SELECT – Currently proposed for future development, or being planned for future development; CONTROL – Currently in development; or EVALUATE – Currently operational and in use).

Project Planning - This section has been modified to include cost information by fiscal year. Spending plans are rolled up to report "BLM Labor" and "Non-Labor" by fiscal year.

Platform - This field has been changed to include hardware, operating system, version, utilization mode (production/development), utilization tier (server/workstation), and quantity.