

UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
NATIONAL APPLIED RESOURCE SCIENCES CENTER
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November 17, 1999

In Reply Refer To:
1279 (RS-150A) P

EMS TRANSMISSION 11/17/99

Information Bulletin No. RS-2000-019

To: All BLM Employees

From: Director, National Applied Resource Sciences Center

Subject: BLM Library and New Internet Services

The BLM Library, located in Denver, Colorado, provides professional library services to all BLM personnel at no charge. Services include but are not limited to: (1) searching legal databases (Westlaw and Lexis) for copies of court cases or cases in a particular subject area, (2) providing bibliographies in any subject area, (3) obtaining copies of books, articles, and other documents through the interlibrary loan process, and (4) providing recommendations for organizing materials.

The library's intranet website lists staff members and information about library services. The website address is <http://ncweb.sc.blm.gov/blmlibrary> and contains:

1. The **Monthly Alert**. This is the library's current awareness publication. Citations to recent books, proceedings, or journal articles are listed by subject. The Monthly Alert is also available in paper copy.
2. The BLM Library **catalog** contains over 30,000 documents, and each record indicates whether the book is checked out or on the shelf. An email feature is included through which you may email your choices directly to the library for checkout.

3. **Links to BLM publications** include Idaho Technical Bulletins, the new NARSC Resource Notes (early announcements of technical and informational topics for Bureau of Land Management personnel and some of their customers), BLM Technical Notes, and BLM Technical References. Other links as they are identified as relevant will be added.

New Internet services (free) being offered from the Library are:

1. **Uncover Reveal** - An automated alerting service that delivers journal table of contents directly to your email address. Reveal allows you to select up to 50 journals from over 17,000 titles indexed in UnCover. When the latest issues of these journals are added to the UnCover database, the tables of contents are sent to you via email. Additionally, the service permits you to create search strategies in areas of interest to you. These strategies are run against the entire UnCover database on a weekly basis. Alerts on the latest articles available on your specified topics are sent to your email address. Reveal will also provide weekly alerts of the latest books published in your areas of interest. Once you receive these emailed lists, you may print/download and mark the citations you wish to see in full text and mail/email your request to the BLM Library. You may also order an article online directly from UnCover for a fee. The library will not cover the cost of items ordered this way.

2. **AGRICOLA** - Internet access to the National Agriculture Library's database. AGRICOLA provides access to the agricultural literature of the world and is one of the most comprehensive sources of U.S. agriculture and life sciences information. It contains over 3.3 million bibliographic records of journal articles, monographs, theses, patents, software, audiovisual materials, and technical reports related to agriculture in its broadest sense from 1979 to the present. A search constructed by the researcher produces a customized bibliography of references on a given topic. The list may then be printed or downloaded and the citations of interest marked for acquisition.

If you have any questions regarding this IB, please contact Barbara Campbell, RS-150, at (303) 236-6648 or send email to blm_library@blm.gov.

Signed by:
Lee Barkow, Director
National Applied Resource Sciences Center

Authenticated by:
Helen Sweeney
Staff Assistant

2 Attachments

- 1 - Uncover Reveal (3 pp)
- 2 - Agricola Database (1 p)

Distribution

WO-200, LS, Rm 204
RS-150A, BLM Library
NI-101, Reading File

UNCOVER REVEAL

Before you access the UnCover Reveal system, you may want to begin by viewing the list of journal titles to which UnCover subscribes.

1. Access the UnCover web site by entering the following web address at your Internet address prompt: <http://uncweb.carl.org>
2. Click on the 4th box down on the left entitled "Subjects and Title Lists"

You may browse the list either alphabetically or by subject area (scroll down to see this feature). Note: Not every journal that UnCover carries is listed here, and the alpha list can be overwhelming. You will be given an easier way to check the UnCover Reveal journal collection for specific titles after you have accessed the system itself. The subject lists can be very helpful if you are not familiar with all the journals in your specific field. Again, don't despair if you can't find your favorite one there. It still may be in the database. For example: The Journal of Range Management is not in the alphabetical list or subject list but it is available from UnCover.

To access the UnCover Reveal System for the first time

1. Go to the Internet web site <http://uncweb.carl.org/reveal>
2. Click on "Reveal for new users"
3. Click on "Create a profile." **Copy Profile number at top. This is your means of access to UnCover Reveal.**
4. FILL OUT: "Name, Password," E-mail address, and Fax number
5. SKIP: Local routing information, payment type, account number, credit card expiration date, phone, country code
6. FILL OUT: Voice phone area code and voice phone number
7. SKIP: "I want information about deposit accounts"
8. FILL IN: Address lines

NOTE: Be sure to copy the Profile number on the top of this form. You will need this number along with your new password to access the UnCover Reveal system after your profile is created.

9. Click on "Save profile"

YOU MUST WAIT 24 HOURS FOR YOUR PROFILE TO BE ACTIVATED

TO ACCESS UNCOVER REVEAL AFTER PROFILE IS CREATED.

1. Go to Internet web site <http://uncweb.carl.org/reveal>
2. Click on "Reveal for current users"
3. Enter profile number and password
4. Click on "Enter Reveal"
5. This menu allows you to set up your search strategy for topics of interest (up to 25) and/or select the titles of the journals for which you wish to receive table of contents via your e-mail(up to 50)

TO ENTER SEARCH STRATEGIES FOR TOPICS OF INTEREST

1. Click on "View or add reveal searches" from the main Reveal menu (<http://uncweb.carl.org/reveal>)
2. Click on "Add reveal search"
3. Choose one search type, i.e. keyword or author search
4. Enter keywords or name for first subject search
Examples: "total quality management" "bighorn sheep"
"John J. Jones"
5. Click on "add search"
6. Screen will say "The search has been successfully added"
7. Click on "add reveal search" for search strategy number 2
8. Repeat steps 3-5
9. Repeat steps 2-5 for each additional strategy desired
10. You may view all of your search strategies by clicking on the "View or add reveal searches" box at the main menu.
11. If you desire to delete any search strategy, check the search strategy to be deleted. Click on "delete search" strategy. You will get a message that says the search strategy has been updated.

TO ENTER TITLES FOR TABLE OF CONTENTS ALERT SERVICE

1. Click on "View or add Reveal titles" from the main Reveal menu (<http://uncweb.carl.org/reveal>)
2. Type in desired journal. Make sure you have selected "Journal title browse" below. Click on "search"
3. Journal title will be shown on screen if available from the UnCover service. Click on journal title. Full record will be shown.
4. Click on "Add new title" (little boxes on the left of the screen) to activate table of contents service for this journal. The screen should show addition of this title.
5. Click on "new search" at the top of the screen and repeat steps 2-4 for other journals of your choice.

If you wish to order any of the journal articles, send a copy of the table of contents marked with your choices to Joan Penzien, RS-150A, Denver Federal Center, or you may order directly from UnCover for a fee that will be charged directly to your credit card.

AGRICOLA DATABASE

1. To access the AGRICOLA database, go to the Internet web site <http://agricola.cos.com>

2. Click on "Login for individual users" on the left.

The prompt will tell you that you are domain activated. This is a one-time only step. Once you are logged in, you need not ever repeat this step, even after turning off your computer.

3. Click on the "back" icon on the left top corner of the screen. You will be back at the main menu.

4. To begin a search click either on:

a. Main search - to search for a specific item. You must have some information about the item to use this category, i.e., title, author, etc.

b. Subject search - to search for material in a specific subject area using a keyword or words to create the search. A list of titles will be brought up on the chosen subject area. Click on individual titles for more complete citations.

5. Click on the "instructions" at the top of the screen to get more help on how to search in either of these sections.

Please print out the complete citation if you wish the library to acquire the title for you.