

**UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
NATIONAL SCIENCE AND TECHNOLOGY CENTER
DENVER FEDERAL CENTER, BUILDING 50
P.O. BOX 25047
DENVER, COLORADO 80225-0047**

December 11, 2002

In Reply Refer To:
4700 (ST-134)P

EMS TRANSMISSION

Instruction Memorandum No. ST-2003-013

Expires: 09/30/2003

To: Director 200, MIB, Room 3326
All State Directors
APHIS Wild Horse and Burro Liaison

From: Director, National Science and Technology Center

Subject: Nominations for the Wild Horse and Burro Program System
Reengineering Core Team DD: 12/20/02

Program Area: Wild Horses and Burros

Purpose: This instruction memorandum seeks nominations for the Wild Horse and Burro Program System Development Core Team.

Policy/Action: In late FY 2002, the Information Technology Investment Board (ITIB) approved a project to modernize the Wild Horse and Burro Information System (WHBIS). The new system is currently termed the Wild Horse and Burro Program System. We envision the new system will be web-based, will have all the capabilities of the current WHBIS system but will have a user friendly point and click user interface and query capability, will have a herd management database, will interface with other Bureau systems such as the Management Information System (MIS), the Collections and Billing System (CBS), and Geographic Information System (GIS), and will have automated through laptop or tablet PC, Personal Digital Assistant (handheld such as palm pilot), wireless, as well as manual input capability.

We are putting together a Core Team of field users of the system to help guide development. We understand that Bea Wade of the National Program Office and Dr. Al Kane of the APHIS Wild Horse and Burro Liaison Office have already agreed to serve on the core team. We are seeking nominations of additional personnel interested in serving

on this team. We will be looking for a good mix of representatives who have expertise in herd management, facility management, adoption, and compliance. Because of the need to keep travel costs to a minimum and to keep the team small and functional, please identify the main area of expertise for each nominee. To avoid duplication, some nominees may not be selected. We anticipate no more than 3 week-long meetings of the Core Team per year during development of the system (FY 03 through FY 05). Additional input from the team, if needed, will be accomplished via teleconference and email.

The team will define the processes and user requirements that will be automated in the system, will review and revise drafts of system designs, and will review and test the actual system modules as they are developed. The project will pay the travel for team members so their home offices will not incur these expenses.

Please submit the names of interested persons to Don Glenn, Project Manager, NSTC, via email by December 20, 2002. We hope to hold the first meeting in February.

Signed by:
Lee Barkow
Director

Authenticated by:
Vida Jenkins
Staff Assistant

Distribution:
ST-150, BLM Library