

**UNITED STATES DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT  
NATIONAL BUSINESS CENTER  
DENVER FEDERAL CENTER, BUILDING 50  
P.O. BOX 25047  
DENVER, COLORADO 80225-0047**

In Reply Refer To:  
1382 (BC-620) P

April 28, 2003

EMS TRANSMISSION 04/29/03  
Information Bulletin No. 2003-047

To: All Washington Office and Field Officials  
Attn: All BLM Employees

From: Director, National Business Center

Subject: Official Overseas Travel During Periods of Possible Conflict

**Program Area:** Travel

**Purpose:** This bulletin is to inform Bureau of Land Management (BLM) travelers of the procedures for personnel traveling overseas during a time of possible conflict.

**Policy/Action:** The attached Financial Administration Memorandum (FAM), effective April 1, 2003, provides guidance and procedures for overseas travel during times of possible conflict. Overseas travel should be limited to mission-critical travel only and avoided whenever possible. Employees that perform overseas travel to areas of possible conflict should contact their supervisor and the Departmental Office of International Affairs to determine the current situation in the area.

**Timeframe:** This information bulletin (IB) is effective immediately.

**Contact:** If you have any questions, please contact Vickie Smith, National Business Center, BC-622, at (303) 236-6276.

Signed by:  
Gery Behr, Acting for  
Thomas F. Boyd  
Director, National Business Center

Authenticated by:  
Babette Larson  
Staff Assistant

**2 Attachments**

- 1 - FAM 2003-008 – Guidance for Planning and Performing Official Travel During Periods of Conflict (1 p)
- 2 - Assistant Secretary – Policy, Management, and Budget Memorandum on Guidance for Planning and Performing Official Overseas Travel During Periods of Possible Conflict, Dated March 12, 2003 (2 pp)

Distribution

