

**UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
NATIONAL HUMAN RESOURCES MANAGEMENT CENTER
DENVER FEDERAL CENTER, BUILDING 50
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In Reply Refer To:
1112 (HR-200) P

February 11, 2003

EMS Transmission
Information Bulletin No. HR-2003-035

To: All BC, HR, NI, ST, and WO Staff Employees

From: Director, National Human Resources Management Center

Subject: Update to Emergency Procedures

On October 11, 2002, you received IB No. 2003-007, which outlined emergency procedures for our facility. The Denver Federal Executive Board has issued an update to the procedures. Following are the changes.

1. In addition to KOA-850 AM radio and KCNC – Channel 4 television, Channel 9 television has been added as a source of emergency information for Federal employees. Remember to **listen for “Denver Federal Executive Board.”** The message **will not** say Federal agencies or offices.
2. You may not hear references to Zones, as outlined in the original IB. If the weather/emergency is localized in one half of the city, the message, as an example, will state “Denver Federal Executive Board west of I-25 is closed. Those east of I-25 still report for work.” If the weather/emergency is citywide then the message will state “Denver Federal Executive Board is closed.” **Remember, closure is related to the location of the Denver Federal Center (west of I-25), not the location of your residence.**
3. All other procedures outlined in the original IB remain in effect.

Signed by:
Linda D. Sedbrook
Director, NHRMC

Authenticated by
Luron Porter
Staff Assistant