

Charter for the Science and Technology Project Review Board

MISSION STATEMENT:

The mission of the Science and Technology Project Review Board is to review and recommend project proposals in the general areas of science investigations and applications, GIS and Remote Sensing applications and other technology applications. The Board will provide advice to the Director of the National Science and Technology Center in areas of project priorities and staffing requirements to meet these and other priorities. The Board will serve as a focal point for the field and Washington Offices to express general and specific priorities for the Center.

BOARD OBJECTIVES:

The Board will solicit, review, recommend and prioritize projects from the various field, state and Washington Office in the areas of science investigation, science application and information transfer, GIS and remote sensing applications, and other technology development and applications. In doing this, the board will make recommendations to the Director, and appropriate Assistant Directors on staffing requirements and appropriate funding levels. The Board will work with the Center Director to identify collaborators to accomplish the priority work selected for a particular fiscal year. The Board will be available to the Center Director to provide advice and council on other areas in which the Center is involved.

BOARD TASKS:

Each year, the Board will issue a solicitation for project proposals to the State and Washington Office in the areas of: science investigations; science applications and information transfer; GIS and remote sensing applications; and other technology development initiatives. The Board will review the proposals and make recommendations to the Center Director which will reflect the Bureau wide priority of each project. The Board will make timely recommendations to the Director and appropriate Assistant Director's regarding the appropriate funding level for the Center to support the priority projects recommended. At the same time, the Board will recommend any staffing changes to accommodate the priority work. From time to time, the Board will be asked to provide advice to the Center Director regarding other issues associated with the Center.

BOARD MEMBERSHIP:

The Board will have as its chair, a member of the Executive Leadership Team. Additional members will be representatives from AD-200 area, AD-300 area, a Deputy State Director and a field manager. The Director of the National Science and Technology Center will participate in all meetings.

BOARD MEETINGS:

The Board will schedule two meeting each year. One meeting will be scheduled consistent with the current budget development process in order to provide timely information regarding funding requirements for the priority projects for the next fiscal year. The second meeting will be scheduled at approximately mid year to review the accomplishments associated with the priority projects.

Concur:

/s/ Tom Fry
Director