



United States Department of the Interior

BUREAU OF LAND MANAGEMENT

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To: All Washington Office and Field Officials
Attn: All BLM Employees

From: Director, National Business Center

Subject: National Business Center Services during Space Reconfiguration

During the next three months, the National Business Center (NBC) will be undergoing a space renovation. All employees will be moved and working in temporary spaces during the reconfiguration. We do not anticipate any disruptions to support systems (FFS, MIS, IDEAS, or CBS), or changes to employee telephone numbers, which will remain the same. However, providing specific information or documentation may require additional time, and fax numbers to the NBC Payments Teams will be changed during this interim period. Please use the following *temporary* fax numbers, effective June 10 through August 15, 2002.

Commercial Payments Team (BC-6221)

Permanent fax number: (303) 236-6715
Temporary fax number: (303) 236-6412

Travel Team (BC-6223)

Permanent fax number: (303) 236-2531
Temporary fax number: (303) 236-6412

Contracts/Agreements (SOPAC) Team (BC-6224)

Permanent fax number: (303) 236-6599
Temporary fax number: (303) 236-6412

Fax numbers for the Director's Office and other NBC organizations will not change. If you have any questions, please contact Melodie Lloyd, BC-600, at (303) 236-8857.

Signed by:
Dennis Sykes
Director, National Business Center

Authenticated by:
Melodie A. Lloyd
Executive Coordinator

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