

**United States Department of the Interior**  
BUREAU OF LAND MANAGEMENT  
National Business Center  
Denver Federal Center, Building 50  
P.O. Box 25047  
Denver, Colorado 80225-0047  
<http://www.blm.gov/nbc>

In Reply Refer To:  
1112 (BC-650A) P

E-Mail Transmission  
Information Bulletin No. BC-99-120

To: All National Centers Employees  
From: Director, National Business Center  
Subject: Mandatory Review of the Employee Emergency and Fire Prevention Plans

In accordance with 29 CFR part 1910.38, a **mandatory** review of the above plans must take place every three years. This review, which encompasses all National Centers employees, is scheduled to take place during the month of October 1999. Please note schedule below for the date and time you are scheduled:

|            |           |                      |                        |
|------------|-----------|----------------------|------------------------|
| October 12 | 9 a.m.    | East Conference Room | All Zone Monitors      |
| October 12 | 1:30 p.m. | East Conference Room | NHRMC & W.O. Employees |
| October 13 | 9 a.m.    | East Conference Room | RS-110, 120, & 150C    |
| October 13 | 1:30 p.m. | East Conference Room | RS-130, 140, 150A & B  |
| October 14 | 9 a.m.    | East Conference Room | NI-110 & 120           |
| October 14 | 1:30 p.m. | East Conference Room | NI-100 & 130           |
| October 15 | 9 a.m.    | East Conference Room | BC-600 thru BC-630     |
| October 15 | 1:30 p.m. | East Conference Room | BC-640 thru BC-680     |

If you have any questions, please contact Vickie Smejkal, Collateral Duty Safety Officer, at (303) 236-6367.

Signed:  
Dennis Sykes  
Director, National Business Center

Approved:  
Lynne J. Lotvedt  
Staff Assistant

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