

Directions for Completing the Planning Data Requirements Spreadsheet

Column A: Planning Question - Develop questions derived from anticipated planning decisions to be made (see Appendix C, Land Use Planning Handbook H-1601-1) This is the driver for all the analyses required and therefore for the data needed to conduct the analyses. Do not list “issues” such as “ORV use” but rather specific questions that need to be answered to address the issues such as, “Where in the planning area should ORV use be prohibited?”

Column B: GIS Themes – What GIS maps need to be constructed to address the questions listed in Column A? List all required. In other words, list what maps you need to compare or analyze to resolve the planning questions. Each planning question normally will have at least one GIS theme tied to it. Each theme is listed in a separate row, next to the planning question to which it pertains.

Column C: Data Sets – What data sets are needed to create the themes listed in Column B? Each GIS theme will have at least one data set tied to it. Where more than one, each data set is listed in a separate cell, in the row corresponding to the GIS theme it supports. Many existing BLM data sets are documented at: <http://sc2962.sc.blm.gov/datashopper/default.asp> and at <http://web.blm.gov/CDD/rds/index.html>

Column D: Data Standards – What recognized (national or other) data standards are used to develop each data set? If none, enter “None”. If the data sets are governed by data-sharing agreements, list the agencies involved (e.g. DOI, USFS, Pinellas County, States, etc.). Again, each data set will have at least one entry tied to it. Where more than one, each standard is listed in a separate row.

Column E: Recommended Standard for New Data – List what standard you recommend be used to collect new data for each data set listed. If you don’t know, enter “none”.

Column F: Resource Programs Affected – List what BLM resource programs have input to the planning question and, consequently, would use or develop the data. There will likely be several programs listed for each question shown.

Column G: Data Steward Topic – Data stewardship has been organized into categories called Data Steward Topics. Examples include: Archeology, Wild Horse and Burro, River Management, and Fluid Minerals. For a current list of data steward topics, refer to: <http://web.blm.gov/CDD/datastewds.htm> .

Column H: National Data Steward – A National Data Steward has been appointed to coordinate the management of most significant BLM data sets that correspond to a Data Steward Topic. Enter the first and last name of the National Data Steward. For a current list of National Data Stewards, refer to: <http://web.blm.gov/CDD/datastewds.htm>.

Column I: Group Manager – Each National Data Steward is assigned this role by a WO Group Manager. List the Group Manager, if known, by first and last name.

Remember that this information is to be copied into a data base, so it is critical to place each answer on a separate line that is clearly related, one-to the entry in the column adjoining that entry on the left.