

DATE: xx/xx/200x

Application for Livestock Grazing Term/Lease Permit Renewal

Internal

Dear BLM Grazing Permittee or Leasee:

BLM has implemented a new procedure that requires you to apply to renew your term grazing permit/lease 4 months before your current permit will expire. This application is being sent to you at this time because your permit expires within the next 6 months. BLM's administrative process for permit renewal requires the field office to review each permit for compliance with the Standards and Guidelines for Rangeland Health and to complete the NEPA process. BLM has discovered that in some cases it could take one year or more to process the renewal application in conformance with applicable law and regulation. While the field office is managing its workload to ensure permits are processed in a timely manner, occasionally more time is needed

Under the provisions of the Administrative Procedure Act (5 U.S.C. § 558 (c)), you are allowed to continue to graze under the terms and conditions of your current permit so long as you have made timely and sufficient application to renew your permit before its expiration date. Permit terms and conditions that must be listed to ensure a sufficient application shall include but are not limited to: the kind and number of livestock, the periods of use, the allotment(s) to be used, and the amount of use, in animal unit months (AUM's). You failure to return this application for permit/lease renewal may result in BLM being unable to issue you an authorization to graze livestock in the event that the permit renewal process has not been completed before your current permit expires.

Requirements for Renewal - Instructions:

- (1) Please review this application closely. It describes the terms and conditions of your grazing use applicable for your allotment(s) as authorized by your existing term permit or lease.

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- (2) You should *now* apply to renew your permit. Please sign, date and return this application together with any changes you believe are necessary (if any), to the _____ field office within 30 days.

Internal

Questions about these matters should be addressed to (fill in contact)

Sincerely,
Example
Field Office Manager

Enclosure: Permit/lease Renewal Application

Only